



How To Pin a School

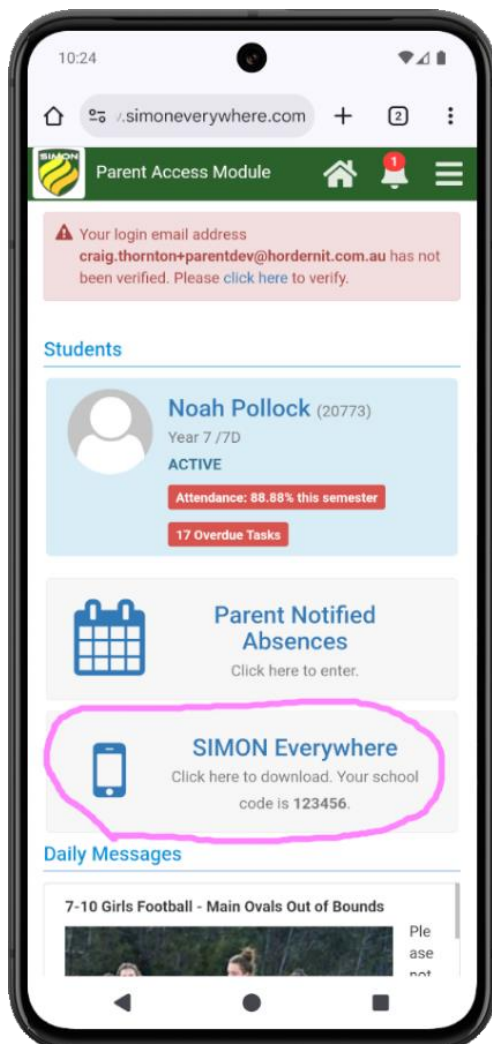
Step 1: Find Your School Code

Each school has a unique 6-digit code. The code for St Joseph's College is 259236.

2026 Reactivation Process

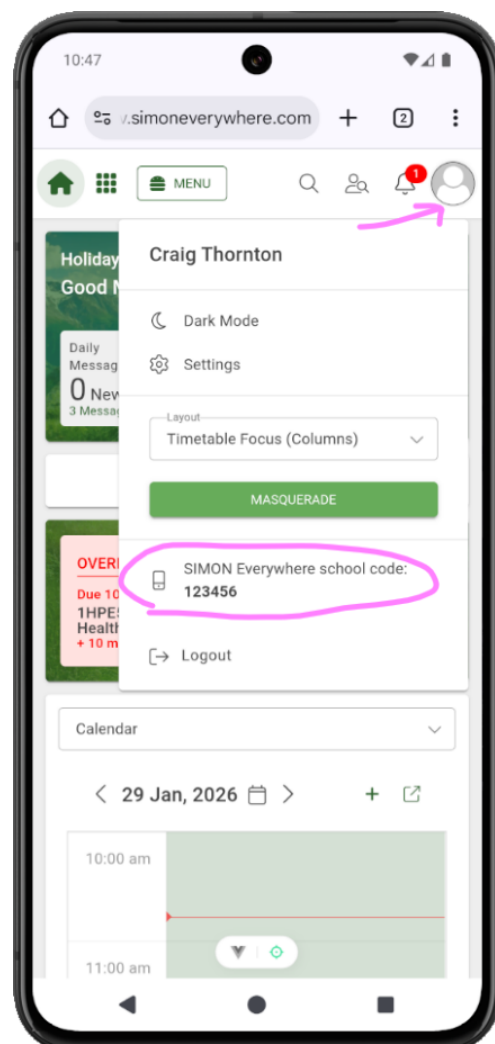
Step 1a: Getting the Code from PAM

When logged into PAM the code is displayed here.



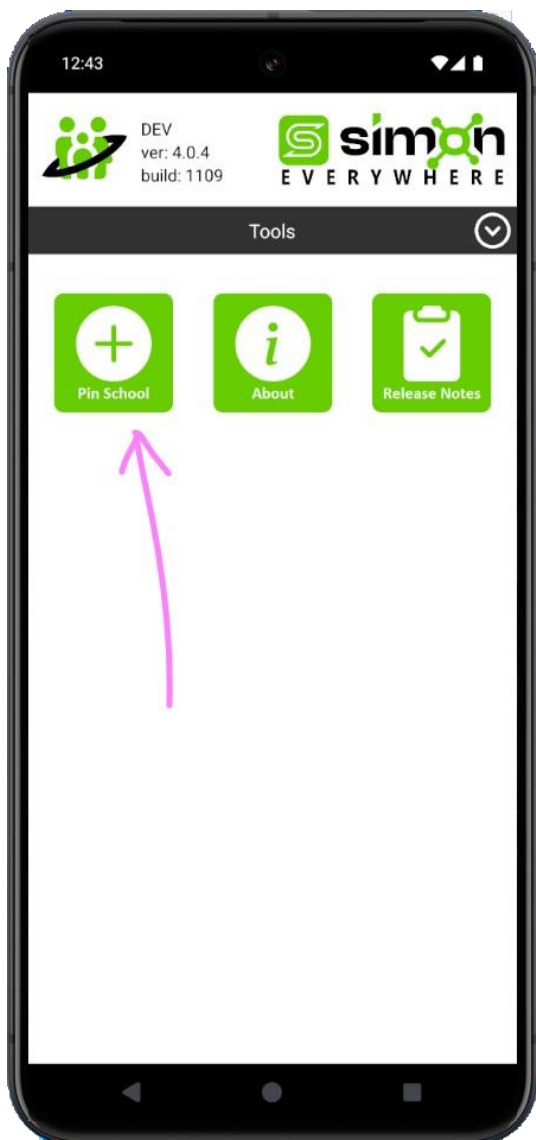
Step 1b: Getting the Code from Simon

When logged into Simon the code is displayed here when you click the user icon.



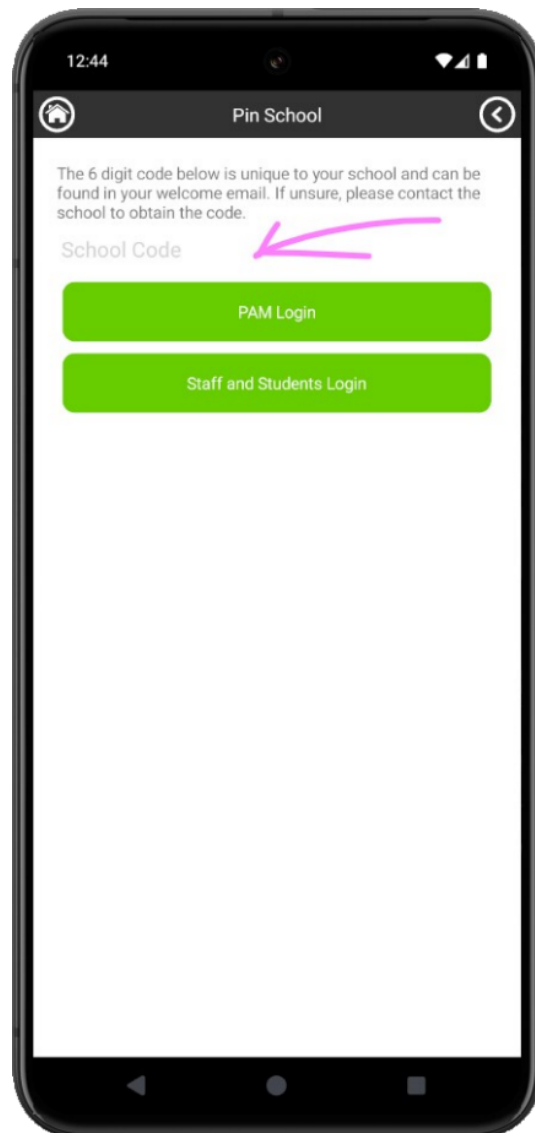
Step 2: Click Pin School

Within the SIMON Everywhere app click Pin School.



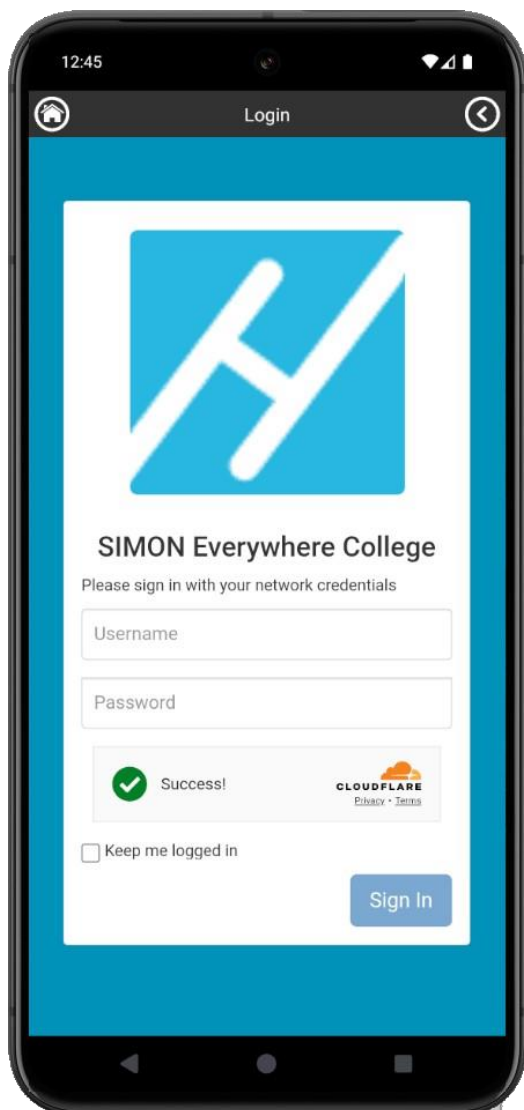
Step 3: Enter the 6 Digit Code

This is the code obtained from Step 1. If unsure, please contact the school to obtain the code.



Step 4: Login

Login to your school normally. Once logged in, the school will be pinned to the app.



Success: School is now pinned!

Your device will automatically register for push notifications after the school has been pinned and your login details will be persisted for 30 days.