School Council Roles 2025

Secretary

- Official school social media account access and update
- Create agenda and minutes (for distribution)
- Support to Council Members

President

- Lead council meetings, ensuring effective governance.
- Work with the principal and council on the school's strategic plan.
- Build strong relationships and encourage community involvement.
- Advocate for the school's needs at official functions.

OUR

SCHOOL

COUNCIL

Vice President

- Assist with duties and chair meetings in president absence.
- Develop, review, and implement school policies.
- Contribute to school's strategic direction.
- Promote parental and community involvement.

General Council

- Advocate for the school community & families
- Assist in a general manor across all positions
- Attend monthly meetings

Finance

- Attend monthly finance meetings
- Report back to Council (financial statements each month)
- Support Grant Applications
- Reconcile funds raised and expenditures from all sub committees.

Grounds & Maintenance

- Planning, advertising and organising Working Bee's
- Identify areas of concern or things that need attention in between working bees, get quotes and seek to make changes with sub committees help.

Sub-Committee

Fundraising

- Raising funds for the school by planning organising and actioning fundraising events such as Colour Run, Easter activities, Mother's Day, Father's Day,
- Communication and advertisement details via posters, sign ups and compass.

Fundraising committee works in strong partnership with the MPS P&F committee