

Instrumental Music Program 2019

Student Enrolment Form

New Enrolment (Please tick ✓)

**you do not need to fill out a form for an existing enrolment*

Student Details

Surname: _____ Given Name: _____ M / F

Class: _____ Date of Birth: ____ / ____ / ____

Instrument/s (please circle):

Piano	Saxophone	Voice / Singing	Recorder	Guitar
Violin	Ukulele	Flute	Group Guitar	Clarinet

Parent Details

Surname: _____ Given Name: _____ Mr / Ms

Email address: _____

Phone: Mobile _____ Home _____

Other Information

Please provide any other information that you believe will help your child's teacher (eg: learning difficulties, details of prior music tuition, hearing / vision impairments etc.)

Instrument Hire

All children are required to have an instrument on which to practise if they are enrolled for lessons. All instruments (except pianos) can be hired through local music stores such as Music Junction (Camberwell) and Fine Music (Hawthorn). Please see your child's Instrumental Teacher for more information.

Declaration

I give permission for my child to participate in the Instrumental Music Program at Auburn South Primary School. I have read and understand the Terms and Conditions and agree to abide by them.



Name: _____

Signature: _____ Date: ____ / ____ / ____

Terms and Conditions for Instrumental Music at Auburn South Primary School

1. As recognised by the Victorian Music Teachers' Association, the recommended minimum cost of instrumental music lessons at Auburn South Primary School is **\$39** (ex.GST) per half hour individual lesson. Your music teacher may set a higher fee in line with the **Instrumental Fee Cap*, and may specify an alternative per person rate for group instrumental lessons.
2. Fees are calculated by the number of lessons in each term and are payable **IN ADVANCE** at the beginning of the term. Invoices will be distributed at the end of the previous term by instrumental music teachers, with the exception of Term 1. If fees are not paid by the due date, lessons will cease until payment has been made.
3. Fees are due on the date shown as the '**due date**' on each invoice. This **due date** will be your child's **first lesson** of the term (except in Term 1 when the due date will be on the second lesson).
4. Your instrumental teacher will determine their preferred method of payment. If you are paying by cheque, then please ensure these are made payable directly to the teacher (not the school). ***If paying by cash, you must give this directly to the instrumental teacher.*** EFT is the safest and preferred method of payment.
5. It is the parent's responsibility to notify the Instrumental Teacher (not the school) of any absence 5 business days prior to the scheduled lesson. This includes absences due to school events such as, but not limited to, camps, excursions and curriculum/student free days. ***Replacement lessons will not be arranged if 5 business days' notice of cancellation is not received.***

In the case of illness on the morning of the lesson day, a replacement lesson will be provided (limit of 4 per year) if the following conditions have been met:

- A phone call is made to the teacher ***before 8:00am to notify that the student will not be at school*** (where reasonably practicable)
- Fees for the current term have been paid by the due date

Please note that when students take personal leave to go on holidays, 2 weeks' notice must be given to the teacher. Make up lessons can be negotiated at the teacher's discretion.

6. A replacement lesson will be arranged if the teacher is absent. In cases where this is not possible, the fee for that lesson will be deducted from the following term's invoice.
7. All students in the program will automatically continue lessons each term. Written notification is required to withdraw your child from the program and needs to be received **2 weeks prior to the end of the term**, to avoid incurring the next term's fees.
8. Students who are ill / at home for any reason ***must not come to school*** for their instrumental lessons. This is inappropriate under any circumstances due to legal and emergency management reasons.
9. It is the student's responsibility to ensure that they bring their instrument and music etc. to each lesson. Students are encouraged to have their materials together in a folder such as a plastic document wallet.
10. All efforts will be made to ensure that students will not miss ***Specialist*** sessions and that weekly lessons will be scheduled on rotation (to ensure that students are not missing the same class each week) or as negotiated with the child's classroom teacher.
11. Payment of fees implies acceptance of these conditions. Please keep a copy of the Terms and Conditions handy for your reference.

Updated Friday, 21 Feb 2018

**The Instrumental Fee Cap will be indexed each year where appropriate*

The Instrumental FEE CAP, in place since 2018, effects all current and new enrolments in the program. The Fee Cap will be indexed each year where appropriate.

The instrumental fee cap underpins the school's attitude towards fair and equitable access to instrumental music. The Fee Cap is in place for **one-on-one sessions** and **group sessions**.

GROUP SESSIONS *(with Harry Jackson – group guitar)*

Students participating in group sessions will not be charged more than **\$102 per hour** for the **whole group (exGST)*

For example:

- Jack and Sasha - group guitar lesson - 2 students per ½ hour session - **\$25.50 maximum charge** per person per ½ hour session
 - Jack, Sasha and Anika - group guitar lesson - 3 students per ½ hour session - **\$17 maximum charge** per person per ½ hour session
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ONE-ON-ONE SESSIONS *(Yeung Ng – violin, Felix Thiang – guitar, Chris Dunn – woodwind, Jen Choo – piano, Lucia Liu – piano and Bridget Allen – voice/singing)*

Students participating in one-on-one sessions will not be charged more than **\$47 per ½ hour session** (\$94 per 1 hour session) (exGST)
