



P&F and Class Parent Duties

The aim of the P&F

The P&F recognises and values the role that parents and carers play in the education of their children and aims to strengthen the partnership between family, school, parish and the wider community for the benefit of their children's overall development and learning.

The P&F will endeavour to:

- Reach out to build a friendly and welcoming faith filled community which seeks to involve all its members
- Support parents and carers in their parental responsibilities and involvement in their children's learning at home and school
- Provide opportunities for parents and carers to gain insights into the life of the school, current developments in education and Catholic education in particular
- Provide a means for parents and carers to affiliate with the Council of Catholic School Parents (CCSP)
- Raise funds to provide resources and opportunities for enriching the learning environment of the school

The P&F is not involved with:

- The day-to-day operation or management of the school – i.e.(staff or children are not to be discussed at meetings)
- Financial decisions – only in consultation with the school principal
- School and Parish Administration

P&F Role of the Class Parent

A feature of the P&F is the Pastoral Care of the school community – building community; celebrating the good times and providing practical support in the sad and more challenging times. Class parents are integral in this.

The Role of the Class Parent is:

- To liaise with the school principal in providing opportunities for socialising with others in the school community
- To support the school in organising parent helpers for events
- To be a contact person for families within the class when they have questions
- Attend P&F meetings when available

- Welcome phone calls to any new class families
- Organise some social gatherings throughout the year eg. morning tea, picnic lunch etc
- Liaise with families about special school events eg Mass, sporting, special events, assemblies, art show etc
- Send a brief letter to your class at the beginning of the year to introduce yourself as class parent and pass on your contact number(s) and email address
- Request parents to respond if they would be happy to give you their phone number(s) and email address
- Involve, welcome, include all whilst remembering confidentiality
- Build community and be positive ambassadors of the school
- Be a personal contact for families questions (not their concerns - they need to contact staff)
- KISS - (keep it sweet and simple), encourage simple, cheap & inclusive social activities across years & stages (consulting with the Principal and P&F President)

Confidentiality and Wellbeing

Confidentiality of all members of the school community **MUST** be respected. The parent teams operate on the premise of genuine respect and trust for each child and adult, and their personal situations.