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Dear Parents & Guardians,

From 2026, parents, carers and community members who would like to join the school council need a working with children (WWC) clearance to nominate. If you are considering nominating for school council, and don't already have a WWCC, I encourage you to apply for a volunteer WWC check as soon as possible. This will allow for processing times, which are estimated to be from 3 to 12 weeks.

Please note that if you do not hold a WWC clearance, you will not be able to nominate for school council, so it is vital that you prepare in advance. Obtaining a WWC clearance is free for volunteers, and you can apply online at Service Victoria.

When applying for your volunteer WWC check, please nominate the Department of Education as the organisation you are working for.

If you already hold an employee WWC clearance, you do not need to obtain a volunteer WWC clearance to nominate for school council.

Victorian Institute of Teaching-registered teachers and school students who are interested in joining school council are not required to obtain a WWC clearance.

Current parents and community members of school council do not need to apply for a WWC check immediately. Current members only need a WWC clearance if their term ends and they wish to nominate or be co-opted again. For more information, refer to Ministerial Order 1280 (Constitution of Government School Councils) 2020.

Andrew Chisholm  
Principal