



MELTON SOUTH COMMUNITY CENTRE INC.

Term 1 2017 - PROGRAM OF CLASSES

Office Hours: Monday to Friday 9.30am – 4.30pm



41 Exford Road (PO Box 2010) MELTON SOUTH 3338

Phone: 9747 8576 | Fax: 9747 0677

Email: msccentr@bigpond.net.au

Website: meltonsouth.org.au

ABN: 97 587 962 424 | INC NO: A0010526NNJ

“We aim to create a welcoming and positive experience for all”

COMPUTERS

ABSOLUTE BEGINNERS

An opportunity for all ages with little or no computer skills. Start from the beginning and get confidence whilst learning the essential operations of a computer. A Manual is included

Monday 6 February – 27 March **\$60.00 or
6:15 – 9:00pm \$40.00 Con
(no class 13 March) OR 7 Sessions or
Thursday 9 Feb – 30 March 8 Sessions
9:30am – 12noon

EMAIL, INTERNET & SOCIAL MEDIA COMMUNICATIONS – BEGINNERS

This comprehensive course covers how to send and receive emails, how to use the internet, how to setup and use Facebook as well as Skype. A Manual is included.

Thursday **\$60.00 or
9 February – 30 March \$40.00 Con
12:30 – 3:00pm 8 Sessions

BUILD YOUR OWN WEBSITE – BEGINNERS

Build your very own website which can be tailored to your requirements. Learn about the structure of a website, pages, fonts, colours, search engines and social media. Ideal for a community project or small business.

Monday 6 February – 27 March **\$60.00 or
12:30 – 3:15pm \$40.00 Con
(no class 13 March) OR 7 Sessions or
Tuesday 7 Feb – 28 March 8 Sessions
6:30 – 9:00pm

EBAY – BEGINNERS

EBay is the worldwide market place for buying and selling. Learn hands on all you need to know about buying and selling those every day or hard to find items. Notes are included. See requirements.

Monday \$60.00 or
27 February & 6 March \$50.00 Con
6:30 – 9:00pm 2 Sessions

MICROSOFT OFFICE (2010) – MUST HAVE BASIC COMPUTER SKILLS

MICROSOFT OFFICE SUITE – BEGINNERS

For those with a little computer knowledge wanting to learn the basics of Microsoft Office Programs. Will cover the basics of Word, Excel, PowerPoint and Publisher. A Manual is included.

Thursday **\$60.00 or
2 – 30 March \$40.00 Con
9:30am – 2:30pm 5 Sessions

POWERPOINT & PUBLISHER – BEGINNERS

In PowerPoint, learn to create catchy slideshows including animation, colour and sound. Ideal for business or home. In Publisher, discover how to create eye catching flyers, cards and invitations. A Manual is included.

Friday **\$60.00 or
10 February – 31 March \$40.00 Con
12:30 – 3:00pm 8 Sessions

WORD – BEGINNERS

This comprehensive course is designed to take you from beginner level to being a confident user of Word. Covers creating documents, editing, tabs, tables, fonts, formatting, page layouts and printing. Includes Handouts.

Tuesday **\$60.00 or
7 February – 28 March \$40.00 Con
9:30am – 12noon 8 Sessions

EXCEL – BEGINNERS

This comprehensive course is designed to take you from beginner level to being a confident user of Excel. Learn to create tailored spreadsheets for the home or office. Includes handouts.

Tuesday **\$60.00 or
7 February – 28 March \$40.00 Con
12:30 – 3:00pm OR 8 Sessions or
Mond 27 & Tues 28 Feb – 9 Sessions
Mond 27 & Tues 28 March
6:30 – 8:45pm
(no class Monday 13 March)

EXCEL – INTERMEDIATE

For competent users of Excel, learn to do complex formulas to manage, manipulate and analyse complex data. Learn to generate tax invoices, time sheets as well as budgets. A Manual is included.

Monday 27 Feb – 27 March **\$60.00 or
9:30am – 2:45pm \$40.00 Con
(no class 13 March) 4 Sessions

ACCESS – BEGINNERS – NEW

This comprehensive course is designed to teach you from beginner level to being a confident user of Access. Learn about data, data fields, entering data, creating data forms, creating databases and linking data to other applications.

Tuesday **\$60.00 or
7 February – 28 March \$40.00 Con
9:30am – 12noon 8 Sessions

DEVICES

IPAD – BEGINNERS (DAY)

Learn how to use the different functions and features of your iPad in a relaxed setting. Includes searching the Internet, downloading apps, personalising your device as well as accessing emails. Bring your own device along.

Monday 6 February – 27 March **\$60.00 or
9:30am – 12:15pm \$40.00 Con
(no class 13 March) 7 Sessions

IPAD/TABLET – BEGINNERS (EVENING)

In this two session course, learn the basics of how to get the most out of the functions and features of your iPad or Tablet. Includes downloading apps and personalising your device. Bring your own device along.

Monday \$60.00 or
13 & 20 February \$50.00 Con
6:30 – 9:00pm 2 Sessions

ANDROID DEVICES (PHONE OR TABLET) – BEGINNERS

Do you have an Android phone or tablet and want to get the most out of its features and functions? Learn all about the hardware and basic interface of an Android Device. Includes touch screens and gestures, installing and using apps, searching the internet, communication tools and much more. Bring your own device along.

Tuesday 7 Feb – 28 March **\$60.00 or
12:30 – 3:00pm OR \$40.00 Con
6:30 – 9:00pm 8 Sessions

CUSTOMER SERVICE & SALES – NEW

If you are looking for a job in Customer Service or Sales, or wanting to improve your skills, then this course is for you. Gain confidence & learn communication techniques including verbal, written, body language, interpersonal & listening. Includes conflict resolution, problem solving and sales strategies and triggers. Ideal pathway to job opportunities.

Wednesday **\$60.00 or
8 February – 29 March \$40.00 Con
6:30 – 9:00pm 8 Sessions

ACCOUNTS

MANUAL BOOKKEEPING – BEGINNERS

Learn how to keep a basic set of books. This comprehensive course covers Payroll, GST, Ledgers, Invoices, Journals, Bank Reconciliations, Petty Cash, Trial Balance and Balance Sheet. Ideal pathway to MYOB. Incl Manual.

Friday
10 February – 31 March
10:00am – 12noon

**\$60.00 or
\$40.00 Con
8 Sessions

MYOB V19 (INCLUDING PAYROLL) – BEGINNERS (MUST HAVE COMPUTER SKILLS)

Learn to create a company data file complete with historical and opening balances, produce and manage purchase orders and invoices, manage accounts payable and receivable as well as produce BAS documentation. Also discover the skills and knowledge required to be able to prepare the payroll of a small business. Professional Manuals included for both MYOB and MYOB Payroll. Bookkeeping and computer experience required.

Wednesday 1 – 29 March
9:30am – 2:30pm OR
Wed 1 & Thurs 2 March –
Wed 29 & Thurs 30 March
6:30 – 9:00pm

**\$125.00 or
\$95.00 Con
5 Sessions or
10 Sessions

LANGUAGES

JAPANESE – BEGINNERS

Learn the Japanese alphabet, understand the Japanese writing system, practice pronunciation, discover vowels, consonants, numbers, dates, time, basic grammar and useful daily expressions. Ideal for those wanting to travel.

Tuesday
7 February – 28 March
6:30 – 8:30pm

\$98.00 or
\$90.00 Con
8 Sessions

FRENCH FOR TRAVELLERS – BEGINNERS

Going to France? Learn key phrases and everyday greetings. Each week a different topic will be covered such as using transport, asking for directions, shopping and being sick and needing medical attention. You will have an opportunity to speak confidently some French that could assist you in having a wonderful time in France.

Thursday
9 February – 30 March
6:30 – 8:30pm

\$98.00 or
\$90.00 Con
8 Sessions

AUSLAN (SIGNING) – BEGINNERS

Auslan is the language of the Australian Deaf Community and is highly visual. Learn to communicate socially and in the workplace. Covers alphabet, numbers, vocabulary and grammar. Includes Handouts.

Wednesday
15 February – 29 March
6:30 – 9:00pm

**\$60.00 or
\$40.00 Con
7 Sessions

INDUSTRY PATHWAYS – Pre Accredited (tailored for those seeking employment or pathway to Accredited Training)

INTRO TO BEAUTY INDUSTRY (RRP \$475 IF WORKSHOPS DONE SEPARATELY)

Covers Indian Head Massage, Professional Makeup Made Easy, Body Waxing, French Manicure & Pedicure, Lash Lift & Tint Plus Brows & Shellac Nails. Some kits included. Ideal pathway to Certificate III Beauty Services or employment.

Tuesday
14 February – 7 March
10:00am start

**\$140.00 or
\$100.00 Con
4 Sessions

INTRO TO PASTRY & BAKING INDUSTRY

Learn hands on the skills required to work in the patisserie industry. Create quality desserts, pastries, cakes and bread. Your Tutor trained in France. Ideal pathway to Certificate III Hospitality or employment opportunities.

Wed 15 February – 22 March
12:30 – 3:00pm OR
6:30 – 9:00pm

**\$135.00 or
\$95.00 Con
6 Sessions

INTRO TO FLORISTRY

Work with a variety of flowers, foliage and accessories to create arrangements, table centres, corsages and posies. Take designs home weekly. Ideal pathway to Certificate II Floristry or employment opportunities.

Tuesday
7 February – 28 March
6:30 – 9:00pm

**\$140.00 or
\$100.00 Con
8 Sessions

INTRO TO HAIRDRESSING

Learn the techniques of braiding, drying, styling, hot iron, curling, blow waving, selecting and applying products. Ideal pathway to a Certificate II Hairdressing or employment opportunities in a Salon.

Friday
17 February – 24 March
9:30am – 12:30pm

**\$55.00 or
\$30.00 Con
6 Sessions

INTRO TO FASHION DESIGN

Facilitated by a professional Fashion Designer, learn the skills to draw and stencil original designs. Take measurements and turn the design into a garment. Ideal pathway to Certificate IV Fashion Design or employment in the Fashion Industry.

Wednesday
8 February – 29 March
12:15 – 2:45pm

**\$55.00 or
\$30.00 Con
8 Sessions

INTRO TO SEWING

Learn techniques in order to hand & machine sew. Includes laying & cutting out patterns and then making a small garment. Includes seams, zips & finishes. BYO machine & materials. Ideal pathway to Fashion Design or employment.

Friday
10 February – 24 March
12:15 – 3:00pm

**\$55.00 or
\$30.00 Con
7 Sessions

MUSIC LESSONS – your Tutor has 20+ years live and recording experience

ACOUSTIC GUITAR – BEGINNERS

Come along and see how enjoyable it can be to learn to play the Guitar. Bring your own Guitar.

Wed 8 February – 29 March
4:00 – 4:45pm (7–10yrs)
5:00 – 5:45pm (11–15yrs)
6:00 – 6:45pm (Adults)

\$95.00 or
\$90.00 Con
8 Sessions

ELECTRIC GUITAR – BEGINNERS

Lessons focusing on rock, metal as well as pop. From subtle clean ballads, rock rhythms, melodic rock pop to shredding solos. Bring your own Electric Guitar.

Tues 7 February – 28 March
4:00 – 4:45pm (8–14yrs)
5:00 – 5:45pm (Adults)

\$95.00 or
\$90.00 Con
8 Sessions

KEYBOARD – BEGINNERS

Discover how enjoyable it is to learn to play the Keyboard. Bring your own Keyboard.

Thurs 9 February – 30 March
4:00 – 4:45pm (7–10yrs)
5:00 – 5:45pm (11–15yrs)
6:00 – 6:45pm (Adults)

\$95.00 or
\$90.00 Con
8 Sessions

ACCREDITED TRAINING

FOOD HANDLERS CERTIFICATE (SITXFSA101 & HLTFS207C)

Designed for those involved in food preparation. Provides basic hygiene principles for all food handlers. Any service or business that serves food, even snacks must ensure that members of their staff hold this Certificate. On payment, receive Manual & Assignment. Assignment must be completed beforehand and brought on the day. Valid for 3 years.

Saturday 25 February
10:00am – 1:00pm

\$65.00 or
\$60.00 Con
1 Session

FOOD SAFETY SUPERVISOR (HLTFS309C, HLTFS310C & SITXFSA201)

Must be completing the Food Handlers Certificate on the same day. Every food supply business must have a food safety supervisor. Complies with National Food Safety Guidelines. Manual is given on the day. Certificate is valid for 3 years.

Saturday 25 February
1:30 – 4:30pm

\$90.00 or
\$85.00 Con
1 Session

RSA

Required if you want to work in the Hospitality Industry in Victoria. Fully accredited by The Victorian Commission for Gambling and Liquor Regulation (VCGLR). Certificate is valid for 3 years.

Saturday 18 March
10:00am – 2:00pm

\$80.00 or
\$75.00 Con
1 Session

PERFORM CPR (HLTAID001)

Provides the skills to recognise & manage a casualty who is unconscious and not breathing. CPR is a lifesaving technique. Required to be updated annually. Some online requirements to be completed beforehand. Valid for 1 year.

Saturday 11 February OR
4 March OR 1 April
9:00am – 12noon

\$65.00 or
\$60.00 Con
1 Session

PROVIDE FIRST AID (HLTAID003)

Designed to develop skills and knowledge to administer first aid in an emergency. Beforehand the theory component must be completed online. This information is emailed when payment is made. On the day learn the practical and then be tested on both. Includes CPR which is required to be updated annually. Certificate is valid for 3 years.

Saturday 11 February OR
4 March OR 1 April
9:00am – 4:30pm

\$120.00 or
\$115.00 Con
1 Session

PROVIDE AN EMERGENCY FIRST AID RESPONSE IN AN EDUCATION & CARE SETTING (HLTAID004)

Designed to develop skills and knowledge to administer first aid for those working in an education and care setting. The theory component of the course must be completed online beforehand. This information is emailed when payment is made. On the day learn the practical and then be tested on both. Meets the First Aid, Asthma and Anaphylaxis requirements as required by the Australian Children's Education and Care Quality Authority (ACEQA). Includes CPR which is required to be updated annually. Certificate is valid for 3 years.

Saturday 11 February OR
4 March OR 1 April
9:00am – 4:30pm

\$165.00 or
\$160.00 Con
1 Session

YOGA		
Designed for adults of all levels, to improve health, whilst catering for individual needs. Increase flexibility and strength as well as reduce stress. Our classes welcome everyone regardless of fitness level or yoga experience. Bring your own yoga mat and drink bottle.	Wednesday 8 February – 29 March 10:30 – 11:30am	\$90.00 or \$85.00 Con 8 Sessions
IN THE KITCHEN		
PASTRY & BAKING INDUSTRY – see INDUSTRY PATHWAYS SECTION		
BEGINNERS CHEESE MAKING (3 CHEESES) Learn to make three tasty and simple cheeses in the wonderful world of home cheese making; Paneer (Indian Cottage Cheese), creamy whole milk Ricotta and Quick Mozzarella. Total weight approx. 1.7 kgs of fresh cheese to take home. Food grade containers to hold your cheese in are supplied. Included is a Mozzarella & Ricotta Kit which includes all ingredients and some equipment to make up to 38 additional batches of cheese. You will also receive two cheese boards for draining & pressing along with a recipe booklet. Everything is supplied. BYO Lunch and snacks. This course is taught by local cheese making expert Gavin Webber as seen on YouTube's Cheeseman.tv	Saturday 1 April OR Sunday 2 April 10:00am – 3:30pm	\$150.00 or \$145.00 Con 1 Session
FRENCH MACAROONS Discover how to make these popular delicious French sweet treats in various colours. Great idea for a gift. Everything is supplied.	Wednesday 29 March 12noon – 3:00pm	\$42.00 or \$37.00 Con 1 Session
CUPCAKE DECORATING – BEGINNERS Learn piping techniques with fondant and buttercream to make basic designs. Take home six of your creations. See picture and requirements. Requirements are available on our website.	Thursday 9 February 10:00am – 12:30pm	\$35.00 or \$30.00 Con 1 Session
CAKE DECORATING – BEGINNERS Make buttercream and learn piping techniques with 6 different nozzles. Make plunger flowers, leaves, butterflies, roses and ruffle flowers. See picture and requirements. Requirements are available on our website.	Thursday 16 Feb – 9 March 10:00am – 12:15pm OR 6:30 – 8:45pm	\$100.00 or \$95.00 Con 4 Sessions
2 TIER CHOCOLATE GANACHE CAKE Learn to make chocolate ganache and then cover two round cakes 6' and 10' with chocolate ganache & fondant. Then decorate with circles, bows, stars & stripes. See picture & requirements. Requirements are available on our website.	Thursday 16 – 30 March 10:00am – 12:30pm OR 6:00 – 8:30pm	\$90.00 or \$85.00 Con 3 Sessions
ARTS, CRAFTS & HOBBIES		
PAINTING FOR BEGINNERS (ACRYLICS & OILS) – NEW Ever wanted to paint your own Masterpiece? Designed for all age groups and skill levels, from beginners to those with more experience. Come along, learn a new skill or develop your existing passion. Bring your own Materials.	Monday 6 February – 27 March 9:30 – 11:30am	\$79.00 or \$74.00 Con 7 Sessions
SERIOUS PHOTOGRAPHY Have you got a DSLR camera and want to learn how to use your camera to its fullest potential and not just on AUTO? Explore the capability of your camera. Learn photographic terms, landscape, macro, sport and a lot more. BYO Camera.	Saturday 18 Feb – 1 April 1:00 – 4:00pm (no class 11 March)	\$150.00 or \$145.00 Con 6 Sessions
POLYMER CLAY PENDANT – NEW Come along and learn about the wonderful medium of polymer clay. Learn the basics of handling and curing, and making "canes". You will then use the canes to create a pendant unique to yourself with amazing colours and a professional finish. Everything is supplied including stringing materials and handouts. See picture below.	Saturday 25 February 10:00am – 3:00pm	\$65.00 or \$60.00 Con 1 Session
CERAMICS – BEGINNERS – NEW Using clay, you will learn how to make little objects such as an animals and Vases. Includes painting, glazing and firing in the kiln. Everything is supplied.	Thursday 9 February – 30 March 12:30 – 2:30pm	\$105.00 or \$100.00 Con 8 Sessions
MOSAICS FOR BEGINNERS – MIRROR This class is designed for beginners. Using some great coloured tiles, design mosaics around a mirror. Everything is supplied. See picture below. Your tutor helped design and make the "Welcome to Melton South" sign.	Monday 20 February – 6 March 6:30 – 9:00pm	\$70.00 or \$65.00 Con 3 Sessions
SOAP MAKING – BEGINNERS (COLD PROCESS METHOD) Learn to make Cold Process Soap using natural vegetable oils. Discover how to make your very own soap with the right balance of creaminess and bubbles. Choose your own colour and fragrance and make 1kg of soap (10-12 bars) under expert supervision. Additionally you will learn the basic theory of cold process soap making, safety aspects, using fragrance, colouring your soap, packaging as well as curing. You will also receive a reusable wooden mould valued at \$32.50. Included is a full instruction booklet. See requirements which are available on our website.	Sunday 5 March 10:00am – 1:00pm 2:30 – 5:30pm	\$95.00 or \$90.00 Con 1 Session
BATH, SOAK & SCRUB Learn to make natural bath products. Take home approx. 5 bath bombs, 4 herbal bath tea bags and a 250ml jar of Coconut Pink Salt Scrub. Includes Manual and all materials. See requirements which are available on our website.	Sunday 26 March 10:00am – 1:30pm	\$90.00 or \$85.00 Con 1 Session
SOY CANDLE MAKING Learn to make Soy Candles which are 100% natural, and better for your home and the environment. Discover the various techniques, the equipment required as well as the benefits of using Soy Wax. You will make a fragranced coloured candle in a glass cube, a plain candle in a Mosaic glass holder, a packet of fragranced Soy Melts and 4 tea lights. Includes Manual, materials and colour mixing chart. See requirements which are available on our website.	Sunday 19 March 10:00am – 1:30pm	\$95.00 or \$90.00 Con 1 Session
FENG SHUI – ROMANCE TIPS – NEW For those looking for a new partner or wanting to support their current relationship. You will learn about where the relationship sector is located in your home, how to bring positive energy in to support it and how your bedroom should be arranged. Facilitated by Apple Blossom who has a Certificate IV in Feng Shui. Includes handouts.	Monday 20 February 1:00 – 2:30pm OR 6:30 – 8:00pm	\$20.00 or \$15.00 Con 1 Session
FENG SHUI – HOW TO SELL OR BUY A HOUSE – NEW Buying a new home or selling your existing home is a big decision to make. Learn a variety of Feng Shui techniques to assist you. Includes home location, layout, surrounding environment and much more. Discover all the tips and tricks. Facilitated by Apple Blossom who has a Certificate IV in Feng Shui. Includes handouts.	Monday 27 February 1:00 – 2:30pm OR 6:30 – 8:00pm	\$20.00 or \$15.00 Con 1 Session
FENG SHUI – DECLUTTERING This workshop teaches you the benefits of decluttering. Learn why we clutter and how it affects our everyday health as well as other aspects in your life. You will be shown decluttering techniques and the benefits to your family. Facilitated by Apple Blossom who has a Certificate IV in Feng Shui. Includes handouts.	Monday 20 March 1:00 – 2:30pm OR 6:30 – 8:00pm	\$20.00 or \$15.00 Con 1 Session
FENG SHUI – HOW TO ATTRACT ABUNDANCE TO YOUR FRONT DOOR This workshop teaches you how to become more aware of your surrounding environment and living space. Discover how to harness positive energy whilst neutralising the negative. Learn how abundance in your health, career, money & relationships can be achieved. Facilitated by Apple Blossom who has a Certificate IV in Feng Shui. Incl handouts.	Monday 6 March 1:00 – 2:30pm OR 6:30 – 8:00pm	\$20.00 or \$15.00 Con 1 Session



BEAUTY WORKSHOPS – TOP TO TOE

INDIAN HEAD MASSAGE Learn this age old art of massaging to achieve a total state of relaxation and calmness. Discover these simple and effective techniques. Covers scalp, shoulders and neck. Offered in Beauty Industry Course.	Tuesday 14 February 10:00am – 12noon	\$25.00 or \$20.00 Con 1 Session
PROFESSIONAL MAKEUP MADE EASY Learn to do professional makeup the easy way. Covers products, hygiene, face framing, Smokey eyes and contouring. Includes use of makeup and a Certificate of Participation. Offered in Beauty Industry Course.	Tuesday 14 February 12:30 – 3:00pm	\$45.00 or \$40.00 Con 1 Session
DELUXE FACIALS Learn to do a relaxing facial. Covers face scrub and mask, cleanser, toner, eye patches and massaging facial cream. Includes Kit, instructions as well as a Certificate of Participation.	Tuesday 14 March OR Saturday 18 March 9:30am – 12:30pm	\$65.00 or \$60.00 Con 1 Session
BODY WAXING Using strip and hot wax. Learn before/after care and hygiene. Wax underarms, arms, bikini, lip, legs, chin and brows. Includes Kit containing many products and a Certificate of Participation. Offered in Beauty Industry Course.	Tuesday 21 February 10:00am – 2:30pm	\$115.00 or \$110.00 Con 1 Session
LASH LIFT & TINT PLUS BROWS Learn to lift and tint lashes as well as shape eyebrows. Includes instructions, Lash Lift and Tint, scissors, mirror, brow shaper and cleanser. Also includes a Certificate of Participation. Offered in Beauty Industry Course.	Tuesday 28 February 10:00am – 1:00pm	\$80.00 or \$75.00 Con 1 Session
FRENCH MANICURE & PEDICURE Save money by learning how to do your own. Learn to do a French "Mani & Pedi" the easy and effective way. Includes a Kit containing products as well as a Certificate of Participation. Offered in Beauty Industry Course.	Tuesday 28 February 1:30 – 4:30pm	\$60.00 or \$55.00 Con 1 Session
SHELLAC NAILS Discover all about permanent coloured polish as well as Powdered Gel Nails which are super strong with no dry time. Included is a 36watt lamp kit, instructions and a Certificate of Participation. Offered in Beauty Industry Course.	Tuesday 7 March 10:00am – 3:00pm	\$160.00 or \$155.00 Con 1 Session
EASY ACRYLIC NAILS Acrylic Nails are popular and durable. Learn all about applying Hi-Gloss No-File Acrylics. Covers application, removal, repair, refills as well as Nail Art. Includes a Kit as well as a Certificate of Participation.	Tuesday 21 & 28 March 10:00am – 3:00pm	\$150.00 or \$145.00 Con 2 Sessions
HAND MADE BEAUTY PRODUCTS Save money and learn how to make your own beauty products. Includes tea tree lotion, cuticle softener, rich hand cream, heel balm, uplifting hand scrub, cooling foot scrub, soothing foot lotion, oil free makeup remover, facial toner, healing lip gloss, mascara and non-acetone nail polish remover. All materials supplied & all goodies to take home.	Tuesday 14 March OR Saturday 18 March 1:00 – 3:30pm	\$75.00 or \$70.00 Con 1 Session

SELF HELP & SOCIAL GROUPS HELD AT THE MELTON SOUTH COMMUNITY CENTRE

FREE – POPUP SERVICES HUB (NEXT TO THE FOOD PARCELS) Services vary each week. Offering support & information on Housing, Playgroup, Vision, Hearing and Drugs & Alcohol.	Fridays 13 January – 31 March 9:30 – 11:00am
FREE – FOOD PARCELS Must have a concession card and be a resident of Melton. ID required. Parcels are supplied by Northpoint Centre.	Fridays 9:30am – 12noon
FREE – MELTON SOUTH COMMUNITY SINGERS If you enjoy singing then come along and join the fun. Includes performances. Contact: Sue 0400 082 413 for details.	Thursdays 10:00 – 11:30am
FREE – WOMEN'S HEALTH & WELLBEING SUPPORT GROUP Facilitated by a caring professional in a welcoming & relaxed environment. Come along for a chat & cuppa. Contact Centre.	Mondays 1:00 – 2:30pm
NEIGHBOURHOOD GROUP A fun group of ladies offering friendship, crafts, games, cards and Guest Speakers. Contact Centre for details.	Wednesdays 1:00 – 3:00pm
OVEREATERS ANONYMOUS (OA) Contact: Margie 0417 585 300 for details.	Mondays 1:30 – 2:30pm
AL-ANON FAMILY GROUPS Confidential meetings offering support for families and friends of problem drinkers. Contact: 1300 252 666 for details.	Fridays 7:00 – 8:30pm
FREE – HANDS OF FRIENDSHIP A friendly group to work on your craft projects. Contact Centre for details.	Tuesdays (1st, 3rd & 5th of the month) 10:00am – 12noon
REMEDIAL TUTORING Tutoring available for Preps to Year 9 in English and Maths during School Terms. Contact Christine 9746 9220	Wednesdays from 4:00pm Please call Christine for prices
FREE – SUPPORTED PLAYGROUP – CITY OF MELTON Facilitated by an Early Childhood professional, play with your child/children and meet other families. Learn a range of parenting essentials through the evidence based "Smalltalk" Program. Contact: 9747 5412 for further details.	Wednesdays 10:00 am – 12noon (School Terms) Eligibility criteria applies
KOORIE KIDS PLAYGROUP Facilitated by VACCA. Contact 0409 641 571 or 9287 8800 for more information about the Playgroup.	Mondays 12:15 – 2:15pm (School Terms)
FREE – SUNRISE WOMEN'S GROUP A social support group for women living with a disability and/or mental health conditions. Contact: Lauren 9689 9588	Fridays Fortnightly 10:00am – 1:30pm
FREE – COMPUTER USE FOR JOB SEARCH One hour sessions are available to search the internet for job related sites or to create or update resumes. Contact Centre.	Fridays Fortnightly (bookings essential) First appointment at 10:00am & last at 3:00pm

ROOMS AVAILABLE FOR HIRE

We have excellent training rooms at the Centre at reasonable rates. Call Centre for details 9747 8576.



HOW TO ENROL – BOOKINGS ESSENTIAL

- FEES:** Payment is required strictly one week before the class commences.
****ACFE Funded Courses – Course Cost includes Fees, Manuals, Class Materials & Amenities.**
CASH OR CHEQUE ONLY – no EFTPOS or credit cards. DIRECT DEPOSIT IS AVAILABLE.
- REFUNDS:** Will be given if the Class is cancelled or 5 days' notice is given to the Centre.

