

**ST MARY'S CATHOLIC COLLEGE
FAMILY CONNECT
GENERAL MEETING MINUTES – 20 JULY 2021**

Meeting opened 5.20pm

Attendance: Janine Papamichael, Paul De Boom, Joanne Atkinson, Robert Atkinson, Irene Blackburn, Kristina Cannon, Lisa Galvin, Alison Krause, Ian Margetts, Cathy Zeiger, Carola Price, Renee Grima, Andrew McLean, Marina Dunstan and Michael Papamichael

Apologies: Craig Blackburn

Acknowledgement of Country – Paul De Boom

Reflection – Paul De Boom

Minutes of previous meeting:

Moved by Robert Atkinson and seconded by Joanne Atkinson that the previous minutes be accepted as read. Motion passed.

President, Paul De Boom extended a warm welcome from Family Connect to Acting Principal, Ian Margetts. Committee members introduced themselves and Ian provided a snapshot of his background to the members.

Business arising from previous minutes:

- **Year 12 Graduation Tumblers** – Janine Papamichael advised that a quote has been received and a Purchase Order would be raised to have these ordered. Cost is approximately \$2000, including freight, slightly cheaper from new supplier. Unable to order locally as per previous years due to unavailability of required tumbler or even anything similar. Thank you to Bec Sharkey for supplying artwork for supplier. Approximately 2-3 weeks once ordered.
- **Students Attendance** – As discussed at previous meeting, SMCC will be enforcing parents will be required to attend the front office to collect students departing school early for any reason, to ensure duty of care of students.

Correspondence:

- **NQ All School Touch Teams Additional Funding Application** – An application seeking additional funding was received to support the NQ All School Touch teams to the value of \$800 to provide backpacks for students to ensure personal property is secure. Executive committee supported the application and would like the committee to approve this expenditure. Moved by Paul De Boom and seconded by Andrew McLean that Family Connect fund this additional expenditure of \$800. Motion passed.
- **Arts Open Night Sponsorship Application** – An application for financial support for prizes awarded to the students' exhibits of the Art Night to the value of \$1000 was received. Committee were very supportive of the event and provision was given if additional funds are required to advise Family Connect. Moved by Kristina Cannon and seconded by Andrew McLean that Family Connect support the requested \$1000 towards the prizes. Motion passed.

Treasurer's Report:

Kristina Cannon presented Treasurer's report. Moved by Janine Papamichael and seconded by Paul De Boom that the report be accepted. Motion passed.

Principal's Report:

Ian Margetts presented his Principals Report to the meeting including a brief Profile of himself; Staffing Term 3; Leadership Recruitment Term 3; Student Subject Selection Process; Catholic Education Week; 2022 Senior Student Leadership; HOB Building Progress; Social Justice Focus; Arts Opening Evening and Presentation Evening. Family Connect has been invited to sponsor one or more awards at Presentation Night. Alison Krause will provide further information to members once a review of all awards is undertaken (including monetary value as Sponsors have not changed value for many years and recognition for consistency). (Report will be circulated with minutes.)

Several booklets containing information about parent engagement from Catholic School Parents Qld (CSPQ) were provided to Family Connect members to review. Free resources for families and educators about 'Gearing up for Parent Engagement in Student Learning Toolkit' for members can be viewed at www.parentengagementcspa.edu.au.

Cathy's Council Corner:

- Ongoing traffic concerns in and around the school is causing grief especially to the businesses on the corner of Windarra Street. The Red Hill Bakery has been forced to close their business one hour earlier, due to parents/carers using all available car parks at the complex, allowing no space for customers to park. Safety of students is a serious concern, with drivers ignoring road rules and signage. QPS and Council staff assist but not able to attend every day. Cathy Zeiger is going to speak with business owners about providing a video message to parents/carers about how the impact of their behaviour is affecting them, this will be shared on SMCC social media pages. Information will also be added to the College Connect and Family Connect newsletter articles next week.
- Cairns Festival – commences 27 August until 5 September, keep an eye out for events occurring during that week.

General Business:

- **Social Cycle Grant Update** - Andrew McLean has applied for a \$2500 grant through Catholic School Parents Queensland (CSPQ) to assist the Social Cycle group becoming viable. Andrew reported that he has not received any feedback from CSPQ as to the outcome of his application.
- **COVID-19** – With the recent cases of COVID in the Cairns area, the question was asked what the school plans are if a lockdown needs to occur. Ian Margetts advised that the CES will follow all directions given by QLD Health, and has templates ready to issue if the need arises. It would be dependent on the circumstances, what direction would need to be taken.
- **Adjusted Family Connect Dates** – please ensure that committee members are aware of the changes that have been made. (Will include within minutes each month.)

Month	Date	Meeting/Workshop
July	27 July	Annual Immersion Day (RSVP 19/7/21)
August	17 August	General Meeting
August	26 August	Kristy Goodwin - Parent Session
September	14 September	Writing Session – Parent Session
October	19 October	General Meeting
November	16 November	AGM/General Meeting
November	23 November	Combined Family Connect & College Board Christmas Dinner

Next General Meeting will be held on the Tuesday 17 August 2021.

Meeting closed at 6.00 pm.

Secretary: Janine Papamichael