

# **Production Week Information**

## **PLEASE STICK THIS ON THE FRIDGE!!!**

Hello amazing cast and crew!

Can you believe it? We are almost there! With 3 weeks to go, here is some key information you need to know.

### **Weekend rehearsal dates**

- Sunday 2<sup>nd</sup> August 1-5pm
- Sunday 9<sup>th</sup> August 1-5pm
- Saturday 15<sup>th</sup> August 1-5pm

These rehearsals are full show run-throughs with the orchestra. ALL CAST AND CREW REQUIRED!

### **Production Week:**

- **Monday 17th:** Bump in. Selected backstage, tech crew & music students only
- **Tuesday 18th:** Technical rehearsal – ALL CAST AND CREW. Leave for Burrinja at 9am (bring costumes, makeup & lunch)
- **Wednesday 19th:** Full Dress rehearsal - ALL CAST AND CREW. Leave for Burrinja at 9am (bring costume, makeup & lunch)
- **Thursday 20th:** Opening night. 6pm-10.30pm at Burrinja Theatre
- **Friday 21st:** 6pm-10.30pm at Burrinja Theatre
- **Saturday 22th:** 12.30pm at Burrinja Theatre. Students will be provided with dinner at 5pm, provided by the Tree Tops café. If you have special dietary requirements, you must let Mrs McD know ASAP. Students do not need to be picked up in between matinee and evening performances.

### **Technical and Dress Rehearsal Days:**

- We will be catching the school buses to Burrinja Theatre on Tues 18th and Wed 19<sup>th</sup>. We will be at the theatre 9am-3pm. Students will be marked off the role on the buses, so please don't go to homeroom.
- Students may wear FREE DRESS on these days, so that school uniforms do not get lost during costume changes. Please ensure students dress appropriately.
- Please bring a snacks, lunch and a water bottle
- Please bring your costumes and makeup

### **Makeup:**

- As stated in the cast booklet, students need to provide the majority of their own makeup, unless specified otherwise. Students must have a pancake foundation (1 tone darker than skin colour, water based, apply with a damp makeup sponge), eyeliner and mascara. We recommend students purchase makeup in small groups, to share the expense.
- Students must (where possible) arrive with base makeup (foundation) already applied at the theatre at 6pm for performance nights. This saves on lots of mess and time!
- There will be some makeup artists present who will assist with lead role makeup and add touch-ups to those students needing help

### **Theatre Expectations:**

- Students must be on their best behaviour at all times. There is strictly no running backstage as this could be dangerous in dark scene changes.
- Students must be tidy and take care of their personal belongings. Please do not bring items to the theatre that you don't need, as we have over 60 cast sharing a small space backstage!
- Students may bring lollies and drinks on performance nights but please do not bring dinner or food that could get messy on the Thursday & Friday night performances.

### **Theatre Bump Out:**

- At the end of the final performance, we must pack up everything and move it out of the theatre that night. If any parents are able to help with loading props and sets and transporting them back to BHCS that would be greatly appreciated. We also need parents to help with general tidy up.

### **Costumes:**

- At the theatre, students are responsible for their own costumes. We suggest that students bring a labeled garment bag (eg. from dry cleaner) to keep their costumes clean and safe. All of our costumes are hired, so we need to take good care of them. Costumes that are damaged will incur a fee payable by students. Students will get their names marked off a list when their costumes are returned.
- All students must provide their own black, lace up footwear for village scenes (school shoes are fine).
- All ensemble must have ***full length black clothing for castle costumes***, to wear underneath the 'enchanted object' costumes. Leggings (for girls) are fine. Bare feet for castle scenes.
- Students must leave all hired costumes at the theatre after closing night

### **Note to parents:**

- Students must be dropped off at 6pm on performance nights. Please drop off students in the backstage area towards the rear of the theatre (don't enter through Burrinja main doors)
- Pick up of students is at 10.30pm (it may be slightly earlier, we suggest parents be at the theatre by 10.15pm if not watching the performance). Pick up will be inside the theatre foyer. No student is permitted to wait outside in the dark, so parents must park and enter the foyer so students can be marked off a role before leaving. This is for the safety of all involved!
- If parents have any questions, please don't hesitate to contact Annie McDowell on [amcdowell@bhcs.vic.edu.au](mailto:amcdowell@bhcs.vic.edu.au)

Now, LOOK AFTER YOURSELVES over the next 3 weeks. Get lots of sleep, take care of your lovely singing voices and GET EXCITED! We have an amazing show, which each and every one of you should be proud to be a part of. I can't wait!

Thank you,

Mrs Annie McDowell- Director