






















ORMOND SCHOOL HOLIDAY PROGRAM JANUARY 2016

<p>Monday 11th January Centre Based Activities</p> <p>Morning: 3D Hot Air Balloons</p>  <p>Afternoon: Paper Mache Money Box</p> 	<p>Tuesday 19th January Centre Based Activities</p> <p>Morning: Old School Games</p>  <p>Afternoon: Make your own Teddy Bear</p> 
<p>Tuesday 12th January Centre Based Activities</p> <p>Morning: Side Walk Chalk Art</p>  <p>Afternoon: Wooden Aeroplanes</p> 	<p>Wednesday 20th January Centre Based Activities</p> <p>Morning: Cooking</p>  <p>Afternoon: Dragon Boats</p> 
<p>Wednesday 13th January Centre Based Activities</p> <p>Morning: Tissue Paper Painting</p>  <p>Afternoon: Decorate your own Hat <i>New sun hats provided</i></p> 	<p>Thursday 21st January Centre Based Activities</p> <p>Incursion: Dinosaur Diggers Fossil Digging, Panning for Gold & Gem Collection</p>  <p>Afternoon: Create Your Own Fossil</p>  <p>Cost: : \$22.00 per child plus daily fee Incursion Fee to be paid when booking</p>
<p>Thursday 14th January Centre Based Activities</p> <p>Morning: Water Play Activities & Games Dress to get wet (No Thongs)</p>  <p>Afternoon: Boat Making Competition</p> 	<p>Friday 22nd January Centre Based Activities</p> <p>Morning: Melting Crayon Pictures</p>  <p>Afternoon: Native American Head Dress</p> 
<p>Friday 15th January Excursion</p> <p>Dendy Cinema Film to be announced Depart 8.45 am – Return 2.00pm Cost: \$16.00 per child plus daily fee Snack Deal: \$8.00 per child optional <i>Excursion Fee to be paid on the day of excursion</i></p> 	<p>Monday 25th January Centre Based Activities</p> <p>Morning: Mini Beasts</p>  <p>Afternoon: Cooking Lamingtons</p> 
<p>Monday 18th January Centre Based Activities</p> <p>Morning: The Great Ormond Bake & Decorate</p>  <p>Afternoon: Calico Pencil Case</p> 	<p>Wednesday 27th January Centre Based Activities</p> <p>Morning: Create a Puppet For a Puppet Show</p>  <p>Afternoon: Dragon Masks</p> 

Please read all program information

Daily Fee \$55.00 per day per child plus excursion & incursion fees.

Bookings are accepted on a first in, first served basis or until sold out.

Bookings must be received with payment. By Thursday 17th December 2015.

Child Care Benefit Reduction & Child Care New Families requiring a Child Care Benefit Reduction or rebate must provide the program with a Child Care eligibility letter from Centrelink stating the parent & child/rens Customer Reference Number *by Wednesday 9th December 2015.* For program information please refer to the back of this page.

Phone: 9578 5826 (Emergency contact on Excursion Days Only 0439 111 026)

Book Early: Limited spaces are available until the program is booked out.

2016 Enrolment form must be submitted with the holiday program booking form.

ORMOND PRIMARY SCHOOL
Summer 2016
Permission Form

I hereby _____

give my child/children permission

Child's Name: _____

Child's Name: _____

Child's Name: _____

to attend the excursion to: **Dendy Cinema Friday 15th January 2016**

In case of an accident, when the service has been unable to contact me or my nominated emergency contacts. I authorise the Coordinator or the person in charge, to consent to my child receiving medical or surgical treatment that is deemed necessary.

Name: _____ Emergency Contact Number: _____

Signed: _____ Date: _____

**ORMOND PRIMARY SCHOOL
Summer 2016
Holiday Program Booking**

Family Name: _____

Child's Name: _____ Child's Name: _____

Child's Name: _____ Child's Name: _____

Child Care Benefit & Child Care Rebate **Claiming Child Care Benefit**

If you are attending the program for the first time or have recently applied for Childcare Benefit or Rebate. Your must provide the program with an eligibility letter from Centrelink **Wednesday 9th December 2015**. All bookings; including request for Child Care Benefit reductions must be received with payment by **Thursday 17th December 2015**.

Please indicate the number of children attending on the day you require care

Date	Children	Fee	Excursion	Total	CCB	Total
Monday 11 th Jan						
Tuesday 12 th Jan						
Wednesday 13 th Jan						
Thursday 14 th Jan						
Friday 15 th Jan			Pay on the day			
Week Two						
Monday 18 th Jan						
Tuesday 19 th Jan						
Wednesday 20 th Jan						
Thursday 21 st Jan			\$22.00			
Friday 22 nd Jan						
Week Three						
Monday 25 th Jan						
Wednesday 27 th Jan						
Total						

**ORMOND PRIMARY SCHOOL
Summer 2016
Booking Form**

Child's Name: _____ Child's Name: _____

Child's Name: _____ Child's Name: _____

All other bookings must be received with payment by **Thursday 17th December 2015**.

Please provide the number of children attending in the boxes.

Mon 11 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Tues 12 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Wed 13 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Thurs 14 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Fri 15 th Jan <input style="width: 50px; height: 30px;" type="text"/>		
Mon 18 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Tues 19 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Wed 20 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Thurs 21 st Jan <input style="width: 50px; height: 30px;" type="text"/>	Fri 22 nd Jan <input style="width: 50px; height: 30px;" type="text"/>	Mon 25 th Jan <input style="width: 50px; height: 30px;" type="text"/>	Wed 27 th Jan <input style="width: 50px; height: 30px;" type="text"/>

Please complete & return the entire form.

Booking must be received with payment by Thursday 17th December 2015.

Total Amount (office use only)

Program Cost: \$55.00 per day plus excursion fee.

Ormond Primary School Holiday Program

PROGRAM INFORMATION

Attendance

Children must be booked and fees must be paid in full prior to commencement of the program. Refunds will not be given unless a doctor's certificate is provided.

Please Note: Children Bookings are not confirmed until payment is finalised.

Late Bookings

Late bookings will only be accepted on the first day of the program; Holiday Program bookings will not be accepted or confirmed on the answering machine when the program is unattended.

Late Bookings must be paid on the day the child commences care.

Cancellations: A refund will be credited to your account if you have cancelled due to a child's illness and can provide a doctor's certificate. A \$20.00 cancellation fee per child will be charged if you are unable to provide the service with a doctor's certificate or if your child is cancelled for another reason. A transfer fee of \$20.00 will also be charged if you wish to change days. **If you fail to contact the program when your child is absent the full daily fee of \$55.00 will be charged. Excursion money will not be refunded for absences on excursion days. Please Note: There is no Child Care Rebate for cancellations fees.**

There will be no charges during the booking period for cancellations or changes to bookings.

Fees and Child Care Benefit

Eligible families attending the program for the first time or receiving Child Care Benefit at another service can claim reduced fees by providing the program with an eligibility letter from Centrelink **by Wednesday 9th December 2015.**

Families who would like to apply for Child Care Benefit and Rebate must complete and submit a registration form to Centrelink, before Friday 4th December. Contact Centrelink or visit Centrelink's web site.

For more information or to obtain a CCB registration form, contact the OSHC Program or Centrelink. (Phone 136150)

Please Note: Families cannot claim reduced fees on late bookings during the program unless the program has received approval from Centrelink or the parent can provide the program with an approval notification from Centrelink.

Please quote the vacation care provider number. **(407 134 754H)** when completing your registration form for Centrelink.

Excursion Payment

Payment for excursion must be paid on the day of excursion unless specified to pay when booking. Excursion money must be presented in a sealed envelope with the child's name, excursion date and the amount enclosed. All excursion costs will be included in the total fee. **Incursion cost for late fees must be paid on the day of the incursion.**

Daily Schedule

Program Hours: Monday – Friday 8.00am to 6.00pm

Please check the program schedule daily and arrive 15 minutes prior to the departure time on excursion days.

Arrival times back to the program from an excursion are only an approximate time. We endeavour to return to the program within the time frame schedule on the timetable. The program travels by public transport and occasionally we do find ourselves delayed.

Therefore if we have not returned within a half hour of the given return time we suggest you collect your children prior to 6.00pm. Or you may contact us on the program mobile.

Please Note: If we miss your mobile call we will return the call ASAP.

ESSENTIALS ITEMS

Lunch and Snacks

Children attending the program must bring lunch, drink and plenty of snacks for morning and afternoon tea. **Please provide your child with an empty drink bottle for water on excursion days. Due to Health Regulations staff cannot prepare food that is required to be cooked or reheated.**

Clothing (Summer Program)

Children are required to wear casual clothing and suitable footwear, preferably not open toe shoes **no thongs.**

Children are preferably to wear t/shirts **not singlets** as singlets do not protect children from sunburn.

Children must wear a **hat** and have their own **sun screen** during the summer program.

Changes to the Program Schedule

Occasionally weather or other unforeseen circumstances change the program timetable or an excursion is cancelled. When this occurs families will receive a credit for another excursion.

Program Phone: 9578 5826 or Mobile Phone on excursion days only. 0439 111026.

Entrance to the program is through the Ruby Street Gate during the School Holiday Program

Please complete excursion permission form on the back of the booking form.