

PARENT / CAREGIVER / GUARDIAN SURVEY AND CONSENT INFORMATION LETTER
2022 Tutor Learning Initiative Student Survey

Dear Parent / Caregiver / Guardian,

The Tutor Learning Initiative (TLI) has been an important part of school education in Victoria since 2021. Tens of thousands of students across Victoria, including your child, are participating in the initiative. This letter is to inform you about a **short online survey we are asking 2022 TLI-participating students (past and current) to undertake**. This will help us understand how the initiative is working and how it might be improved.

Please see overleaf your options for participation.

About the survey

Understanding attitudes of students towards their learning, including the different programs and initiatives they participate in, is a vital part of how we evaluate and improve our work. As part of the evaluation of the TLI, we would like as many TLI participating students as possible to complete a short survey in Term 3.

The survey will ask students about their thoughts on why they started coming to the tutoring sessions, their learning in the tutoring sessions and how they think the tutoring sessions may be improved.

The TLI Student Survey will be conducted at your school between **Monday 1 August to Friday 19 August**.

What are the benefits?

Student voice is so important to our understanding of how our programs and supports are working and how we can improve. In our experience, young people also enjoy having their say. Similar surveys have been invaluable in helping the department and schools understand student views. We will use the survey results along with student assessment data and the views of teachers and principals to help us understand how TLI can best support students, and this will help schools plan how best to implement the initiative.

What are the risks?

We think that there is a very low risk in participation, as the survey does not cover topics that are usually considered sensitive. But it is possible that some students may find some of the survey questions too personal and prefer not to answer them. Should you agree for your child to participate, they are still free to skip questions or to withdraw at any stage if the survey makes them upset or uncomfortable.

What will my child be asked to do?

Your child will be invited to complete the survey **online during one of their regular TLI tutoring sessions**, using a purpose built secure online survey tool. It is not a test and there are no right or wrong answers. Please note:

- Student participation in the survey is voluntary and students may withdraw at any time during the survey completion.

- It will take around 10-15 minutes to complete the survey

How is my child's confidentiality protected?

Your child will be provided with a unique login to complete the survey from their teacher. The student login is an assigned identifier that may be used to link data for statistical and research purposes only. Personally identifiable data will not be recorded in the survey response file. This ensures that the confidentiality of your child's responses is protected at all times.

How will results be reported?

The survey results will only be reported in an aggregate form that will not identify individual students or schools.

Options for participation

Participation in this survey is **voluntary**. If you would like your child to participate in the survey, no further action is required. If you **do not** wish for your child to do the survey, please opt-out by completing the below statement and emailing back to the attention of Dina Mingos at cranbourne.east.sc@education.vic.gov.au. Please do so before **Wednesday 10 August**.

I do not wish for my child [FULL NAME] in year [YEAR LEVEL] to participate in the 2022 TLI Student Survey.

If your school does not receive an opt-out email from yourself before Monday 1 August, it means that you give your consent for your child to participate in the 2022 TLI Student Survey.

Please contact the administration office if you would like to see the survey before making your decision about whether you would like your child to participate.

If you would like more information, please don't hesitate to contact me.

Yours sincerely,

Kira Duggan

Director, Evaluation Practice, Performance and Evaluation Division
Victorian Department of Education and Training
Phone: 03 7022 0551
Email: kira.duggan@education.vic.gov.au.