

Topping up your Compass Balance

Parents/Students can top up their Compass Balance either via their Compass Portal or via the Kiosk if you have one at your school. If your school does not have a Compass Kiosk and you would like further information on their functionality, please contact our Support Team via support@compass.edu.au.


Top Up via Portal

To top up your Compass Balance via the portal, login to Compass and click the cog menu item, choose 'My Payments'.

This is the Wallet page and you will see your current Compass Balance and options to create automatic top-ups or to complete a once off top up.

Choosing the Auto Top-up will allow you to set the amount you want the top up to be and what amount your Compass Balance needs to be when the top-up is triggered. You can add a credit card (or more than one) and then choose the credit card the top-ups will be charged to.

[+ Link a credit card](#)



My Compass Balance
\$0.00
Available

★ [Set up automatic top up for my account](#) ▼

Mastercard Credit ****4444 ▼

Select minimum Compass balance to trigger automatic top up

[\\$10](#) [\\$20](#) [\\$30](#)

Select automatic top up amount

[\\$10](#) [\\$20](#) [\\$40](#)
[\\$60](#) [\\$80](#) [\\$100](#)

[Enable automatic top up for my account](#)

[Close](#)

An automatic top up will occur at any time after your balance falls below the minimum amount (\$20) selected above.

[Top up my account now \(once off\) >](#)

If you want to do a once-off top up, click the option, choose the credit card the top up will be charged to and select your amount.

Link a credit card

My Compass Balance
\$0.00
Available

★ Set up automatic top up for my account >

Top up my account now (once off) ▾

Mastercard Credit ****4444 ▾

Select an amount

\$10 \$20 \$40

\$60 \$80 \$100

Another amount?

Confirm payment