





SCHOOL CLOSURE GUIDE

How do I access school work?

In the event of a temporary school closure, your individual teachers will communicate with you primarily via Google Classroom. They may also choose to engage with you through a range of other google applications.

App	Use	Notes
Google Meet 	A platform for your teachers to meet and talk with you online.	Your video will be turned off and you will be able to connect with your teacher through audio only.
Google Classroom 	You should have one of these for each of your classes.	You can check your Classroom for posted coursework, materials and assignments.
Gmail 	To communicate privately with your teacher or Student Support team.	Ensure you check this regularly as your teachers may need to communicate with you here.
Compass 	KLT/SACs will still be loaded onto Compass and marks will be located here also.	You should check Compass regularly for news from the school.

What should I be doing if the school remains closed after the holidays??

All students will be expected to check in **regularly at normal class times**. Students are encouraged to ensure that they have access learning resources such as textbooks in the event that schools are closed. If the health advice is that it is unsafe to learn onsite, that does not mean that the learning has stopped.

The main communication to check will be: **Compass** - continue to monitor general advice from the Principal on the Compass Newsfeed stream. **COGS** remains as our online learning platform.

Assessment will continue to be shared with parents through Compass. **Google Classroom** and **email** will be the primary contact point for students with class teachers. A range of online learning and communication tools will also be used as coordinated through the above.

Families of junior students who lack the capacity to access online resources from home will be provided with physical activities as an alternative but this will not be identical to the online program.

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School contacts:

Please email your appropriate leaders with any queries you might have. They will forward them on to the appropriate departments if they cannot help you.

Email addresses for relevant student support members:	
Year 7	Sub School Leader: katrina.aralios@coburg.vic.edu.au Student Support Leaders: david.fanning@coburg.vic.edu.au angela.schneider@coburg.vic.edu.au
Year 8	Sub School Leader: ellen.drake@coburg.vic.edu.au Student Support Leaders: clare.cosgrave@coburg.vic.edu.au samara.harris@coburg.vic.edu.au
Year 9	Sub School Leader: katie.radak@coburg.vic.edu.au Student Support Leaders: justin.fitzherbert-smith@coburg.vic.edu.au samantha.wike@coburg.vic.edu.au
Senior school/VCE Sub School Leaders	eve.lamb@coburg.vic.edu.au david.snaddon@coburg.vic.edu.au
Year 10	Student Support Leaders: sam.morely@coburg.vic.edu.au mietta.robertson@coburg.vic.edu.au
Year 11	Student Support Leaders: anna.vella@coburg.vic.edu.au lakshmi.sharma@coburg.vic.edu.au
Year 12	Student Support Leaders: giulia.devincentis@coburg.vic.edu.au james.phillips@coburg.vic.edu.au

Health and Wellbeing Contacts:

Should you be experiencing anxiety, stress or usually utilise the additional supports at CHS, there are options available to you.

CHS Wellbeing Team:

Nicole: nicole.neale@coburg.vic.edu.au
Tina: tina.le@coburg.vic.edu.au

Additional Wellbeing Resources:

- **Kids Helpline:** (If you are feeling stressed, worried or anxious) 1800 55 1800
- **Headspace:** Access [eHeadspace](#) for online support.
- **1800RESPECT:** 24 hours support people impacted by sexual assault, domestic or family violence.
- **Smiling Mind:** The smiling mind site or app can guide you through some calming exercises in times of stress.

COVID-19 Resources:

- **Coronavirus Health Information Line**
1800 020 080
- This **government health website** has a range of frequently asked questions about how to self isolate and what do do if you are feeling unwell.

How can I reduce my risk of COVID-19 infection?

- Keep a full arm-span (about 1.5 metres) between yourself and other people where possible
- Wash hands often with soap and running water, for at least 20 seconds. Dry with paper towel or hand dryer
- Try not to touch your eyes, nose or mouth
- Cover your nose and mouth with a tissue when you cough or sneeze. Dispose of the tissue
- If you don't have a tissue cough or sneeze into your upper sleeve or elbow
- Continue healthy habits: don't smoke, exercise, drink water, get plenty of sleep
- Buy an alcohol-based hand sanitiser with over 60 per cent alcohol
- Stay at home if you feel sick, and undertake physical distancing as outlined in the section below.

**Taken from <https://www.dhhs.vic.gov.au/victorian-public-coronavirus-disease-covid-19>