

## INTRODUCTION

All staff members of Bairnsdale Secondary College are responsible for supporting the safety, participation, wellbeing and empowerment of students.

## AIM

This policy sets out our school's approach to students driving to and from school and school events. Our College recognises the need for the whole community to make efforts to minimise the risks associated with young drivers and to encourage responsible driving behaviours for students.

## SCOPE

This policy applies to all students at Bairnsdale Secondary College who have a valid driver's licence.

## POLICY

Bairnsdale Secondary College recognises that some students will turn 18, obtain a driver's licence and may want to drive to and from school.

It is a privilege for a student to be able to drive to and from school and students should understand that this is not an entitlement. The College expects that all student drivers will adhere to the conditions of this policy, their licence and the road rules and will always drive in a safe and responsible manner. If the College becomes aware that a student has driven in an unsafe or irresponsible manner, police may be notified.

## IMPLEMENTATION

Students must obtain approval from the College **prior to** driving to school by completing the *Student Permission to Drive to School Request Form* (overleaf) and submitting this at the Senior Hub. If approved, students will be notified, issued with an individual parking access card and directed to the appropriate car park. The individual parking access card must not be used by, given or loaned to any other person.

Students are not permitted to drive themselves to and from camps, excursions or other school activities unless previously arranged and agreed in consultation with a school Principal, and only in exceptional circumstances or in circumstances where all students are required to make their own way to the event.

Consistent with Victoria's Graduated Licensing System conditions, students are permitted to drive only one peer passenger (aged 16-22), unless the passengers are siblings of the driver. At Bairnsdale Secondary College students are not permitted to drive any other students of any age (apart from siblings) to or from school unless the College has received written permission from the passenger's parent/carer *and* the College approves this request.

Students are not permitted to use their car during the school day unless it is for an approved reason such as an unavoidable medical appointment. In such cases a certificate of attendance at the appointment is required and the student driver must comply with the College's procedures for signing in/out of College grounds (including signing in/out at the Hub and also at the Main Office).

**Students must not drive any other students during the school day.**

If students act in breach of this policy, parents/carers will be notified and appropriate student sanctions will apply, including suspension or withdrawal of the privilege to drive to school.

Students are not permitted to park in the College staff car park (accessed via McKean Street). Students are required to park on the verge along Victoria Street. Bairnsdale Secondary College takes no responsibility for damage to vehicles parked at the College and parking is at the vehicle owner's own risk.

### **OTHER RESOURCES / CONTACT NUMBERS**

DET Policy Templates Portal

DET School Policy and Advisory Guide: Traffic Safety

DET Legal Division

**APPENDICES – Appendix 1: Permission to Drive to School Request Form** (overleaf)

Document Name: Student Drivers Policy Reviewer: Assistant Principal	Review Schedule: every 4 years Approved on: 29/11/2019	Page 2 of 3
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# Permission to Drive to School Request Form

*This form must be completed and lodged with the Senior Learning Hub before permission to drive to school will be granted.*

## Student

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*In signing this I accept all conditions outlined in the school's Student Drivers Policy.*

**Note: A photocopy of the student's licence must be attached to this form.**

## Parent/Carer

Parent/Carer Name: \_\_\_\_\_

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*In signing this I accept all conditions outlined in the school's Student Drivers Policy.*

## Description of Vehicle

Car Registration: \_\_\_\_\_ Colour of Car: \_\_\_\_\_ Make of Car: \_\_\_\_\_

**Note: If the student intends to drive any car other than the one registered on this form, then it must also be registered with the school. Please provide details below:**

Car Registration: \_\_\_\_\_ Colour of Car: \_\_\_\_\_ Make of Car: \_\_\_\_\_

## School Approval

Approved By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_