

Dear TCPS Parents/Guardians,

Torquay Coast Primary School is excited to announce that in 2022, and for the foreseeable future, there will be **NO requested payment towards Curriculum Contributions from TCPS families. Our school will provide ALL curriculum materials for our students without any requested financial contribution in the form of student charges, from our families.**

This includes ALL books/pens/pencils/paper etc, art supplies, online programs, classroom materials, sporting programs inc. buses. Parents will not be requested to make any financial contribution to cover these items.

Please refer to the attached tables for further information.

The only requested payments will be for camps and any other extra-curriculum excursions. These items will be parent choice in terms of student attendance.

There has been a number of complex contributing factors that has enabled us to achieve and provide this for our families.

The ongoing support of our families has ensured that our school has been able to offer the best possible education and support for our students. We want to thank all those over our school's history for their support. This has made a huge difference to our school and the programs we have been able to, and will continue to, offer.

We look forward to another great year of teaching and learning in 2022, without disruption to our educational programs, and the delivery of a comprehensive curriculum supported by our amazing staff.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Parents can pay on a 'USER PAYS' Basis for any Extra Curricular Excursions/Camps. These are an option for families to pay for if they wish their student to attend. These Extra-Curricular Items/Activities will be communicated to families next year through COMPASS outlining the costs per event. You will be able to consent online and pay via COMPASS PAY or BPAY.

Yours sincerely,

Darren Roskosch
Principal

Kelsey Jamieson
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p>ALL Stationary Items for use in the classroom and Specialist areas for students to use throughout the year, including Books, Pens, Paper, Glue, Paint, Markers, Scissors, Printing etc. Approximately \$50 per student</p>	<p>NO COST FUNDED BY SCHOOL</p>
<p>Mathletics Online Program (\$24 per student 2-6) that can be accessed at school and at home to further assist Numeracy in Grade 2-6.</p> <p>Sunshine Online (\$2 per student P-6) that can be accessed at school and at home to further assist students in Prep to 6</p> <p>PM Readers Online (\$8 per student P-2) that can be accessed at school and at home to further assist students in Prep to 2.</p> <p>iPad MDM and APP Access (\$10 per student) covers the access to, and administration of, students iPad applications for school and BYOD (bring your own) devices.</p>	<p>NO COST FUNDED BY SCHOOL</p>
<p>Whole School Sporting Program (\$38 per student Grades 3-6) including Bus and entry and School Sports Victoria Membership, excluding individual events.</p>	<p>NO COST FUNDED BY SCHOOL</p>
Other Contributions - for non-curriculum items and activities	Amount
<p>Health Education Program for Grade 5 and 6 students (\$17 student 5-6)</p>	<p>NO COST FUNDED BY SCHOOL</p>
<p>Total Amount</p>	<p>NO COST FUNDED BY SCHOOL</p>

Extra-Curricular Items and Activities

Torquay Coast Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. **These are provided on a user-pays basis.**

Individual Excursions or Camps will be organised throughout the school year. Events will be placed on COMPASS for online Consent and payment via COMPASSPAY or BPAY. Payments for these items are required before your student attends.

We have given an indication below of what possible extra-curricular activities your student may have the option of attending.

Extra-Curricular Items and Activities Individual costings communicated at the time of the excursion/event through COMPASS	Amount
Werribee Zoo Science Works Melbourne Museum Beach Excursion End of Year Excursion to Movies Year Level Camps	Approximately \$100-\$150 per student for the entire school year. Only on a User Pays Basis.
Total Extra-curricular Items and Activities Based on historical information	Approx. \$ 100-\$150 Not including CAMPS

Total

Category	
Curriculum Contributions	NO COST FUNDED BY SCHOOL
Other Contributions	NO COST FUNDED BY SCHOOL
Extra-Curricular Items and Activities	Approximately \$100-\$150 per student for the entire school year. Not Including CAMPS

Financial Support for Families

Torquay Coast Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund – Information for 2021 Applications will be posted to all families through COMPASS at the start of the year. \$125 per student for eligible families.
<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

- Individual Payment Plans for Families

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Bianca McSparron – Business Manager Ph: 03 52185600

Email: bianca.mcsparron@education.vic.gov.au

Payment Methods

We are a CASHLESS SCHOOL - Payments can be made via BPAY or COMPASS PAY.

Refunds

Full refund shall be payable to the student when:

- No cost is incurred by Torquay Coast Primary School, provided that Torquay Coast Primary School deems the student's withdrawal was unavoidable e.g. illness (a medical certificate may be requested).

Partial refund shall be payable to the student withdrawing when:

- The student's withdrawal has incurred non-refundable expenses relating to the withdrawal e.g. bus costs or prepaid entry fees. In such cases, the refund will be the amount paid by the student, less the expenses incurred by Torquay Coast Primary School as a result of the withdrawal.

No refund will be payable to the student withdrawing when:

- Torquay Coast Primary School has incurred the full costs of the camp or excursion.
- The principal will have the capacity to view special circumstances on an individual basis. This decision will be binding.

Refunds will only be considered when requesting in writing within 21 days of the excursion taking place or the commencement of the camp.

Where Torquay Coast Primary School makes the decision to cancel a camp or excursion, the amount paid by the student shall be refunded in full. Where a camp or excursion has to be rescheduled because of Government or DET warnings/advice e.g. fire or weather danger etc. parents may request a refund of monies paid by them less any funds incurred by the school for the rescheduled trip.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.