

The following exams will be held in the Hall.

Period	Monday 3 June 2019	Wednesday 5June 2019
Mentor Group ^{8.50-9am}	Mentor Group on the Terrace	MG Normal
Period 1 9-10am	Math 1 hr & 5 Minutes	
Period 3 11.30-12.30pm		Line up in Science classes on the Terrace straight after first break Science 60 Minutes

For other subjects, yearly examinations and assessment tasks will be conducted during normal classes, according to the published assessment schedule booklet. You can download a copy from the school website. Make sure you are present for in class examinations and check with your teacher if you are unsure.

Exam Procedure for Students

- Students are to go to the terrace at the start of the period. Get equipment for the exam out of their bag. The roll will be marked according to subject classes before entering the hall.
- Please be prepared with appropriate equipment needed for each exam: paper, pens, pencils, eraser, calculator, ruler, tissues & any other specific items as notified by your teacher.
- Mobile phones devices and smartwatches are <u>not</u> to be brought into the hall leave them in your bag which will be locked in the foyer.
- If you wear a watch into the hall, it must be removed from your wrist and placed on the desk in full view.
- If you bring in a pencil case or clear water bottle, it must be placed on the floor.
- Go to the toilet before an exam.

Appropriate behaviour is expected:

- Follow teacher instructions
- Do not speak to other students
- Sit quietly when you have finished the exam, you are not allowed to leave early.
- Respect other students' right to complete their exam without disturbance.

If you are <u>unwell</u>, a phone call to school or email to rmaxworthy@arm.catholic.edu.au from your parent is required <u>before the start of the examination</u> and a <u>medical certificate MUST be presented</u> on your return. Your medical certificate must be attached to a blue 'Application for Extension of or Special Consideration for an Assessment Task'. These are available from the office. Please forward this completed application to Mrs Maxworthy by handing it into the office staff as soon as you return to school.