

Minutes - Meeting Monday 12/2/24

Meeting began at 6.05pm.

Staff Attendees: Mrs Leonie Burfiled, Mrs Nicole Moss

Parent Attendees: Carlos Patino, Kate and Michael Monteleone, Michelle Lui, Louise Richardsosn, Nicole Karagiannis, Kathryn Gorman, Ammie Chaffey, Lauren Minter, Gillian Mara, Nikki Blanche, Nicole Hudson, Lina Choudhury, Declan Donohue, Joanne Tisdell, Catherine Zammit, Michelle Ward and Nina Uren.

1. Prayer
2. Acknowledgement of Country
3. Welcome to the meeting - brief overview of purpose of meeting. School is seeking parent advice around whether to create a Parent Forum or a P and F to assist with fundraising efforts and community building activities throughout the year.
4. Leonie explained what a Parent Forum would look like and explained what a P and F would look like.
5. Most parents voted for a P and F. Leonie explained the roles that would need to be filled in a P and F, the parents were asked to volunteer. Leonie told parents they could think about it during the meeting.
6. Leonie then went through the schools vision and mission for 2024
7. Leonie explained the school theme for 2024
8. Leonie discussed the outline for the year in regards to curriculum and Newman
9. Kathryn Gorman sought clarification around the schools leadership team and the responsibilities of the leadership team
10. Leonie explained that our coordinators would be responsible for mentoring a grade/stage in the school in the area of behaviour and assisting with parents meetings. Leonie also explained the roles and responsibilities of our school leadership team.
11. A discussion was had around the topic of uniform and the uniform policy. Parents were all for the uniform remaining the same (it was suggested that we may allow black sneakers) the parents were adamant that we stick to what we have and requested that the school enforce the policy with the use of reminder letters, reminders with pictures in the newsletter and then follow up phone calls to parents.
12. The next discussion was around the year 6 graduation and parents with bank accounts. The parents were reminded that if we set up a P of F then that money would be more transparent and would all be filtered through the office.
13. Class Liaisons: a discussion arose around the plan for class liaisons and their roles and responsibilities. It was disclosed that some class liaisons were already decided on and other grades did not have one yet. Nicole

stated that she would send out a google form explaining the role of a class liaison and get volunteers to respond via the office. We then planned a date for a meeting with class liaisons.

14. Communication: Mr Patino expressed his concern with the volume of Compass alerts that are sent out. Nicole explained that all information is diligently added to the newsletter, however the office staff field many phone calls with questions from parents who have not yet read the newsletter. The parents explained that they think it is important to remind parents to read the newsletter more thoroughly. It was then suggested that this could be added to the responsibility list for the class liaison parents, where they notify their respective grade that the newsletter has been published.
15. The discussion ended with a vote and decision on the people who would head up the P and F for St Patrick's Catholic Primary School Sutherland in 2024.

President Nominees: Nicole Karagiannis - seconded by Joanne Tisdell

Motion carried. President will be Nicole Karagiannis.

Secretary Nominee: Nicole Hudson - seconded by Nina Uren.

Motion carried. Secretary will be Nicole Hudson.

Treasurer Nominee: Ammie Chaffey - seconded by Declan Donohue and Joanna Tisdell.

Motion carried. Treasurer will be Ammie Chaffey.

16. The parent group requested some sub committees in the P and F; a general committee, social committee and fundraising committee. It was decided to focus this meeting on a fundraising committee to get that started as some parents are keen to plan a Colour Run for the school.
17. Fundraising Committee members are: Nina Uren, Declan Donohue, Nikki Blanche, Michelle Ward, Kathryn Gorman and Nicole Hudson.
18. Newly elected P and F board members were given a copy of the constitution by Leonie.

Next Meeting date Monday 11th March 2024 - 6pm in the Staff Room.

Meeting ended at 7.45pm.