



LOCKLEYS NORTH OUT OF SCHOOL HOURS CARE PROGRAM  
*providing care for kids and service to families*

**Pupil Free Day**

28<sup>th</sup> July, 2015

Dear Parents/ Caregivers,

There will be a Pupil Free day on **Friday 21st of August 2015**.

Our service can facilitate care for your child/ren on this day. We require a minimum of 15 bookings on that day to be able to open the service. Children will receive lunch, morning and afternoon fruit and an afternoon snack as well as be involved in experiences throughout the day.

The full fee will be \$60.00 a day per child. To secure a booking for your child/ren we require a \$15 (non-refundable) deposit per child to be paid upon confirmation of enough interest to open the service.

Please note that if the service does operate on that day, those parents who have indicated that they require care for the pupil free day and cancel after the cut-off date will be charged the full fee.

**Cancellations would only be accepted 2 week prior to the Pupil free day.**

Can you please indicate below if you do/ do not require care for your child/ren on this day and return to LNPS OSHC no later than **Friday 14<sup>th</sup> of August 2015**. Parents will be notified on Monday 17<sup>th</sup> August if the service will be operating.

Thank you,  
Maria Morello  
Director  
LNPS OSHC

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I \_\_\_\_\_ do not require care for my child/ children on the pupil free day.

I \_\_\_\_\_ do require care for my child/ children on the pupil free day.

Children requiring care 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

I understand there is a \$15 non refundable deposit per child and there is a two weeks notices cancellation policy.

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_