



Making a Booking for a Parent-Teacher Conference on Compass

1. Open Compass on your phone or computer. Find the **Parent Student Teacher Conference** announcement and select ***Click here for booking.***

The screenshot shows the Compass app interface for Deer Park West Primary School. At the top, there is a navigation bar with icons for Compass, home, calendar, edit, grid, and user profile. The main content area is divided into several sections:

- Header:** Displays the school logo and name: "Deer Park West Primary School".
- Announcements:** A green-bordered box contains the following text:
 - "Order your MSP school photos" with the MSP logo and text: "You can now order your MSP school photo packs through your Compass portal. [Click here to place your order today!](#)"
 - Parent Student Teacher Conference** (circled in red) with subtext "2022 Term 1 Meet the Teacher Phone Conferences" and a link "[Click here for booking](#)".
- My News:** A section with a title "My News" and an empty content area below it.
- Navigation Menu:** A list of links on the left side:
 - Profile (Attendance, Schedule, Reports)
 - + Add Attendance Note (Approved Absence/Late)
 - View Academic Reports
 - Order Photos
 - Book Parent Student Teacher Conference



2. In the top right corner, you'll be able to switch between your children to make bookings for each of their classroom teachers.
3. Below you'll see the time slots where you can choose what time you'd like the teacher to call you.
4. On the right you'll be able to choose which teacher/s you would like to speak to. These need to be made as separate bookings and will take place as separate phone calls.

2022 Term 1 Meet the Teacher Phone Co... [Email My Bookings](#) [Print Preview](#) [Information/Help](#)

Tuesday, February 22

03:30 PM	03:40 PM	03:50 PM
04:00 PM	04:10 PM	04:20 PM
04:30 PM	04:40 PM	04:50 PM
05:00 PM	05:10 PM	05:20 PM
05:30 PM	05:40 PM	05:50 PM
06:00 PM	06:10 PM	06:20 PM
06:30 PM	06:40 PM	06:50 PM

Wednesday, February 23

Child's NAME

Teachers

- NORTH**
Visual Arts
Interview Welcome
- Catherine ADEY**
Performing Arts
Interview Welcome
- Simon WOODS**
PE
Interview Welcome
- Courtney BOURKE**
Inquiry
Interview Welcome
- Yueying Sheng**
Chinese