

Learning Characteristics Reports Rubric

These are progress reports to provide parents with an indication of how their child is engaging in their learning over a five-week period. Each column has an attendance criteria that must also be met (excluding homework).

	Always Attendance > 80%	Usually Attendance > 60%	Sometimes Attendance > 20%	Rarely
Arrive to class on time	No lates in the reporting period	1-5 lates in the reporting period	6 - 15 lates in the reporting period	16 or more lates in the reporting period
Is prepared for learning	Brings all equipment (computer, books, pencil case) Does not bring s or continue issues from the yard	Forgets one item equipment on an occasional basis. Does not bring distracting items or continue issues form the yard	Forgets multiple items of equipment on a frequent basis. OR Comes to class with distractions or issues from the yard	Only has one book for all subjects. Does not have equipment for the majority of the lessons. Comes to class distracted and needs constant reminding to focus.
Displays a positive attitude	Asks questions, responds to teacher voluntarily, joins in class discussions, shows initiative.	Asks questions one-on-one. Will contribute voluntarily when confident of answers. Joins in class discussions.	Asks questions one-on-one. Listens in class but only responds when called on by the teacher.	Limited engagement. Often distracted, talking to others.
Works cooperatively with others	Willingly participates in any group. Actively participates and allows others to contribute evenly.	Willingly participates in most groups. Actively participates and allows others to contribute evenly.	Only participates in groups of their choosing. Participates on request or sometimes allows others to contribute.	May work in a pair with friend. Works mostly as an individual. OR Completely takes over and fails to let others contribute.
Completes set tasks & meets all deadlines	Submits all set tasks, takes required notes. Always submits on time.	Submits most set tasks, takes required notes. One late submission.	Undertakes tasks after teacher prompting. Some tasks complete. Deadlines met occasionally.	Unable to complete the set tasks or chooses not to. Tasks completed late most of the time.
Completes homework	Always submits weekly homework on the due date.	Submits most (80%) homework by the due date. OR Submits all homework but missed deadline once or twice.	Submitted some (40 – 80%) homework by the due date. OR Submitted all homework after the due date	Has only submitted homework once.

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**When checking lates on Compass, remember to alter the date range to the current reporting period.

**Attendance will be automatically uploaded prior to the reports being published.