



Catholic College Sale

CONTACTS

GUIDE

2025





Welcome

Welcome to the 2025 school year.

On the following pages, please find valuable information regarding Catholic College Sale in 2025.

As always, you can contact the College directly at any time via any method below:

5143 9700
contactus@ccsale.catholic.edu.au

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2025 Leadership



THE PRINCIPAL

MR BRETT VAN BERKEL

Brett is the Principal of Catholic College Sale. Brett acts on behalf of the Board of Directors and is responsible for all aspects of the College including faith development, learning, wellbeing, financial, compliance and strategic development. These responsibilities are achieved through a team approach to College operations.



DEPUTY PRINCIPAL - LEARNING AND TEACHING

MRS RACHAEL BOWN

Rachael is the Deputy Principal of Learning and Teaching. Rachael can be contacted regarding curriculum, subject matters or learning and teaching methods after contact has been made with the subject teachers.



DEPUTY PRINCIPAL - LEARNING AND WELLBEING

MR ANTHONY ROBBINS

Anthony is the Deputy Principal of Student Learning and Wellbeing. Anthony oversees the organisational structures that support the wellbeing of students and families including the development of a wellbeing program that is contemporary and flexible and allows all students to flourish in their learning.

Who to Contact



DIRECTOR OF SENIOR STUDIES

MRS ALISON EDGAR

asedgar@ccsale.catholic.edu.au

Alison is the Director of Senior Studies and is the first point of contact with any VCE or VET queries. She can also be contacted regarding change of subject preferences from Years 10 - 12 or with timetable queries for senior students. Alison also monitors the progress of each student in VCE/VCE VM and ensures that each child is engaged in their learning.



DIRECTOR OF ENGAGEMENT YEARS 7 - 10

MS TAHNEE CASHMAN

tcashman@ccsale.catholic.edu.au

Tahnee is the Director of Engagement Years 7 - 10. Tahnee monitors the progress of each student and ensures that each child is engaged in their learning.



DIRECTOR OF RELIGIOUS EDUCATION

MR JEFF HOBBS

jhobbs@ccsale.catholic.edu.au

Jeff is the Director of Religious Education and can be contacted regarding masses, liturgies or retreats and spirituality days.

Who to Contact



DIRECTOR OF STUDENT GROWTH

MR JASON GOUDIE

jgoudie@ccsale.catholic.edu.au

Jason is the Director of Student Growth and can be contacted with queries about the Learning Management System (SIMON), the Parent Access Module (PAM) and the Student Device Policy. Jason analyses data and develops strategies to improve student growth and outcomes.



LEADER OF PROFESSIONAL PRACTICE

MS KATE DONALD

kdonald@ccsale.catholic.edu.au

Kate works with the Learning Development Team to ensure contemporary and effective teaching practices and pedagogy is developed in line with the College Strategic Plan.



STUDENT FORMATION & TRANSITION LEADER

MS JULIA MOULTON

jmoulton@ccsale.catholic.edu.au

Julia is the Student Formation and Transition Leader and can be contacted regarding new student transitions. Julia provides leadership, communication, liaison and coordination of developmentally appropriate strategies and programs to maximise student learning and wellbeing in the College.

Who to Contact



COLLEGE TIMETABLER

MR LUKE DRUMMOND

ldrummond@ccsle.catholic.edu.au

Luke is the College Timetabler and can be contacted regarding change of subject preferences from Years 7 - 9 or with timetable queries for junior students.



LEARNING ADJUSTMENT LEADER

MRS LORETTA HARRIGAN

lharrigan@ccsale.catholic.edu.au

Loretta is the Learning Adjustment Leader and is the first point of contact for any Learning Adjustment queries. Loretta helps to identify students who need extra support in their learning, physically, intellectually or emotionally.



LEARNING ADJUSTMENT LEADER

MRS JULIE CANNON

jcannon@ccsale.catholic.edu.au

Julie is the Learning Adjustment Leader and is the first point of contact for any Learning Adjustment queries. Kate helps to identify students who need extra support in their learning, physically, intellectually or emotionally.

Who to Contact



VCE VM COORDINATOR

MR JOSHUA STUBBE

jstubbe@ccsale.catholic.edu.au

Joshua is the VCE VM Coordinator and is the first point of contact for any VCE VM queries. Josh can discuss the VCE VM program for potential students or the progress of any current student.



PATHWAYS COORDINATOR

MS LAURA CONSIDINE

lconsidine@ccsale.catholic.edu.au

Laura is the Pathways Coordinator and is the first point of contact for any Careers or Pathways questions. Any student seeking advice regarding work experience, school based apprenticeships or transition into further education or the workforce can contact Laura.



HEAD OF PERFORMING ARTS

MS ANN ROFFE

aroffe@ccsale.catholic.edu.au

Ann is the Head of Performing Arts and is the first point of contact for any questions relating to music lessons, musical groups or the school productions.

Who to Contact



ALLMAN HOUSE LEADER

MRS KELLY BURGIEL

kburgiel@ccsale.catholic.edu.au

Kelly is the Allman House Leader and is the second point of contact if your child is in an Allman Pastoral group. The first point of contact is always your child's Pastoral Teacher.



CHAMPAGNAT HOUSE LEADER

MR JOSH DAVIS

jdavis@ccsale.catholic.edu.au

Josh is the Champagnat House Leader and is the second point of contact if your child is in a Champagnat Pastoral group. The first point of contact is always your child's Pastoral Teacher.



DALY HOUSE LEADER

MR CHRIS SMART

csmart@ccsale.catholic.edu.au

Chris is the Daly House Leader and is the second point of contact if your child is in a Daly Pastoral group. The first point of contact is always your child's Pastoral Teacher.

Who to Contact



PAULINUS HOUSE LEADER

MR TOM WHEELER

twheeler@ccsale.catholic.edu.au

Tom is the Paulinus House Leader and is the second point of contact if your child is in a Paulinus Pastoral group. The first point of contact is always your child's Pastoral Teacher.



RAPHAELA HOUSE LEADER

MRS NICOLE SUTTON

nsutton@ccsale.catholic.edu.au

Nicole is the Raphaela House Leader and is the second point of contact if your child is in a Raphaela Pastoral group. The first point of contact is always your child's Pastoral Teacher.



THEODORE HOUSE LEADER

MRS CATHERINE SANDEMAN

csandeman@ccsale.catholic.edu.au

Catherine is the Theodore House Leader and is the second point of contact if your child is in a Theodore Pastoral group. The first point of contact is always your child's Pastoral Teacher.



Who to Contact

WELLBEING SUPPORT OFFICER

MRS LAUREN FORSYTH

lforsyth@ccsale.catholic.edu.au

Lauren is available to support students' wellbeing needs.

Appointments can be made Monday to Friday, via the Learning Management System (SIMON).

WELLBEING SUPPORT OFFICER

MS JACQUIE MAY

Jacquie is available to support students' wellbeing needs.

Appointments can be made Monday to Friday, via the Learning Management System (SIMON).

Students Leaving Campus

External Appointments/ Street Leave

All students with direct permission from parents have the ability to leave the College to attend appointments.

Bring written permission from home, including time of appointment to HL. HL signs note.

Visit the Student Office to obtain an official 'leave pass' prior to leaving. No leave pass will be granted without a HL signature.

Upon return to the College, sign in at Student Services

Acceptable forms of permission

- Legible signed note
- Parental phone call (in emergency circumstances)

Unacceptable forms of permission

- Text Message
- Email
- Phone call from school/student mobile

Parent Access Module (PAM)

The Parent Access Module (PAM), allows for real-time feedback on students' results and provides a greater connection between the College and home.

When a teacher marks an assessment task, they enter the marks into the SIMON system. With PAM, parents can access the assessment task marks as soon as they are entered into the system, without having to wait until the end of the semester.

Parents will also have access to 3 cycles of formative feedback during a semester. These formative reports will provide feedback on student engagement and participation along with 3 simple actions that the student can take to further their learning in each subject.

PAM also allows access to the school calendar as well as each student's school profile which includes timetable, attendance data, commendations, and historical reports. If you have lost your PAM username or password please use the forgot password option or contact the College directly.

The screenshot displays the PAM interface for Catholic College Sale. The header includes the college logo and the text 'Catholic College Sale Parent Access Module'. The main content area is divided into several sections:

- Students:** Lists two students with their profiles and details:
 - Student ID: 111222, Year 10 Charlotte, with a 'View Current Results' button.
 - Student ID: 111000, Year 10 Raphaela LA2, with a 'View Profile' button.
- Knowledge Bank:** Includes links for 'Parent Documents and Forms' and 'School Links'.
- School Happenings:** Lists various events and links such as 'Parent Links', '2020 Discovery and Resource Lists', 'CEO Child Safety', 'Child Safe Standards: Parent Information', 'College News', 'Compulsor', 'Elevate website', 'Ginger Drive', 'Staff Email List', and 'ICM Exam Timetable'.
- Parent Notified Absences:** Features a calendar icon and a link to 'Click here to enter'.
- Daily Messages:** Contains a message about 'WORK EXPERIENCE - CENTRAL GIPPSLAND HEALTH' with application dates and submission instructions.
- Calendar:** Shows a calendar view for February 3-9, 2020, with events for Monday (Feb 3), Tuesday (Feb 4), and Wednesday (Feb 5).

Website

The Catholic College Sale website can be accessed at:
www.ccsale.catholic.edu.au.

This website is an important resource for up to date information about the College and is regularly updated.



Quick Reference Guide General Student Enquiries

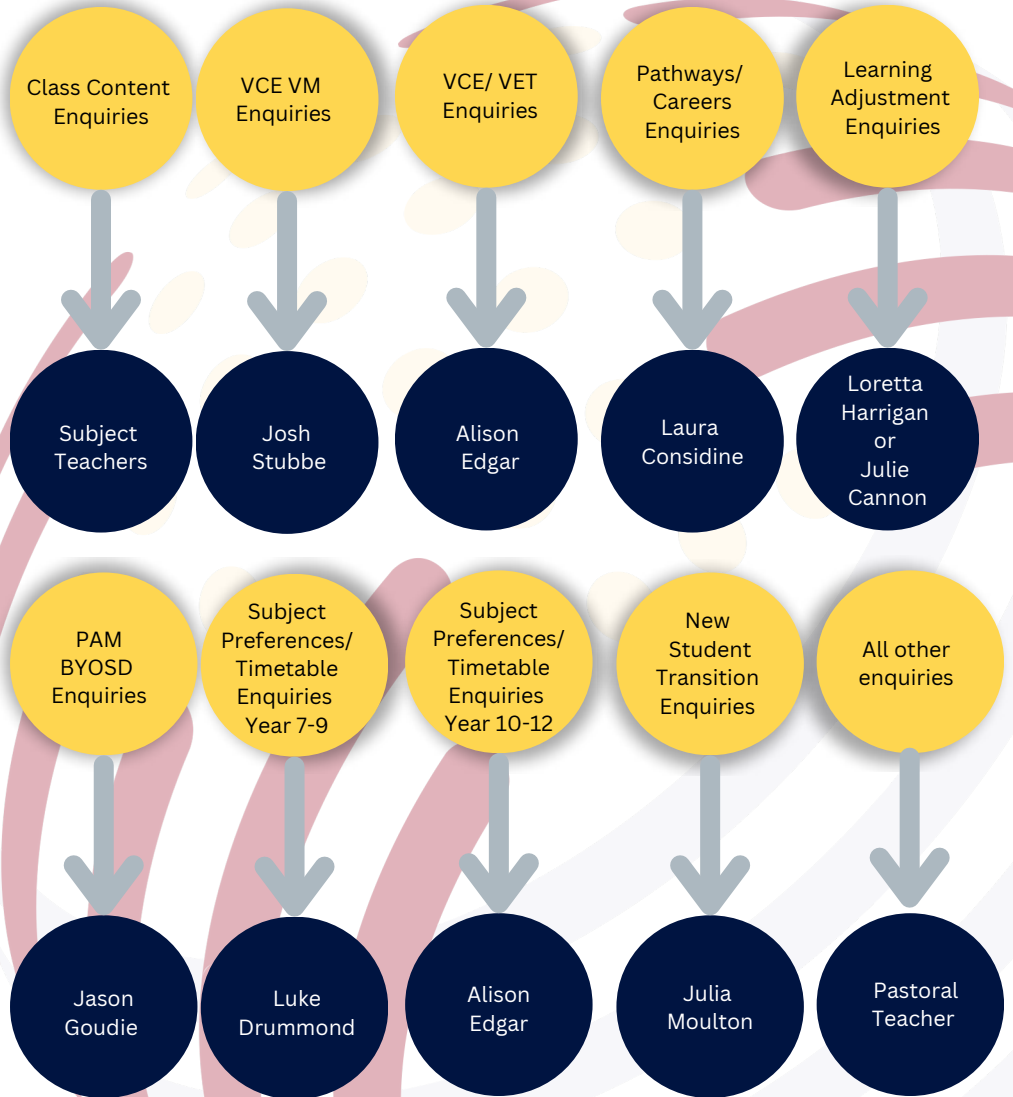
YEARS 7 - 12

PASTORAL
TEACHER

HOUSE
LEADER

Quick Reference Guide

Specific Enquiries



Teacher Email List

Aurisch	Rhiannon	raurisch@ccsale.catholic.edu.au
Barnsley	Ursula	ubarnsley@ccsale.catholic.edu.au
Bown	Rachael	rbown@ccsale.catholic.edu.au
Burgiel	Kelly	kburgiel@ccsale.catholic.edu.au
Butcher	Danny	dbutcher@ccsale.catholic.edu.au
Cannon	Julie	jcannon@ccsale.catholic.edu.au
Carr	Alex	acarr@ccsale.catholic.edu.au
Carstairs	Kirralee	kcarstairs@ccsale.catholic.edu.au
Cashman	Tahnee	tcashman@ccsale.catholic.edu.au
Condeza	Roy	rcondeza@ccsale.catholic.edu.au
Considine	Laura	lconsidine@ccsale.catholic.edu.au
Curtis	Rodney	rcurtis@ccsale.catholic.edu.au
Davidson	Rosemary	rdavidson@ccsale.catholic.edu.au
Davis	Josh	jdavis@ccsale.catholic.edu.au
Donald	Kate	kdonald@ccsale.catholic.edu.au
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Dwan	James	jdwan@ccsale.catholic.edu.au
Edgar	Alison	asedgar@ccsale.catholic.edu.au
Fitzgerald	Scott	sfitzgerald@ccsale.catholic.edu.au
Forcadela	Cesar	cforcadela@ccsale.catholic.edu.au
Forsyth	Lauren	lforsyth@ccsale.catholic.edu.au
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Teacher Email List

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Wakeham	Michele	mwakeham@ccsale.catholic.edu.au
Watson	Jake	jwatson@ccsale.catholic.edu.au
Wheeler	Tom	twheeler@ccsale.catholic.edu.au
Work	Molly	mwork@ccsale.catholic.edu.au
Wright	Anita	awright@ccsale.catholic.edu.au



STUDY OPTIONS FOR UNIT 3/4 STUDENTS

The Ratisbonne Centre is available to our senior students as a study space.
Supervised study times are as follows:

MONDAY	8:15am - 6:00pm
TUESDAY	8:15am - 6:00pm
WEDNESDAY	8:15am - 7:00pm
THURSDAY	8:15am - 6:00pm
FRIDAY	8:15am - 4:00pm

Sustained Silent Study - Wednesday 3:45pm - 7:00pm

SEE DAILY MESSAGES FOR MORE INFORMATION



STUDY OPTIONS AND HOMEWORK HELP

NOTRE DAME DE SION (LIBRARY)

OPENING HOURS

MONDAY	8:15am - 4:30pm
TUESDAY	8:15am - 4:30pm
WEDNESDAY	8:15am - 4:30pm
THURSDAY	8:15am - 4:30pm
FRIDAY	8:15am - 4:30pm

The Library hosts homework help during the following times:

Monday - Friday 3:30pm - 4:30pm

A Years 7 - 12 Mathematics teacher is available during this time on Monday, Wednesday and Thursday.

SEE DAILY MESSAGES FOR MORE INFORMATION





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03 5143 9700
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