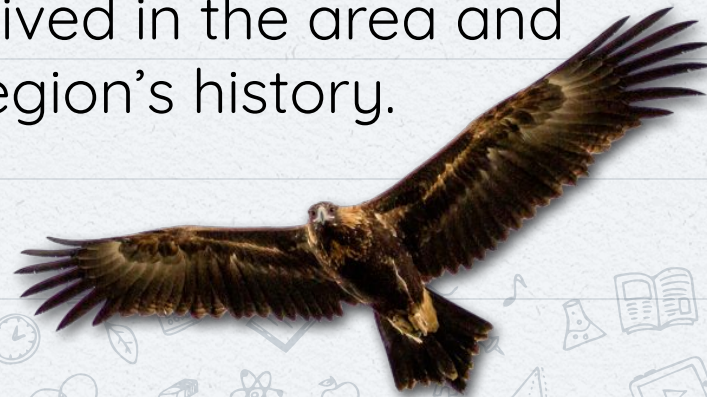


Acknowledgement of Country

St Peter's Primary School acknowledges the Wurundjeri and Bunurong people of the Kulin Nation as Traditional Custodians of the land on which we learn, work and play.

We pay respect to all Aboriginal and Torres Strait Islander Elders, past and present, who have lived in the area and been an integral part of the region's history.



What will you do in the classroom?

- Work with small groups of children, assisting with literacy activities.
- Provide a role model for learning.
- Your support during the literacy block will help children to remain on task while the teacher is working with their focus group.



Some examples of literacy activities classroom helpers may be involved in:

- Word/letter games (grapheme/phoneme relationships)
- Speaking and listening activities
- Reading aloud for fluency
- Comprehension
- Reading to students
- Talking about writing
- Assisting with writing tasks
- Listening to children read their writing.



*What does helping
involve and what do
I say and do?*

Listening and Speaking

As your child's first teacher, you have already taught them to speak and listen by:

- Expecting them to speak.
- Providing models of how spoken language works.
- Demonstrating how to listen.
- Supporting their attempts with praise.

You can support children in the classroom by:

- Asking open-ended questions.
- Pausing and waiting for answers.
- Giving prompts.
- Rephrasing while supporting their attempts.
- Being an active listener.
- ⁶ Offering praise.

What else should be kept in mind when helping?

- **All** children can learn.
- Children learn at different rates and have different learning needs.
- **Retain confidentiality**: The privacy of both parents and children must be respected at all times.
- Please do not mention the names of children or teachers with whom you are working in front of your own children or other parents.
- Children can easily be hurt by apparently harmless remarks from adults or other children.

Helpful hints...

- When you arrive in the classroom, familiarise yourself with the activities.
- When reading to a group, use expression and ensure all the children can see the text.
- Throughout the session, insist that the children remain on task and work as quietly as possible so that other students are not interrupted.
- At the end of the session, encourage the children to pack up their activity.

A decorative horizontal border at the bottom of the slide featuring various light blue line-art icons related to education and school activities, such as books, pencils, globes, and musical notes.

Child Safety and Wellbeing policy, SPC Parent/Guardian/Carer Code of Conduct, Child Safety Standards and Working with Children Check

PROTECT

**Everyone has the right to be safe
and be protected from abuse.**

No one should behave in a way that
makes you feel unsafe or afraid,
including anyone in your family,
anyone at school or anywhere else
in the community.

Tell a teacher or any adult at your
school if you feel unsafe.



St Peter's School Child Safety and Wellbeing Policy



St Peter's School is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

Introduction

At St Peter's we hold the care, safety and wellbeing of children and young people as a central and fundamental responsibility of our school. Our commitment is drawn from and inherent to the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the gospel (CECV Commitment Statement to Child Safety).

The person of each individual human being, in his or her material and spiritual needs, is at the heart of Christ's teaching: this is why the promotion of the human person is the goal of the Catholic school ([The Catholic School on the Threshold of the Third Millennium](#), n. 9).

St Peter's Primary School is a welcoming Catholic community founded by the Brigidine sisters in 1955. Our school is committed to providing an innovative curriculum and encouraging all students to achieve their personal best in all facets of their school life and inspires a passion for lifelong learning. We are a diverse community that works in partnership with families to ensure the best possible outcomes for the children in our care.

This Policy takes into account relevant legislative requirements within the state of Victoria, including the specific requirements of the Child Safe Standards as set out in [Ministerial Order No. 1359](#).

Child Safe Standards

- 1 Culturally safe environments** – Organisations establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued.
- 2 Leadership, governance and culture** – Child safety and wellbeing is embedded in organisational leadership, governance and culture.
- 3 Child and student empowerment** – Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.
- 4 Family engagement** – Families and communities are informed, and involved in promoting child safety and wellbeing.
- 5 Diversity and equity** – Equity is upheld and diverse needs respected in policy and practice.
- 6 Suitable staff and volunteers** – People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.

Child Safe Standards

- 7** | **Complaints processes** – Processes for complaints and concerns are child focused.
- 8** | **Child safety knowledge, skills and awareness** – Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.
- 9** | **Child safety in physical and online environments** – Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.
- 10** | **Review of child safety practices** – Implementation of the Child Safe Standards is regularly reviewed and improved.
- 11** | **Implementation of child safety practices** – Policies and procedures document how the organisation is safe for children and young people.



Melbourne Archdiocese
Catholic Schools

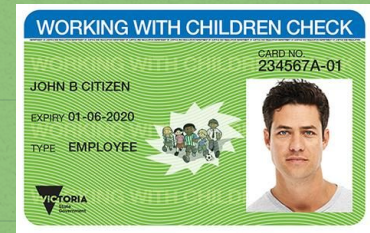
Parent / Guardian / Carer Code of Conduct
St Peter's School



How to get a WWCC

www.workingwithchildren.vic.gov.au

- It is FREE if you are a volunteer
- Nominate St Peter's as your place of volunteering
- A copy will automatically be sent to the school
- If St Peter's is NOT nominated, you will need to present a copy of your card to Margaret in the office
- Regularly check that your card is valid
- If you are unsure if you are on our register, check with Margaret.



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Questions

