

Dear Parents

Parent/Teacher/Student interviews for **Years 5-10** will be held at the College between **8.00am – 6.00pm** on **Monday 23rd July.** You can now book interviews for Teachers online. Go to <u>www.schoolinterviews.com.au</u> and follow these simple instructions.

BOOKINGS are OPEN Monday June 25th at 9.00am BOOKINGS CLOSE Friday 20th July at 5.00pm











When you click *finish*, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately. You can return to <u>www.schoolinterviews.com.au</u> at any time, and change your interviews - until bookings close.

Primary Teacher bookings are for 10 minutes. Please allow enough time (at least 15 minutes) after this booking if you are going to see a Secondary Teacher next. Parents of Primary students should only book to see their son's Homeroom teacher and they will have a full overview of all of his subjects. Speciality Teachers for Music, Technology and Languages will not be available on this day for interviews. Please contact them directly by email or phone if you have any concerns.

The smooth running of our event relies on all parents keeping to the timetable. Please consider other parents and end on time. If you need more time with a particular teacher, arrange a separate meeting or phone call.

Parents can change their interview bookings, any time prior to the closing date, by re-visiting the <u>www.schoolinterviews.com.au</u> website, and using the event code. Remember to use the same name and email address, you used when you made your original booking.