

August 2019

Dear Parents/Guardians,

St Joseph's College is offering students the opportunity to complete the practical component of their Level II First Aid Certificate. Students will be completing the online modules during their Healthy Futures class during Term 3. These must be complete with a pass mark of 80% before students can participate in the practical component.

The course will be run at St Joseph's College on the following dates:

- Tuesday, 1<sup>st</sup> October
- Wednesday, 2<sup>nd</sup> October
- Thursday, 3<sup>rd</sup> October
- Friday, 4<sup>th</sup> October

Please indicate your preferences from 1 to 4 on attached page. Please return your preferences promptly, as this will increase your chance to secure your first choice, there are only 20 places per day. The course will be run in the Langtree Park area of the College from 8.45am to approximately 4.00pm, students will be allowed to leave at the completion of testing.

Students may wear appropriate casual clothing, however they are required to wear enclosed footwear (thongs are not permitted).

If you wish to change the date of your son/daughter's course after you have received confirmation of their designated day, or they are unable to attend on the day please contact Ms Debbie Bell on 5018 5020 or alternatively email [dbell@sjcmda.vic.edu.au](mailto:dbell@sjcmda.vic.edu.au) to arrange an alternative day.

Students who do not attend their allocated course without notification prior to the day and without a valid reason will need to reschedule on a date outside of school hours and within the school year period.

Please note that if your son/daughter has prior confirmation that they are partaking in Work Experience (all forms must be signed and returned to the College) in the first week of Term 3 school holidays, then they must inform Ms Debbie Bell as soon as possible to arrange to do the practical component of First Aid on another date.

**If your son/daughter does not return this form, they will be allocated the earliest available time.**

Thank you for your continued co-operation.

Yours sincerely,



Mr Emmet Brown