

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

Wednesday 3 June, 2020

Stage 2 Return to School Action Plan

Please read this document carefully as it is relevant to all families from Prep - Year 6.

Dear Parents and Carers,

Thank you for all of your support, patience and understanding during these last few weeks of home and flexible learning for our Year 3 to 6 students. Our Prep-2 students have all settled back into the school routine and set a fabulous example for our older students to follow next week. The decisions in this document have considered the needs of our whole school community with students at the forefront.

We are now entering Stage 2 of our Staged Return to School Arrangement and we continue to follow the advice of the Chief Health Officer, the Victorian Government and the Catholic Education Commission of Victoria Ltd (CECV) who have advised that schools can reopen to all students (Prep - Year 6) from Tuesday 9th June.

Stage 2 Return to School

- **Friday 5 June:** Year 3-6 teachers - planning preparation for return to school. Optional activities will be set for the students on this day however, Year 3-6 classroom teachers will not be available for Hangouts and feedback will not be provided on any optional work completed on this day. Online support sessions will not proceed.
- **Monday 8 June:** is a public holiday (Queen's Birthday)
- **Tuesday 9 June:** All P-6 students onsite

Please note: from **Tuesday 9th June, no home learning (including specialist classes and online support)** will be set for students who will not be returning until Term 3. This does not apply to **children** who need to be absent for **their own** health or medical reasons (**please provide a medical certificate**). If your child has a medical reason for staying at home, limited home learning will be provided. It won't be possible for teachers to provide: Hangouts, specialist lessons or a full curriculum as all staff will be teaching students at school.

The following procedures will apply until further notice:

Necessary Precautions

- To support and care for the health and wellbeing of all students and staff, the school will continue our enhanced cleaning routine.
- We ask that you talk to your children about the importance of good personal hygiene, frequent handwashing, as well as coughing into elbows and social distancing where possible.
- Soap and paper towel dispensers have been installed at all sinks throughout the school.
- Hand sanitiser is available throughout the school.
- Students **will NOT** be allowed to use drinking taps. Students **MUST** bring a drink bottle.
- If your child presents with a fever, cough, sore throat, runny nose, sneezing, shortness of breath or breathing difficulties, they must not attend school. They must remain home and seek medical advice if necessary. If a student displays any of the above symptoms at school, parents will be called to pick them up **immediately**. The school sick bay will be unavailable.
- All loaned school equipment (iPads, Chromebooks and chargers) **must be** returned to Mr Martello by the child by Tuesday 9 June.

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

- If your child is **celebrating a birthday**, only pre-packed items such as individual lollipops, individual jelly beans, individual chip packets will be allowed. No homemade or fresh items are allowed (this includes cupcakes from shops/bakeries).
- **Library Books** must be returned by the end of Term 2. Library sessions will be starting on Friday of Week 9.
- **Please ensure all emergency contact details are updated on Caremonkey.**

Plans for Year 4-6 during minor building works program

- The current Year 6 classrooms are being refurbished and modernised with more contemporary and transparent learning spaces. We currently have two Year 6 classrooms and an office, which will be turned into three classrooms with two break-out spaces. Detailed information can be found in the 7 May Bulletin.
- Year 6 students will be temporarily set up in the Hall for the remaining three weeks of Term 2. Year 6 will be in the new classroom for the beginning of Term 3.
- A small section of the Year 5 classroom has been used temporarily (for remainder of Term 2) for storage. Year 5 students will make greater use of the ample corridor for their learning.
- For the duration of the building works, the internal stairs via the Office are out of bounds for Year 4 and 5. All students will use the stairwell next to the Hall.

Morning Drop Off

- The school gates will be open from 8.35am - 9.15am
- Park St entrance **will not be open** for the remainder of Term 2
- No parents/visitors will be allowed on the school grounds for morning drop off

Week 9 Commencing Tuesday 9 June

8:35am Siblings (family groups) arrive

Prep siblings are to enter via **Learning St gate** and go **straight to their classroom**

Years 1-6 siblings enter via **main gate** and line up on the basketball court **with their teacher**

- 8:40am - 8:50am All non siblings arrive

Preps enter via **Learning St gate** and go **straight to their classroom**

Year 1-6 enter via **main gate** and line up on the basketball court **with their teacher**

Week 10 & 11 Commencing Monday 15 June

(All students enter the school grounds and go straight to their classrooms)

- 8:35am Siblings (family groups) arrive

Prep siblings are to enter via **Learning St gate** and go **straight to their classroom**

Years 1-6 siblings enter via main gate and go **straight to their classroom**

- 8:40am - 8:50am All non siblings arrive

Preps enter via **Learning St gate** and go **straight to their classroom**

Year 1-6 enter via **main gate** and go **straight to their classroom**

- Parents are asked not to gather in groups outside the school gates and to observe social distancing.
- Parents are asked to please line up along Bank Street next to a coloured cone.
- Students **are** permitted to ride bikes/scooters to and from school. These will be stored in the bike shed and students will bring them out at the end of lunch ready for dismissal from 3pm.

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

Dismissal

- **3.00pm** all **family groups** from **P - 6** (including those in the same year level, ie: twins, triplets) are dismissed from the Basketball Court
- **3.10pm** **Preps and Year 1** are dismissed
- **3.15pm** **Year 2 and 3** are dismissed
- **3.20pm** **Year 4/5/6 and students walking, scooting, cycling home alone** are dismissed.
- Written permission to walk, scoot or cycle home alone **must** be given **once** to the Classroom teacher via DOJO for the remainder of Term 2 only.
- Parents/Guardians will only be able to enter the school grounds for dismissal as directed by staff or in an emergency.
- Parents/Guardians will **NOT** be able to enter any of the school buildings or office area.
- Dismissal and exit point will only be via the main gate.
- Please arrive punctually to allow for a smooth and safe departure.

Parents/Guardians are asked to please follow the directions of staff:

1. Parent/Guardian will enter the school grounds through the school gate when directed by a staff member.
2. Parent/Guardian will maintain social distancing along the brick pathway marked by cones.
3. When Parent/Guardian get to the front of the line on the brick pathway, their child/children will be called forward.
4. Parent/Guardian and child/ren will exit through the main gate.

Late Comers

- If your child arrives after **8.50am** they will be marked late.
- **Students arriving after 8:50am and by no later than 9:15am will be kept at the front gate and sent to the classroom with a staff member other than the classroom teacher.**
- There will be no admittance to the school grounds from **9.15 - 11.45am**.
- Please only use the **Bank Street Main Entrance** and you ring the doorbell **once** when you arrive.
- A staff member will meet you at the school gate and the student will be escorted to the office.

Early pickups

- We strongly advise against students leaving school early.
- We ask that if at all possible you schedule medical appointments outside school hours however, if this is unavoidable you must pick up your children at the following times: **11.45am** or **1.40pm**.
- Please only use the **Bank Street Entrance** and you ring the doorbell **once** when you arrive.
- A staff member will meet you at the school gate with the student.

Staggered Breaks

- **Staggered breaks** will be in place for the remainder of Term 2. While not compulsory, staggered breaks are currently recommended by the Chief Health Officer. We are temporarily introducing staggered breaks for the safety of the students however, it is not a long term proposition due to: compromised Literacy, Numeracy & Specialist Subjects as well as a disconnection between staff and students.

Monday

P-2 Recess: 10:20am - 11:00am, Lunch: 1:00pm - 1:40pm

3-6 Recess and Lunch at normal time

Tuesday/Wednesday

3-4 Recess: 10:20am - 11:00am, Lunch: 1:00pm - 1:40pm

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

P-2, 5, 6 Recess and Lunch at normal time

Thursday/Friday

5-6 Recess: 10:20am - 11:00am, Lunch: 1:00pm - 1:40pm

P-4 Recess and Lunch at normal time

- It is recommended that lunch orders are **not** ordered on days when your child has a Specialist class that finishes at 1:40pm due to limited eating time. Online orders only.
- The **Hall** will be **unavailable** from **Weeks 9 - 11** due to it being a Year 6 temporary classroom during the refurbishment works.

I would like to thank all parents who have been incredibly supportive of the school during this remote learning period. Our staff have had to move with great agility in order to provide a comprehensive curriculum and we know our families have had to be equally flexible in managing home learning and the transition back to school. There have been many challenges for all to navigate and overcome however, there has been an overwhelming sense of positivity in these trying circumstances.

If you have any concerns regarding the transition of your son or daughter back to onsite learning, please contact your child's Classroom teacher or Jane Ferris (Learning Diversity Leader).

We look forward to welcoming your children back to school next Tuesday.

Regards,



Simon Millar
Principal
Galilee Regional Catholic Primary School