



SPC School Holiday Program

Welcome to the St Philip's College School Holiday Program. Set in the stunning surrounds of the College and using our state of the art facilities, this exciting initiative offers Year 5 & 6 primary-aged students a fun and creative holiday experience. It gives students the opportunity to learn new skills and share their talents to produce a mini-musical with highly experienced performing arts personnel. Please read the following Terms and Conditions carefully before completing your booking. By purchasing a ticket, you are confirming that you understand and agree to these Terms.

1. Who Can Attend?

- 1.1 The program is open to all young people in Years 5 & 6 who live in Alice Springs.
- 1.2 If a booking is made for a child who does not meet the minimum or maximum age requirement for a workshop, the College reserves the right to cancel the booking and issue a refund, less a 5% administration fee.

2. Booking and Payment

- 2.1 All bookings must be made online through the official website.
- 2.2. Full payment is required at the time of booking to secure a place.
- 2.3 You will then receive a confirmation email.
- 2.4 Please note that payment is non-refundable except under the circumstances outlined in the Cancellation and Refunds section.

3. Cancellations and Refunds

- 3.1 If your child is no longer able to attend, please notify us at least seven (7) days before the Program date for a full refund. No refund will be available for cancellations made less than seven (7) days prior to the start of the Program.
- 3.2 If your child cannot attend due to illness, a credit for a future program may be offered only upon the provision of a valid medical certificate.
- 3.3 If the College needs to cancel or change a workshop (e.g. due to low numbers or facilitator illness), you will be offered a full refund or a suitable alternative program.
- 3.4. Where possible, we aim to notify families of cancellations due to low numbers at least seven (7) days prior to the scheduled workshop.
- 3.5 The College is not liable for any failure or delay in delivering the Program where such failure or delay is caused by events beyond its reasonable control, including but not limited to natural disasters, government restrictions, or public health emergencies.

4. Program Hours and Supervision

- 4.1 The Program runs between 10am and 3pm on the specified dates.
- 4.2 Parents must collect children by 3pm sharp each day (A late pick up fee of \$15 for every 15 minutes may be applied after 3pm). Continued late pickups may result in exclusion from future Programs.
- 4.3 All children must be signed in by a parent or guardian. Children must be collected by an adult at the conclusion of their program unless prior written consent has been provided to Program staff. (e.g. walking home or other).

5. What to Bring

- 5.1 A packed lunch, snacks and water bottle (Please ensure all food is nut-free).
- 5.2 Appropriate clothing and footwear for dancing in (e.g. loose track pants, leggings, t-shirt etc)
- 5.3 All personal medications, including EpiPens and asthma puffers, must be brought and kept with the child at all times. Medication must not be expired.
- 5.4 Please label all belongings clearly.
- 5.5 St Philip's College accepts no responsibility for lost or damaged personal belongings.

6. Health and Safety

- 6.1 You must disclose any medical conditions or allergies at the time of booking.
- 6.2. In the event of an emergency, first aid will be administered and you will be contacted immediately.
- 6.3 Personal medication will only be administered if indicated on your form -Panadol (supplied by the Program) or other medication (supplied by the parent). If your child becomes unwell during the day, we may ask you to collect them early. Program staff will not administer medication unless a signed medical plan and authorization form is submitted prior to the Program.
- 6.4 Refer to 5.3 regarding personal medications.
- 6.5 St Philip's College is a nut-aware campus, which means we take steps to minimize the presence of nuts; however, we cannot guarantee that all products provided by external suppliers are completely nut-free. We ask all families and facilitators to avoid bringing any foods or consumables that contain nuts.

7. Behavioural Expectations

- 7.1 We aim to create a fun, inclusive and respectful environment.
- 7.2 If a child's behaviour puts others at risk or disrupts the experience for others, we may ask a parent or guardian to collect the child early.
- 7.3 In the event of repeated or serious breaches, the College reserves the right to remove the child from the Program without refund, following consultation with the parent or guardian where possible.
- 7.4 Participants are expected to follow instructions, treat others with respect and engage positively with the activities.

8. Photo and Video Consent

8.1 Photography and videography may take place during the Program for promotional use by the College. These materials may be used in the College's print and digital promotional materials, including the website and social media platforms.

8.2 If you do not consent to your child being photographed or filmed, please indicate this at the time of booking.

9. Child Protection and Duty of Care

9.1 St Philip's College is committed to providing a safe and secure environment for all children.

9.2 Staff hold current Working With Children Checks and have been trained in child safety procedures and first aid.

10. Privacy

10.1 Personal information collected through the booking process is used only for Program administration and communication.

10.2. We do not share your details with third parties without your consent.

Contact Information

For further questions or assistance, please contact the School Holiday Program Coordinator at: info@stphilips.nt.edu.au or call 8950 4511.

Parent/Guardian Acknowledgement

I acknowledge that I have read and understood the St Philip's College School Holiday Program Terms and Conditions and agree to comply with them. I understand that failure to follow these expectations may result in my child being excluded from activities or future programs.

Parent/Guardian Name: _____

Date: _____