



**ST. PETER'S COLLEGE CRANBOURNE**  
FAITH, EDUCATION & SERVICE

**16 June 2020**

**RE: COVID 19 Confirmed Case**

Dear Parent/Guardian/Caregiver,

I write to inform you that there has been a confirmed case of COVID 19 at the Clyde North Campus.

As a result, the College will enact its **COVID 19 School Emergency Management Plan** for the dismissal and subsequent closure of the school.

This **COVID 19 School Emergency Management Plan** was outlined to Parents/Guardians/Caregivers and Students recently and includes;

1. A coordinated dismissal of students (see instructions below).
2. A period of school closure during which time extensive deep cleaning will take place.
3. A return to Remote Schooling, until the Department of Health & Human Services (DHHS) authorities are satisfied that a return to Face-to-face learning onsite can occur.

**Co-ordinated Dismissal**

We ask that you **acknowledge** receipt of this communication and **text** your child your permission for dismissal so that your child's Learning Advisor will be able to view this text and dismiss your child in accordance with your instructions.

**Text message to your child options:**

- I give permission for my child/children to walk/ride home from school
- I will collect my child/children from school
- I give permission for my child/children to be collected by (insert name of relative or friend)
- I give my permission for my child/children to catch public transport home.
- My child will travel on their normal school bus run

\* **Please note** an extra bus will be provided to enable all bus runs; A B & C to depart at the same to take students home.

**In the event your child/children does not have access to a mobile phone, please contact the campus office on 59907777.**

Students will assemble in Tutor Groups with their Learning Advisor and their bags packed and will be dismissed upon receipt of your text.

### **Collection Points**

To assist with the flow of traffic we ask you to adhere to the following traffic management directions and do not enter the school grounds.

- Parents collecting their child/children in Years 7-9 please pick up from Heather Grove.
- Parents collecting their child/children in Years 10-12 please pick up from MacKillop Way.
- If you have children in multiple year levels please pick up from MacKillop Way.

During this time the College will be closed. Students will resume the Remote Schooling Program while the campus undergoes a deep clean. We will inform you via CareMonkey when Face-to-face learning will resume once the Department of Health and Human Services deem it safe to return. To access the Remote Learning Guide for Parents, please click [here](#).

We thank you in anticipation for your support and will continue to communicate with the College community as further developments come to light.

Should you have any questions or concerns during the period of school closure please contact the College on the number below.

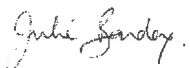
### **Clyde North Campus**

**03 5990 7715**

**[assistc1n@stpeters.vic.edu.au](mailto:assistc1n@stpeters.vic.edu.au)**

If your child does present with symptoms of COVID 19, you are advised to call the 24-hour coronavirus hotline 1800 675 398, your local doctor, alternatively please refer to the Department of Health and Human Services website <https://www.dhhs.vic.gov.au/coronavirus>

Yours Sincerely



Mrs. Julie Banda

**Deputy Principal Head of Clyde North Campus**