

# PAT Maths Administrative Instructions:

Allow a total of approx. 60 minutes to prepare devices, login and administer the test:

- 10 mins pre-test to log all students into PAT-M
- 40 mins for the practice and actual test
- 10 mins post-test to ensure students are logged out of the test correctly and computers are packed away etc.

Do not provide incentive for students to finish early ie 'free-time' etc. Have another activity prepared, preferably in another supervised classroom.

The Murputja login page is:

<https://oars.acer.edu.au/murpputja-anangu-school>

Please make sure that this page is saved on the home screen of each iPad and/or computer prior to the test.

All student passwords have been set as: Murputja

Username have been formatted for MOST students as firstname-lastname. There are a few exceptions. Please login the students yourself prior to distributing the devices to students.

The following instructions are for the PAT Maths. They outline what to say and do during the test.

- Students are encouraged to use a pen and paper for working notes.
- The wording of test **questions can be read** to students but numerals or symbols cannot.
- Students can complete the test in a series of shorter sessions that equate to the full test period.
- **Students can use a calculator when completing the test.** PAT Maths does not have a calculator embedded. Scientific calculators are not required.

## Student directions for testing

**Please login the students yourself before distributing the devices.**

Have the students seated and listening to instructions.

**Say:** Please follow my instructions and do not click through the screens unless you are told to do so.

Each student's name will be displayed at the top of the welcome page.

**Check that all students are logged in with the correct details.**

Once all students are logged in, they may open the test.

**Say:** Please click 'PAT Maths'. Your test will not start yet.

**Say:** I will read through the directions shown on your screen. Please listen carefully and read silently along with me so you understand the instructions. Do not begin the test until you are told to do so.

Read the directions listed below out aloud:

- You will have 40 minutes to complete the practice questions and the test.
- You may use a blank piece of paper and a pencil for working out your answers.
- Carefully read each question, then choose the answer that you think is best.
- When you have answered a question, the question number in the navigation bar at the top of the screen will become shaded.
- You can return to a question by clicking on the question number in the navigation bar at the top of the screen.
- If you want to change your answer, simply select a different option.
- Once you have attempted all of the questions, click 'Finish'.

**Say:** Click 'Start Test' once you are asked to begin.

**Say:** You may use a calculator.

You are able to ask for help to read the wording of each question, but not for help reading the numerals or symbols.

You are able to use pen/pencil and paper for working notes.

Do not spend too long on one question, even if it is hard.

After you complete the last question, check that you have answered all of the questions.

When you have finished, click "Finish" on the last page.

Are there any questions?

Check that these instructions have been understood. Answer any questions about the test but not the test content and make sure that students are ready to begin the test.

**Say:** Click on the button 'Start Test' to begin. Start now.

When there are 5 minutes of test time left,

**Say:** You have 5 more minutes to work on the questions.

After a further 5 minutes,

**Say:** Please click on the last question number in the box on the right and click 'Finish'. Click 'Finish' again to log out.

**Check that each student has logged out of the test correctly.**