




Return to School Guidelines for Families

Area of School Program	Key Actions	Additional Advice & Information
<p><u>Staged return of students:</u></p> <ul style="list-style-type: none"> • VCE students return: 26 May • Students with parents working in essential services (including teachers) continue to be welcome for on site supervision from 26 May. • Years 7-10 students return: 9 June (i.e. continue with remote learning until 9 June) <p><u>Managing student movement and reducing congestion:</u></p> <ul style="list-style-type: none"> • Students to be released from classes to go to locker bays at different times and then outside for recess and lunch breaks. • Students are not to stay in locker areas during recess or lunchtime. • We will maintain usual recess/lunch breaks. • Café use will be managed with limited number of students and staff in café at any time. 	<p>VCE students (including students in Year 10 completing a VCE Unit 1/2) to return 26 May.</p> <p>Onsite learning to continue for these categories in designated supervised classrooms.</p> <p>All other students continue to learn remotely until 9 June.</p> <p>The Chief Health Officer advice is that school students are not required to maintain 1.5 metres physical distancing. However staff must observe physical distancing and reasonable precautions must be implemented for all to reduce overall congestion around the school.</p> <p>Students to be released from class by their locker locations (top / bottom) on a rotating basis 3 minutes early.</p> <p>Café to trial on-line ordering system to reduce congestion and cash handling. Students and staff have designated wait areas for collection of orders from the café.</p>	<p>Parents of students in Years 7 to 10 who need to have their child supervised on site should notify the school by contacting info@coburg.vic.edu.au</p> <p>Information to families about the updated café menu and process for ordering online will follow soon.</p> 

<ul style="list-style-type: none"> Library has set maximum numbers during breaks; one in / one out policy. Other indoor spaces to be opened in case of wet weather Wet day timetable introduced for wet lunchtimes to reduce congestion inside. 	<p>Parents will be notified if students are to be dismissed 15 minutes early (on rainy days).</p>	<p>Principal team and Sub-school leaders to communicate expectations and updated processes with students on return.</p>
<p><u>Student Programs:</u></p> <ul style="list-style-type: none"> Remote learning will continue for students with medical advice to remain at home (i.e. students who are medically diagnosed as immune compromised). There is no expectation for the school to provide remote learning for students whose parents choose to keep them at home. Student reporting and attendance requirements remain in place, including for VCE students, both at school and remotely. No activities outside school; this includes interschool sport, excursions, incursions and camps. Some clubs may operate Assemblies to be conducted via Google Meet. Student mobile phones to be kept in lockers as per state-wide DET Mobile Phones Policy. 	<p>Parents to contact the Attendance Officer christina.scholzhorn@coburg.vic.edu.au and provide medical advice/doctor's certificate if their child is at-risk and cannot attend school.</p> <p>Speak to your child's Student Support Team if you have concerns about their transition back to school. The Leadership team and Student Wellbeing Support staff will continue to provide information, advice and support to students and families.</p> <p>Camps, student formals, excursions and incursions have been postponed for the time being.</p> <p>Other school based activities are intended to continue in time but have to be rescheduled for now, including the musical production.</p>	<p>Continued remote learning only relates to the category of students who are immune-compromised and for students who have been directed to self-isolate by Department of Health all efforts will be made to support continuation of learning.</p> <p>All activities to be advised—stay tuned for important updates for specific co-curricular activities, including risk management strategies.</p>

Health and Safety Measures:

- All unwell staff and students to remain at home.
- Students who present with cold or flu (or other) symptoms to attend sick bay, which has been relocated to a larger space in Building A.
- For unwell students, parents will be asked to collect their child as soon as possible.
- First aid guidelines strictly followed when working with sick students or staff (including use of non-contact thermometers, masks, gowns and protective goggles).

School access for students and staff only

- Access to the school restricted to students and staff only. Community activities on school sites are restricted by public health orders. Approved contractors may access school grounds for essential services.

Parents must keep unwell children at home (students with cold, flu or other symptoms).

Parents are advised they will need to pick up their child if unwell. The students will not be allowed to make their own way home.

CORONAVIRUS (COVID-19) RESTRICTIONS REMAIN IN PLACE

If you are unwell, please stay at home.

Please do not enter if you have any of the following symptoms:

- fever
- shortness of breath
- flu-like symptoms such as coughing, sore throat or runny nose.



Parents advised of restricted drop offs and pickups. No on-site parent meetings at this stage. Parent information sessions, interviews and focus groups will continue to be held virtually.

Parents to continue to use Compass to approve absences.

Only First Aid Staff and School Nurse to assess and manage unwell students.

Expanded location for first aid (in Building A).



Parents please drop off and pick up students outside the school to reduce congestion. Communicate with school via phone and email, where possible.

Buses are reportedly operating as normal. The bus companies are managing hygiene on buses.

Enhanced Cleaning:

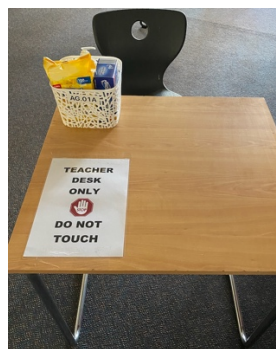
- Cleaning hours increased.
- At the end of the day, classes are NOT to put chairs on tables (so that we can thoroughly clean all table tops).

Hand Hygiene & Respiratory Hygiene:

- Additional facilities for regular handwashing, sanitiser and cleaning or equipment and surfaces
- Students and staff to sanitise hands on entry to school buildings at numerous hand sanitiser stations and wash hands before and after practical hands-on subjects (music, the arts, food studies, PE, science).
- Health and Safety posters displayed in prominent locations around the school to promote hygiene and physical distancing.

Additional onsite cleaning during school hours to clean high touch surfaces.

Designated teacher tables in each classroom with sanitiser, wipes, tissues and gloves. Sanitiser and cleaning products in staffrooms and office spaces.



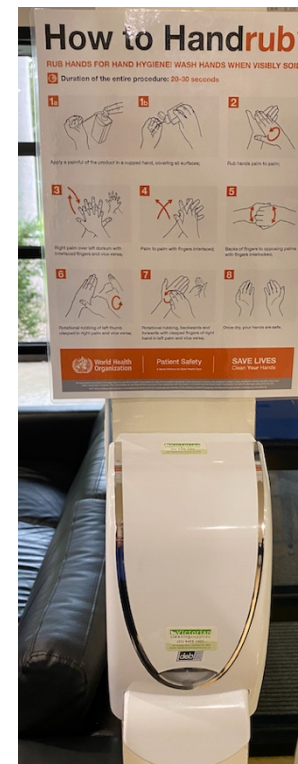
Additional hand sanitiser stations installed around the school.

Regular re-filling of the dispensers and the soap dispensers in toilets.

External hand-washing basins are now also available.

Regular reminders about respiratory hygiene: covering nose and mouth when coughing or sneezing.

Cleaning of high touch areas are prioritised. There will be ongoing cleaning throughout the day.



Principal team and Sub-school leaders to communicate expectations and updated processes with students on return.

BYO Drink Bottles

- Students not to drink directly from fountains.
- No sharing of food.

Students need to bring a drink bottle to school.

Taps available for students to re-fill bottles.

CORONAVIRUS (COVID-19) RESTRICTIONS REMAIN IN PLACE

Please do not drink directly from drinking fountains.

Students should bring their own water bottle for use at school. Taps may be used to refill water bottle.



Ongoing monitoring by the CHS OHS committee and feedback sought from staff, students and parents.

Further information:

- Ongoing communication to staff, students and families will continue regarding Victorian Health advice and DET updates.

Key websites:

<https://www.education.vic.gov.au/parents/Pages/coronavirus-advice-parents.aspx>

<https://theparentswebsite.com.au/andrew-fuller-seven-things-for-a-smooth-transition-back-to-school-based-learning/>