

**Community**  
LEARNING CENTRE



# TERM 3 COURSE GUIDE

LEARNING & LEISURE PROGRAMS

JULY - SEPT 2023

[www.communitylc.org.au](http://www.communitylc.org.au)

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# Computer & Technology

LEARN LOCAL COURSE CODE: 23DLE1

**FRIDAYS**  
**21 JUL - 1 SEP**  
**(7 WEEKS)**  
**1:00PM - 4:00PM**  
**FEE: \$65**

**TRAINER:**  
**LES FIRTH**



LES HAS BEEN IN THE COMPUTER INDUSTRY FOR OVER 50 YEARS. HE HAS WORKED FOR IBM AND LOCAL GOVERNMENT.

**TESTIMONIALS:**  
**"VERY KNOWLEDGABLE".**  
- CLC STUDENT

## COMPUTER BASICS BUILD YOUR CONFIDENCE & UPDATE YOUR SKILLS

Do you have the slightest idea how the computer works?

"What is going on with my computer system?"

You may not want to learn everything about computers but understanding your computer helps you to use it with ease in your study, work and life.

### COURSE OUTLINE

- Understanding the keys on the keyboard. How to use the mouse.
- The parts of a "window" in the Windows system: how to resize and position them.
- Copying and pasting, cutting and pasting, and useful keyboard shortcuts.
- The filing system of a computer and the Windows File Explorer.
- The "Cloud". What is it? Where is it?
- What is WiFi? How does it work? At home? When I'm out?
- Your browser: setting it up, URLs, saving bookmarks/favourites, how to search.
- Using e-mail – attaching and downloading files, sending and replying to e-mails.
- A very brief introduction to Microsoft Word and Excel.
- Hints and tips: for passwords, file naming and organisation, using YouTube, blocking ads, customising your cursor, setting up the Taskbar, customising File Explorer.

### NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

- Microsoft Office Essentials - Word, Excel & Powerpoint Basics



**TO REGISTER:**

[\*\*CLICK HERE TO BOOK ONLINE\*\*](#)

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:info@communitylc.org.au)**



# Computer & Technology

LEARN LOCAL COURSE CODE: 23DLE1

**WEDNESDAYS**  
**19 JUL - 30 AUG**  
**(7 WEEKS)**  
**9:30AM - 12:30PM**  
**FEE: \$65**

**TRAINER:**  
**JOS VANDERSMAN**



JOS WAS AN EDUCATIONAL TECHNOLOGY DEVELOPER, SWINBURNE UNIVERSITY FOR OVER 20 YEARS. HE HAS ALSO TAUGHT LEARNERS WITH SPECIAL NEEDS.

## MANAGE YOUR EMAILS, SCHEDULE & SECURITY

How much time do you spend managing emails every day? Reading and responding to emails could take away as much as 28 percent of our workweek. However, there are practical and secure ways to help you manage the emails and appointments you receive.

### COURSE OUTLINE

- Store, delete and manage emails
- Add tasks, snooze and schedule send email
- Assign labels, setup filters and sort email
- Schedule appointments
- Explore virtual meeting options
- Explore other useful functions
- Control your settings and security

### NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

- Microsoft Office Essentials - Word, Excel & Powerpoint Basics
- Skills to be an Office Administration All-Rounder



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# Computer & Technology

LEARN LOCAL COURSE CODE: 23DLE2

**TUESDAYS**  
**18 JUL - 29 AUG**  
**(7 WEEKS)**  
**10:00AM - 1:00PM**  
**FEE: \$65**

**TRAINER:**  
**JOS VANDERSMAN**



JOS WAS AN EDUCATIONAL TECHNOLOGY DEVELOPER, SWINBURNE UNIVERSITY FOR OVER 20 YEARS. HE HAS ALSO TAUGHT LEARNERS WITH SPECIAL NEEDS.

## MICROSOFT OFFICE WORD, EXCEL & POWERPOINT BASICS

We rely on Microsoft Office to be more efficient and effective in our study, work and life. Regardless of industry, Microsoft Office is often used in administration positions. We will need at least a basic knowledge of the software. This course covers some fundamentals of Microsoft Word, Excel and PowerPoint to help you to be more confident and productive.

### COURSE OUTLINE

- Word: Creating a document. Entering text and formatting it to match an example. Using a Header style. Accessing the Footers and Headers. Reproducing a recipe for pumpkin soup using bulleted and numbered lists. Adjusting paragraph spacing. Useful but little-known functions.
- Excel: The user interface. Basic data entry and formatting. Sorting and filtering. Basic formulae. Normal tables and pivot tables. And charts.
- Doing a Mail Merge with a Word document and an Excel list of recipients.
- Powerpoint: Creating a short presentation. Editing slides, showing them all as a Slide Show. Applying design templates. Customising backgrounds. Inserting images from the web. Removing backgrounds from images. Applying animation to images and transitions to slides. Some dos and don'ts.

### NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

- Microsoft Excel - A Start to WorkTech

**TO REGISTER:**

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**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Computer & Technology

LEARN LOCAL COURSE CODE: 23DIGUSKRTWF

**FRIDAYS**  
**21 JUL - 1 SEP**  
**(7 WEEKS)**  
**9:30PM - 12:30PM**  
**FEE: \$65**

## MICROSOFT EXCEL A START TO WORKTECH



“The global economy is built on two things: the internal combustion engine and Microsoft Excel. Never forget this.”

This course will help you master your skills in Microsoft Excel.

**TRAINER:**  
**LES FIRTH**



LES HAS BEEN IN THE COMPUTER INDUSTRY FOR OVER 50 YEARS. HE HAS WORKED FOR IBM AND LOCAL GOVERNMENT.

**TESTIMONIALS:**

**"BIG MIX OF SKILLS".**

**- CLC STUDENT**

## COURSE OUTLINE



- History, the power of spreadsheets
- User Interface
- Workbooks, worksheets, rows and columns
- Formatting, conditional formatting
- Formulas
- Tables and charts
- Pivot tables and pivot charts.
- Neat tricks
- Printing
- Do's and Don't's

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Skills to be an Office Administration All-Rounder
- Cert III in Business Administration
- Cert IV in Project Management Practice



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## TAKING EXPRESSIONS OF INTEREST

## INTRODUCTION TO MEDICAL RECEPTION

(INCLUDING HOW TO USE PRACSOFT COMPUTING SOFTWARE) 

Be industry ready for Medical Reception in 30 hours!

Get a solid grounding in the expectations, tasks, skills and knowledge required to be a part of a Medical Practice administration team.

Course fee includes medical manual and Pracsoft manual.

**The first class will be face-to-face where it will be discussed which future classes are held face-to-face or online.**

Laptops are supplied for face-to-face classes.

## COURSE OUTLINE

- Basic medical terminology covering several body systems
- Medical records/Confidentiality
- Administrative task practice on the computer using Pracsoft – making appointments, billing, Medicare, waiting room etc.
- Reception duties
- Interview techniques

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

- Cert IV in Health Administration
- Employment in Medical Industry

### TO REGISTER:

[CLICK HERE TO REGISTER YOUR INTEREST](#)

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CALL (03) 9764 1166 OR

EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)



# Business, Industry & Administration

LEARN LOCAL COURSE CODE: 23DSEONACCSW

**THURSDAYS**  
**27 JUL - 14 SEP**  
**(8 WEEKS)**  
**6.30PM - 9.00PM**  
**FEE: \$65**

## TRAINER: VIVEK RAVINDRA

VIVEK HAS BEEN WITH 360 ACCOUNTING SERVICES FOR FOUR YEARS AND COMPLETED A MASTERS OF MANAGEMENT IN ACCOUNTING AND FINANCE IN 2020, HAVING USED XERO SINCE 2018.

## TESTIMONIALS:

"I WAS VERY HAPPY WITH THIS COURSE. I FOUND IT VERY INFORMATIVE AND EASY TO FOLLOW AND UNDERSTAND. HE EXPLAINED THINGS VERY CLEARLY, AND GAVE US VERY GOOD SUPPORTING DOCUMENTATION".

- CLC STUDENT

## INTRODUCTION TO XERO ACCOUNTING SOFTWARE

Learn how to use this popular and powerful online accounting program.

Prerequisite: Computer skills and an understanding of basic bookkeeping. Participants that are new to bookkeeping concepts are recommended to join our Skills to be an Office Administration All-Rounder course which covers bookkeeping skills in accounts payable, receivable and reconciliation.

Laptops are supplied for this class.

## COURSE OUTLINE

- How to manage your business financials
- Understanding menu and report options
- Creating professional recurring invoices
- Streamlining your data

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

- Skills to be an Office Administration All-Rounder
- Skills for your own Small Business
- Cert IV in Accounting and Bookkeeping
- Employment in Accounting, Payroll, Office Administration

## TO REGISTER:

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EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)





# Business, Industry & Administration

LEARN LOCAL COURSE CODE: 23EMPOFFADMN

## TAKING EXPRESSIONS OF INTEREST

## COMMUNICATE WITH CONFIDENCE

### - ESSENTIAL SKILLS FOR SUCCESS IN THE WORKPLACE

Looking to boost your communication skills?

Communication is essential whether you are seeking a job, returning to work or working with people.

This course will be able to assist you to build your confidence using your communication skills in work and life.

### COURSE OUTLINE

- Improve your relationships with management and co-workers
- Build connections with your customers
- Help to convey your point quickly and clearly
- Encourage active listening and open mindedness
- Enhance your professional image
- Resume writing & interview preparation
- Help advance your career

### NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

- Skills to be an Office Administration All-Rounder
- Upgrade your Employability Skills

## TRAINER: KATHY PETTIFER



KATHY IS A QUALIFIED, EXPERIENCED AND DYNAMIC OFFICE MANAGER AND TRAINER WITH A STRONG BACKGROUND IN SUCCESSFUL SALES, MARKETING AND CUSTOMER SERVICE FOR MORE THAN 20 YEARS.

SHE HAS BEEN TRAINING FOR COMMUNITY HOUSES, EMPLOYMENT AGENCIES & SWINBURNE UNIVERSITY OF TECHNOLOGY SINCE 2021.



## TO REGISTER:

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OR FOR FURTHER INFORMATION:

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EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)

# Business, Industry & Administration

LEARN LOCAL COURSE CODE: 23EMPOFFADMN

**MONDAYS**  
**17 JUL - 21 AUG**  
**(6 WEEKS)**  
**1.30PM - 5.00PM**  
**FEE: \$65**

## SKILLS TO BE AN OFFICE ADMINISTRATOR ALL-ROUNDER

Turn yourself into the awesome Office Administration All-Rounder that employers are hunting for, who provides professional service as the first point of contact and operation support!

### COURSE OUTLINE

- Customer service skills
- Understanding business documents
- Digital literacy skills accessing the internet
- Bookkeeping skills in accounts payable, receivable and reconciliation
- Resume writing and job applications
- Occupational health and safety in office environment
- Creating promotional materials

### NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

- Communicate with Confidence: Essential Skills for Success in the Workplace
- Microsoft Office Essentials - Word, Excel & Powerpoint Basics
- Introduction to XERO Accounting Software
- Cert III in Business Administration
- Employment in Office Administration and Customer Service

**TRAINER:**  
**KATHY PETTIFER**



KATHY IS A QUALIFIED, EXPERIENCED AND DYNAMIC OFFICE MANAGER AND TRAINER WITH A STRONG BACKGROUND IN SUCCESSFUL SALES, MARKETING AND CUSTOMER SERVICE FOR MORE THAN 20 YEARS.

SHE HAS BEEN TRAINING FOR COMMUNITY HOUSES, EMPLOYMENT AGENCIES & SWINBURNE UNIVERSITY OF TECHNOLOGY SINCE 2021.



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**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**

# Business, Industry & Administration

LEARN LOCAL COURSE CODE: 23DIGUSKRTWF

**TUESDAYS**  
**18 JUL - 12 SEP**  
**(9 WEEKS)**  
**5.30PM - 7.30PM\***  
**FEE: \$65**

## SOCIAL MEDIA MARKETING FOR SMALL BUSINESS



Explore social media platforms and marketing strategy.

This course will not just guide you to utilise specific social media platform but also teach you the importance of how to market your business.

Please note that the final six classes will run from 5.00pm - 7.30pm. This may be subject to change.

### COURSE OUTLINE



- Introduction to the latest Social Media Marketing for Small Business.
- Facebook Marketplace, Meta Business (Facebook & Instagram advertisement) and Whatsapp Business.
- Creating social media strategy.
- Is boosting on Facebook Marketplace worth it? Discuss other options!
- What is your product? Understand individual strengths/weakness/opportunities/threats?
- Plan your budget.
- Protect yourself from scams/unknown sources.

### NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Skills to market your own small business
- Employment in Social Media Marketing roles
- Diploma in Social Media Marketing

### TRAINER: KATHY PETTIFER



KATHY IS A QUALIFIED, EXPERIENCED AND DYNAMIC OFFICE MANAGER AND TRAINER WITH A STRONG BACKGROUND IN SUCCESSFUL SALES, MARKETING AND CUSTOMER SERVICE FOR MORE THAN 20 YEARS.

SHE HAS BEEN TRAINING FOR COMMUNITY HOUSES, EMPLOYMENT AGENCIES & SWINBURNE UNIVERSITY OF TECHNOLOGY SINCE 2021.



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**THURSDAYS**  
**3 AUG - 24 AUG**  
**(4 WEEKS)**  
**5.30PM - 7.30PM**  
**FEE: \$148**

## FLORISTRY FOR BEGINNERS



Join us to learn all about the basics of Floral Art!

This is a shorter taster class for Floral Art, with longer follow-up classes available in future terms for those who would like to continue developing their skills.

Kit, flowers, and materials are included to take home in the course costs!

Can't commit to four weeks or interested in trying it out first?

[Check out our Hat Box workshop here!](#)

### COURSE OUTLINE



- Create vibrant floral arrangements
- Prepare flowers and foliage
- Design your arrangements according to scale, balance, and colour

### NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Floristry for Experienced Learners

### TRAINER: FIONA HUNT



FIONA HAS BEEN TEACHING FLORISTRY AT CLC SINCE THE START OF 2023 AND HAS RECEIVED GREAT FEEDBACK ON THE CLASSES.

### TESTIMONIALS:

"IT WAS GREAT. INTERACTIVE AND SOCIAL. ABLE TO USE MY CREATIVITY. PLANNING TO DO FURTHER FLORISTRY COURSE. HAVE ALREADY ENROLLED!"

- CLC STUDENT



### TO REGISTER:

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EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)

# Business, Industry & Administration

LEARN LOCAL COURSE CODE: 23VOCINTFLOR

**THURSDAYS**  
**27 JUL - 24 AUG**  
**(5 WEEKS)**  
**2.00PM - 5.00PM**  
**FEE: \$178**

**TRAINER:**  
**FIONA HUNT**



FIONA HAS BEEN TEACHING FLORISTRY AT CLC SINCE THE START OF 2023 AND HAS RECEIVED GREAT FEEDBACK ON THE CLASSES.

## TESTIMONIALS:

"IT WAS GREAT. INTERACTIVE AND SOCIAL. ABLE TO USE MY CREATIVITY. PLANNING TO DO FURTHER FLORISTRY COURSE. HAVE ALREADY ENROLLED!"

- CLC STUDENT

## FLORISTRY FOR EXPERIENCED LEARNERS

**MORNING CLASSES SOLD OUT - AFTERNOON SLOTS AVAILABLE!** ✓

Learn more about flower arrangements & design - flowers and materials are included to take home!

This class is aimed towards Intermediate to advanced level students.

New participants are advised to check out our [beginners taster classes](#) where a beginners kit of tools is supplied.

## COURSE OUTLINE

 ✓

- Build on skills previously learnt

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT

 ✓

- Continuing Floristry for Experienced Learners
- Cert III in Floristry
- Employment in Floristry Industry
- Starting your own Small Business



**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**

# Arts, Craft & Photography

**FRIDAYS**

**14 JUL - 15 SEP**

**(10 WEEKS)**

**1.00PM - 3.00PM**

**FEE: \$190**

**TRAINER:  
NELOO KRELTZHEIM**



NELOO HAS GARNERED MANY AWARDS SINCE COMMENCING HER DRAWING CAREER AT THE VERY EARLY AGE OF TEN, AND HAS FEATURED IN SEVERAL MAJOR EXHIBITIONS IN MELBOURNE.

## TESTIMONIALS:

"I STARTED PAINTING IN 2022 AND HAVE LEARNT SO MUCH IN THE CLASSES. NELOO INTRODUCES NEW TECHNIQUES & TOPICS & PROVIDES VALUABLE GUIDANCE & FEEDBACK. ALL THE PARTICIPANTS ARE FRIENDLY, SO NOT ONLY IS THE LEARNING ENJOYABLE, BUT IT IS A LOT OF FUN TOO." - CLC STUDENT

## DRAWING & PAINTING FOR ADULTS

**- NEW AND RETURNING STUDENTS WELCOME!**



Want to take your artworks to the next level?

Find your inspiration with experienced artist Neelo who has featured in exhibitions, garnered awards and self-published books to learn different techniques and methods of drawing, sketching and painting.

**Please bring a 300GSM sketchbook and pencils to the first class.** Our trainer is happy to guide you with your preferred choice of medium in the following classes and will advise of any further materials.

Participants interested in learning watercolour techniques are advised to join our Watercolour Illustration classes for more specialized instruction.

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Continuing Drawing & Painting for Adults
- Exploring Visual Art - for Beginners and Intermediate Artists
- Watercolour Illustration for Adults
- Starting your own Small Business/Commission Work



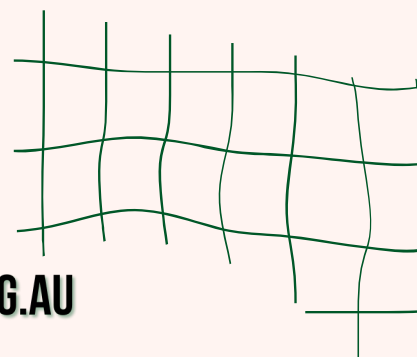
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# Arts, Craft & Photography

LEARN LOCAL COURSE CODE: 23SHMCREART

**WEDNESDAYS**  
**9 AUG - 30 AUG**  
**(4 WEEKS)**  
**9.30AM - 11.30AM**  
**FEE: \$80**

**TRAINER:**  
**NELOO KRELTZHEIM**



NELOO HAS GARNERED MANY AWARDS SINCE COMMENCING HER DRAWING CAREER AT THE VERY EARLY AGE OF TEN, AND HAS FEATURED IN SEVERAL MAJOR EXHIBITIONS IN MELBOURNE.

HER PAINTINGS AND ILLUSTRATIONS HAVE APPEARED IN VARIOUS PUBLICATIONS AND MAGAZINES, AND SHE HAS SELF-PUBLISHED BOOKS SUCH AS "THE HUMBLE PENCIL" AND "ONCE UPON A MISTY DAY".

## WATERCOLOUR ILLUSTRATION FOR ADULTS



An introductory short course to give you an understanding of the essential concepts behind watercolour illustration!

Let our experienced artist Neelo guide you into putting your mind on paper as you discover the knowledge and techniques required to illustrate with watercolour paints.

This taster course may open up opportunities for further learning such as learning to illustrate your own book.

## CLASS MATERIALS LIST



- Either a set of 12 watercolour tubes or a box of watercolour pan paints (Student or Artist Quality)
- White A4 Watercolour Paper or Pad (300GSM or 190GSM)
- 3x Round Watercolour Brushes in Small, Medium & Large sizes (#4, #6 & #12 preferred), not bristle-oil brushes
- Watercolour mixing palette or plate
- A3 Board to fix your paper onto and masking tape
- A rag or kitchen towels
- Masking Fluid (*Optional*)
- Jar for water (*Optional, Provided*)
- Their own HB or 2B Lead Pencils (*Optional, Provided*)

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Watercolour Illustration for Adults Continued
- Exploring Visual Art - for Beginners and Intermediate Artists
- Starting your own Small Business/Commission Work



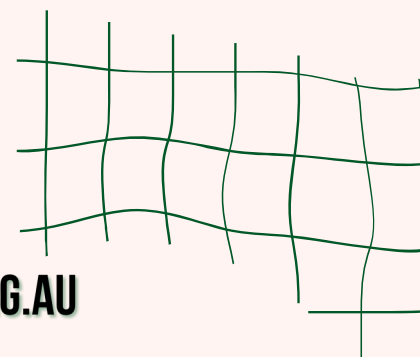
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# Arts, Craft & Photography

LEARN LOCAL COURSE CODE: 23SHMCREART

**TUESDAYS**  
**11 JUL - 1 AUG**  
**(4 WEEKS)**  
**1.00PM - 3.00PM**  
**FEE: \$80**

**TRAINER:**  
**NELOO KRELTZHEIM**



NELOO HAS GARNERED MANY AWARDS SINCE COMMENCING HER DRAWING CAREER AT THE VERY EARLY AGE OF TEN, AND HAS FEATURED IN SEVERAL MAJOR EXHIBITIONS IN MELBOURNE.

HER PAINTINGS AND ILLUSTRATIONS HAVE APPEARED IN VARIOUS PUBLICATIONS AND MAGAZINES, AND SHE HAS SELF-PUBLISHED BOOKS SUCH AS "THE HUMBLE PENCIL" AND "ONCE UPON A MISTY DAY".

## WATERCOLOUR ILLUSTRATION FOR ADULTS CONTINUED



Learn the real techniques to master the subject of Watercolour Illustration and produce your own book!

Build on the skills & techniques learnt in our previous beginners classes which included an introduction to colour pigments, types of watercolour paper, types of brushes and more.

In this class you will be guided on the watercolour methods to be used in illustrating a small book!

\*Please note that this class does not include the printing of your mock-up and you will need to do this yourself if desired.

New participants are advised to join our next Watercolour Illustration Part 1 course.

## COURSE OUTLINE



- How to produce a "mock-up"
- Sketches to fit into the pages
- Colouring the illustrations to fit the pages
- Info on how to print illustrations and fitting fonts in place

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Watercolour Illustration for Adults Continued
- Exploring Visual Art - for Beginners and Intermediate Artists
- Starting your own Small Business/Commission Work



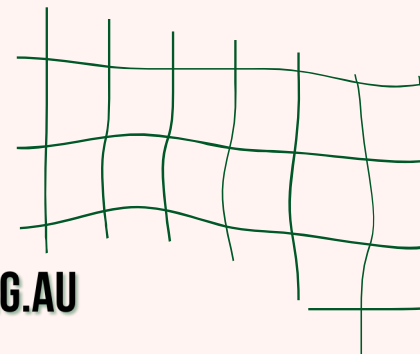
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# Arts, Craft & Photography

LEARN LOCAL COURSE CODE: 23EMPVISDESX

**WEDNESDAYS**  
**26 JUL - 6 SEP**  
**(7 WEEKS)**  
**12.00PM - 3.30PM**  
**FEE: \$100**

**TRAINER:**  
**LYNDEN STONE**



LYNDEN HOLDS A PHD IN FINE ART, AND HAS BEEN TEACHING PAINTING, DRAWING, CREATIVITY THEORIES AND ART HISTORY IN TAFE AND UNIVERSITY SETTINGS FOR SEVERAL YEARS.

## TESTIMONIALS:

"I AM REALLY ENJOYING THE ART CLASSES. IT'S AWESOME & FUN, AND I'VE LEARNT LOTS ABOUT COLOURS AND PAINTING. I HAVE ALSO MADE NEW FRIENDS. I WOULD RECOMMEND ANYBODY TO JOIN TO LEARN NEW SKILLS!".  
- CLC STUDENT

## EXPLORING VISUAL ART FOR BEGINNERS AND INTERMEDIATE ARTISTS



Visual art is the more contemporary term and is now used to cover all forms of painting, drawing, ceramics, installation, photography, digital art, new media, sculpture, printmaking and more.

This course is a focus on teaching composition, observational skills and colour-mixing skills through a series of drawings and paintings that can be used as a portfolio for application to higher learning and work.

This course emphasizes experimentation and trialing concepts and ideas – necessary when undertaking advanced visual art training. **Materials are included in the course fee!**

## COURSE OUTLINE



- Introduce “Chromatic greys” colour mixing
- Explore tonal painting
- Explore tonal drawing in charcoal
- Consider compositional principles
- Consider the role of colour in perspective
- Investigate dynamic composition

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Drawing & Painting for Adults
- Continuing Exploring Visual Art
- Cert III or IV in Visual Arts



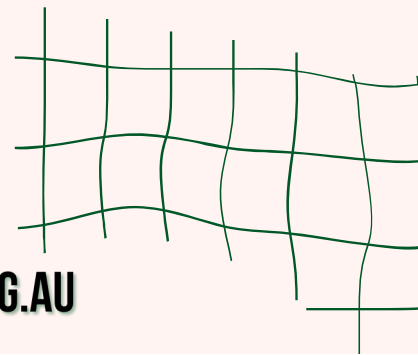
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**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Arts, Craft & Photography

LEARN LOCAL COURSE CODE: 23SHMCREART

**WEDNESDAYS\***  
**16 AUG - 30 AUG**  
**(4 SESSIONS)**  
**6.30PM - 8.30PM\***  
**FEE: \$40**

**TRAINER:**  
**JOANNE MENDES**



## TESTIMONIALS:

"THIS IS A GREAT COURSE FOR SLR BEGINNERS AND THOSE WHO NEED A REFRESHER. THE COURSE IS PRESENTED IN LOGICAL SEGMENTS THAT BUILD USER CAPABILITY. IT IS EXTREMELY AFFORDABLE AND DELIVERS WHAT'S IN THE COURSE ADVERTISING BRIEF. THE MATERIALS THAT JO ALSO PROVIDED ARE WRITTEN IN CLEAR UNDERSTANDABLE TERMS AND REINFORCED WITH PICTURES. I HAVE NO ISSUE IN RECOMMENDING THIS COURSE TO OTHERS."

- CLC STUDENT

## INTRODUCTION TO DIGITAL SLR PHOTOGRAPHY



Have you been wanting to learn more about your DSLR camera?

This course has been designed to assist DSLR users to fully understand the features and settings in order to take high quality photographs.

Join our experienced trainer in these sessions and get a practical understanding of photography so you can use your DSLR to it's fullest!

**\*Includes excursion on Sunday the 27th of August to Wilson Botanical Park Berwick between 8.00am - 10.00am.**

Students are to bring their own DSLR cameras.

## COURSE OUTLINE



- Understanding your camera, aperture, shutter and ISO
- Manual exposure, white balance and composition
- Practice in class including excursion
- Viewing and discussion of photographs taken
- Downloading/storage, intro to editing & RAW vs JPEG

## NEXT STEP - FURTHER EDUCATION & EMPLOYMENT



- Skills for personal use such as family photos and landscapes
- Skills for professional use such as small business or events

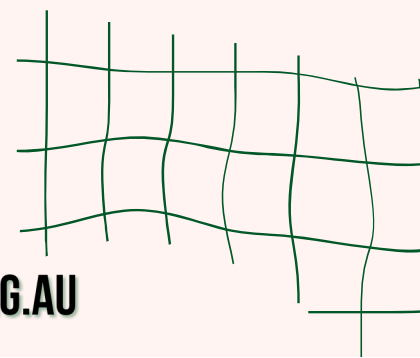
**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Arts, Craft & Photography

**MONDAYS**  
**17 JUL - 11 SEP**  
**(9 WEEKS)**  
**4.30PM - 6.00PM**  
**FEE: \$189**

**TRAINER:**  
**ANTHONY GALEA**



ANTHONY HAS BEEN TEACHING KIDS ART CLASSES AT THE COMMUNITY LEARNING CENTRE FOR OVER A DECADE AND STUDENTS ARE ALWAYS RETURNING TO LEARN MORE!

## TESTIMONIALS:

"[MY DAUGHTER] LOVES THESE CLASSES!"

- CLC PARENT

## SKETCHING & DRAWING WITH ANTHONY

FOR 8 - 12 YEAR OLD BEGINNERS



Are you interested in learning how to draw and sketch?

Anthony will teach you how to easily draw what you see!

You will learn how to draw Faces, Cartoon Characters, Animals and Vehicles using simple shapes and forms!

If this is something that you would like to learn, come and join in!

**Materials are included however participants are welcome to bring their own pencils and sketchpad if they would prefer.**

**Please register using the child's name and birth date.**



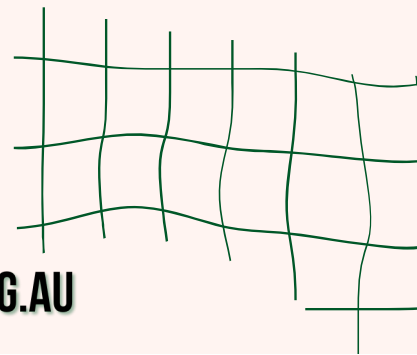
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**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Arts, Craft & Photography

**FRIDAYS**  
**21 JUL - 15 SEP**  
**(9 WEEKS)**  
**4.30PM - 6.00PM**  
**FEE: \$189**

**TRAINER:**  
**ANTHONY GALEA**



ANTHONY HAS BEEN TEACHING KIDS ART CLASSES AT THE COMMUNITY LEARNING CENTRE FOR OVER A DECADE AND STUDENTS ARE ALWAYS RETURNING TO LEARN MORE!

## TESTIMONIALS:

"[MY DAUGHTER] LOVES THESE CLASSES!"

- CLC PARENT

## SKETCHING & DRAWING WITH ANTHONY

FOR 10 - 14 YEAR OLD EXPERIENCED LEARNERS



Come and learn how to improve your drawing ability!

Anthony can show you how to make your drawings better, improve your artistic skills and give yourself more confidence in your abilities!

Learn how to draw better Faces, Animals, Poses, Landscapes and Textures!

**Please ensure that students are in the building no later than 4.30pm and are picked up no later than 6.05pm as access to the building will be limited.**

**Materials are included however participants are welcome to bring their own pencils and sketchpad if they would prefer.**

**Please register using the child's name and birth date.**



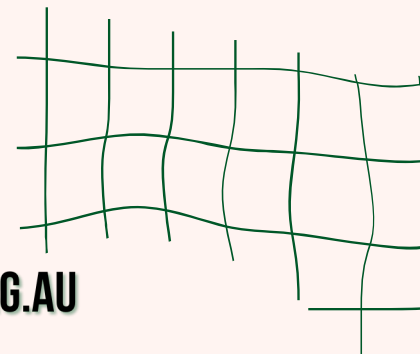
**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Language & Literacy

**MONDAYS**  
**10 JUL - 11 SEP**  
**(10 SESSIONS)**  
**1.00PM - 3.00PM**  
**FEE: \$100**

**TRAINER:**  
**ZAKIA ELNAZAK**



ZAKIA HAS VOLUNTEERED WITH A MIGRANT INFORMATION CENTRE PROVIDING TEACHING ASSISTANCE TO NEWLY ARRIVED MIGRANTS AND READING STORIES TO YOUNG CHILDREN. SHE WORKS WITH THE COMMUNITY EMPLOYMENT CONNECTOR PROGRAM TO HELP MIGRANTS SETTLE IN AUSTRALIA AND GET ADEQUATE SUPPORT.

SHE HAS STUDIED A CERT III IN ENGLISH FURTHER STUDY AND HER PREVIOUS STUDENTS FROM DIFFERENT BACKGROUNDS HAVE FINISHED CLASSES AS ONE FAMILY.

## START SPEAKING BASIC ENGLISH FOR BEGINNER LEARNERS



Very basic English classes, to help you with day-to-day conversations, building your capability to do things independently and to connect with others.

These classes will run on Mondays from 1.00pm - 3.00pm on the following days:

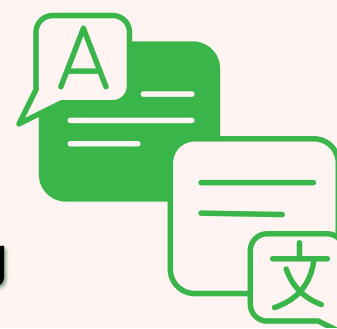
- Monday 10th July from 1.00pm - 3.00pm
- Monday 17th July from 1.00pm - 3.00pm
- Monday 24th July from 1.00pm - 3.00pm
- Monday 31st July from 1.00pm - 3.00pm
- Monday 7th August from 1.00pm - 3.00pm
- Monday 14th August from 1.00pm - 3.00pm
- Monday 21st August from 1.00pm - 3.00pm
- Monday 28th August from 1.00pm - 3.00pm
- Monday 4th September from 1.00pm - 3.00pm
- Monday 11th September from 1.00pm - 3.00pm

It costs \$100 to join for the term (or \$10 per class), and we can help get your details on the day to register!

Australian Citizenship/Permanent Residency is not required for these classes.



**TO REGISTER:**  
**[CLICK HERE TO BOOK ONLINE](#)**  
**OR FOR FURTHER INFORMATION:**  
**CALL (03) 9764 1166 OR**  
**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Language & Literacy

LEARN LOCAL COURSE CODE: 23ALNREADWRN

**MONDAYS**  
**24 JUL - 11 SEP**  
**(9 SESSIONS)**  
**9.30AM - 12.30PM**  
**FEE: \$50**

## ENGLISH SKILLS FOR EVERYDAY LIFE

FOR LEARNERS LOOKING TO BUILD THEIR CONFIDENCE



This course will help you to practice and improve your spoken, written and reading English skills in a fun way, using games and discussion.

The course is aimed towards participants who already have a basic understanding of English and are looking to build their conversational confidence.

New English learners are recommended to join our [Start Speaking Basic English classes](#) to develop the basics first.

**TRAINER:**  
**HELEN JAHN**



HELEN HAS WORKED IN THE SECONDARY EDUCATION SECTOR FOR OVER FIFTEEN YEARS, NOW BRANCHING INTO A FUTURE IN ADULT EDUCATION.

SHE HAS COMPLETED THE CELTA COURSE QUALIFYING HER TO TEACH ENGLISH TO ADULTS FROM A NON-ENGLISH BACKGROUND, AND HAS BEEN TEACHING FUN AND INTERACTIVE CLASSES AT CLC SINCE MAY 2023.

SHE ALSO HAS A COMMERCE DEGREE AND EXPERIENCE IN MARKETING MANAGEMENT.

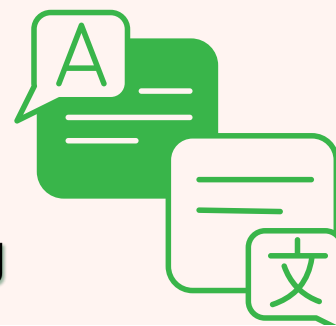
**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Music & Dance

## TAKING EXPRESSIONS OF INTEREST

## BELLY DANCING - BEGINNER LEVEL



Wiggle and giggle your way through our weekly belly dancing classes!

These Belly Dancing classes aimed towards beginner to intermediate level participants will focus on learning technique and simple combinations that focus on fun and fitness!

Participants should wear comfortable clothing or active wear such as leggings, yoga pants or tracksuit pants, and should be prepared to take their shoes off or otherwise bring along socks/ballet slippers/jiffies if they would prefer not to participate barefoot.

It is also highly recommended to bring along a water bottle for use during the class.

### TRAINER: GABRIELA STEELE



GABRIELA HAS BEEN BELLY DANCING FOR OVER 20 YEARS AND TEACHING PROFESSIONALLY SINCE HER RITE OF PASSAGE TO EGYPT IN 2010.

SHE PERFORMS AS A SOLO DANCER, AS WELL AS WITH MUSICIANS AND TROUPE SHOWS.

GABRIELA HAS BEEN TAUGHT BY THE WORLD'S LEADING TEACHERS OF ORIENTAL DANCE AND RAQS SHARQUI DOMESTICALLY & INTERNATIONALLY.

GABY IS ALSO A QUALIFIED FITNESS INSTRUCTOR.



**TO REGISTER:**

**[CLICK HERE TO REGISTER INTEREST](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Music & Dance

LEARN LOCAL COURSE CODE: 23SHMCREART

**MONDAYS**  
**17 JUL - 4 SEP**  
**(8 WEEKS)**  
**7.15PM - 8.15PM**  
**FEE: \$120**

## BELLY DANCING - EXPERIENCED LEVEL



Advance your techniques and (optionally) take the stage!

These Belly Dancing classes aimed towards intermediate to advanced level participants will focus on technique for a choreography that students may choose to perform, if they would like to. The goal of these classes is to work towards a performance, however there is no obligation to perform if a participant doesn't want to.

**Participants should wear comfortable clothing or active wear such as leggings, yoga pants or tracksuit pants, and should be prepared to take their shoes off or otherwise bring along socks/ballet slippers/jiffies if they would prefer not to participate barefoot.**

**It is also highly recommended to bring along a water bottle for use during the class.**

**Advanced classes may include floor stretches, so it is advised to bring a yoga mat or towel. If participants are unable to get on the floor, please advise the instructor.**

### TRAINER: GABRIELA STEELE



GABRIELA HAS BEEN BELLY DANCING FOR OVER 20 YEARS AND TEACHING PROFESSIONALLY SINCE HER RITE OF PASSAGE TO EGYPT IN 2010.

SHE PERFORMS AS A SOLO DANCER, AS WELL AS WITH MUSICIANS AND TROUPE SHOWS.

GABRIELA HAS BEEN TAUGHT BY THE WORLD'S LEADING TEACHERS OF ORIENTAL DANCE AND RAQS SHARQUI DOMESTICALLY & INTERNATIONALLY.

GABY IS ALSO A QUALIFIED FITNESS INSTRUCTOR.

**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**





# Music & Dance

## TAKING EXPRESSIONS OF INTEREST

## HIP HOP DANCE CLASSES FOR 5 - 6 YEAR OLDS



Introduce your child to dance in a fun & friendly environment!

Students will progress throughout the term, learning or reinforcing the foundations of dance and hip-hop movement.

These classes will involve warmups, stretching & technique exercises, choreography sessions and cooldowns. The focus at the age is to establish a fun relationship with dance and fellow peers!

**It is recommended for children to come in comfortable clothing for exercise and bring a water bottle.**

**Please register using the child's name and birth date.**

## TRAINER: MOLLY WHYTGROSS



MOLLY HAS BEEN DANCING COMPETITIVELY FOR OVER 17 YEARS WITH 4 YEARS OF DANCE TEACHING EXPERIENCE.

SHE IS A "KEEP KIDS SAFE IN DANCE" ACCREDITED TEACHER AND IS CURRENTLY COMPLETING A BACHELOR OF EDUCATION WHILST STUDYING A CERTIFICATE IV IN DANCE TEACHING & MANAGEMENT.

## TESTIMONIALS:

"THIS CLASS IS SO MUCH FUN & MOLLY IS LOVELY & A GREAT TEACHER".  
- CLC PARENT



## TO REGISTER:

**[CLICK HERE TO REGISTER INTEREST](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Music & Dance

**MONDAYS**  
**17 JUL - 11 SEP**  
**(9 WEEKS)**  
**4.45PM - 5.30PM**  
**FEE: \$144**

**TRAINER:**  
**MOLLY WHYTGROSS**



MOLLY HAS BEEN DANCING COMPETITIVELY FOR OVER 17 YEARS WITH 4 YEARS OF DANCE TEACHING EXPERIENCE.

SHE IS A "KEEP KIDS SAFE IN DANCE" ACCREDITED TEACHER AND IS CURRENTLY COMPLETING A BACHELOR OF EDUCATION WHILST STUDYING A CERTIFICATE IV IN DANCE TEACHING & MANAGEMENT.

SHE HAS WON NATIONAL AWARDS AND A NATIONAL TITLE, HAVING ALSO BEEN CHOSEN FOR THE DANCE COMP ACADEMY DANCE PROGRAM FILMING.

## ACROBATIC DANCE CLASSES FOR 7 - 12 YEAR OLDS



During our Acrobatics classes children will participate in a warm-up and stretch to get their muscles ready to dance before learning a range of acrobatic moves including forward rolls, cartwheels, handstands and more!

Students will learn how to complete these tricks safely.

**It is recommended for participants to come in comfortable clothes for exercise (school sports uniforms are fine!) and bring a water bottle.**

**Parents are welcome to leave for the sessions.**

**Please register using the child's name and birth date.**



**TO REGISTER:**  
**[CLICK HERE TO BOOK ONLINE](#)**  
**OR FOR FURTHER INFORMATION:**  
**CALL (03) 9764 1166 OR**  
**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Health & Wellbeing

**MONDAYS**  
**10 JUL - 11 SEP**  
**(10 WEEKS)**  
**9.30AM - 10.30AM**  
**FEE: \$100 OR \$10\***

**TRAINER:**  
**SOURIN CHAKRAVORTY**



SOURIN IS A CHOPRA CENTER CERTIFIED INSTRUCTOR, WHO TRAINED WITH DR DEEPAK CHOPRA/CHOPRA CENTER, USA AND WITH MONASH UNIVERSITY, AUSTRALIA.

## MEDITATION AND WELLBEING

**MEDITATION WITH A CHOPRA CENTER CERTIFIED INSTRUCTOR** ✓

Join our community weekly in-class meditation sessions.

Both beginners and experienced participants are welcome.

The classes will include:

- Introduction to meditation, mindfulness and stress management
- Benefits of meditation, breathing and grounding techniques
- Role of mind, body and soul in promoting health and wellbeing, including soul questions
- Practical everyday tools and tips, and benefits of mind-body practices
- Weekly in-class practice and sharing experiences with like-minded people

The instructor trained with Dr Deepak Chopra/Chopra Center, USA and with Monash University, Australia.

**\*These classes can be paid fully up front for the term or pay-as-you-go at \$10 per session.**



**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Health & Wellbeing

**TUESDAYS**  
**11 JUL - 12 SEP**  
**(10 WEEKS)**  
**9.30AM - 10.15AM**  
**FEE: \$120**

## TAI CHI FOR BEGINNERS

**FURTHER ADVANCED LEVELS AVAILABLE FOR RETURNING STUDENTS** ✓

Come along and join our experienced Tai Chi trainer and discover the benefits that this ancient art and exercise has on the body and mind.

Learn:

- Tai Chi movements
- Breathing and relaxation techniques
- Strategies to improve your balance and posture

**TRAINER:**  
**ROY JACKSON**



ROY HAS BEEN TEACHING TAI CHI AT CLC FOR OVER A DECADE AND HAS MANY RETURNING PARTICIPANTS THAT KEEP COMING BACK TO LEARN AND PROGRESS THROUGH THE ANCIENT ART AND EXERCISE OF TAI CHI.

**[CLICK HERE TO VIEW ALL TAI CHI EXPERIENCE LEVELS AVAILABLE TO RETURNING STUDENTS](#)**



**TO REGISTER:**  
**[CLICK HERE TO BOOK ONLINE](#)**  
**OR FOR FURTHER INFORMATION:**  
**CALL (03) 9764 1166 OR**  
**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Workshops & Info Sessions

**THURSDAY 27 JULY**  
**5.30PM - 7.30PM**  
**FEE: \$80**

## FLORISTRY WORKSHOP

**- MAKE AND TAKE HOME A HAT BOX ARRANGEMENT!**



Join us for a once-off workshop learning to arrange a "hat box" floral arrangement that you can take home to display or give as a gift to your loved ones!

**All flowers and materials are provided within the cost so you only need to bring yourself!**

Further ongoing evening classes are available to those that are interesting in learning more and continuing.

Limited spaces available – book in now!

**TRAINER:**  
**FIONA HUNT**



FIONA HAS BEEN TEACHING FLORISTRY AT CLC SINCE THE START OF 2023 AND HAS RECEIVED GREAT FEEDBACK ON THE CLASSES.



**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Workshops & Info Sessions

**FRIDAY 28 JULY**  
**1.45PM - 2.45PM**  
**FEE: \$18**

## **GREEN CLEAN!** **ESSENTIAL OILS WORKSHOP**



Are you ready to make your home a safe and healthy haven?

Join Jodi for a Green Clean Workshop and learn how to make three Toxic Free Household cleaning products that are safe, natural, and non-toxic.

Get rid of the harmful chemicals and say goodbye to expensive store-bought products, find out all the amazing things you can do with simple ingredients and essential oils!

You'll be amazed at how easy it is to clean your home with natural ingredients that are safe for your family.

Tune in now and learn how you can make your home cleaner and healthier with Jodi's Green Clean Workshop!

### **TRAINER:** **JODI ZAMBORY**



JODI IS A KINESIOLOGIST, REIKI HEALER & WELLNESS COACH WHO ALSO SPECIALIZES AS A DOTERRA WELLNESS ADVOCATE IN THE USE OF SAFE & EFFECTIVE ESSENTIAL OILS.

### **TESTIMONIALS:**

"TODAY I ATTENDED THE ESSENTIAL OILS WORKSHOP AT COMMUNITY LEARNING CENTRE. I ABSOLUTELY LOVED IT! SO MUCH THAT I'VE BOOKED IN FOR THE NEXT ONE."

- CLC PARTICIPANT



### **TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

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**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Workshops & Info Sessions

**FRIDAY 11 AUGUST**  
**1.45PM - 2.45PM**  
**FEE: \$18**

## AROMATHERAPY & PETS!

### ESSENTIAL OILS WORKSHOP



Attention pet owners! Join Jodi in this Essential Oil and Pet Workshop to make three custom products for your furry friends.

Learn how to use essential oils to naturally improve pet health and wellness, create unique products with a personal touch, and take them home with you!

In this workshop you will be making a pet bed deodoriser spray, calming spray and Pet skin oil.

Don't miss out on this amazing opportunity to learn from the expert while having fun!

Sign up now and see how easy it is to make your own pet products with essential oils!

### TRAINER: JODI ZAMBORY



JODI IS A KINESIOLOGIST, REIKI HEALER & WELLNESS COACH WHO ALSO SPECIALIZES AS A DOTERRA WELLNESS ADVOCATE IN THE USE OF SAFE & EFFECTIVE ESSENTIAL OILS.

### TESTIMONIALS:

"TODAY I ATTENDED THE ESSENTIAL OILS WORKSHOP AT COMMUNITY LEARNING CENTRE. I ABSOLUTELY LOVED IT! SO MUCH THAT I'VE BOOKED IN FOR THE NEXT ONE."

- CLC PARTICIPANT



### TO REGISTER:

[\*\*CLICK HERE TO BOOK ONLINE\*\*](#)

OR FOR FURTHER INFORMATION:

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Workshops & Info Sessions

**FRIDAY 25 AUGUST**  
**1.45PM - 2.45PM**  
**FEE: \$18**

## MANAGING MENOPAUSE!

### ESSENTIAL OILS WORKSHOP



Are you struggling with hormones, menopausal or post-menopause symptoms? Join Jodi for an exclusive workshop on menopause and aromatherapy and learn how to manage this transition in a natural, non toxic, healthy way.

Discover the amazing power of essential oils how they can help you alleviate stress, discomfort, and other symptoms associated with menopause.

Learn about the importance of self-care and how to create a holistic plan for your overall well-being.

In this workshop you will be learning about the best essential oils for hormone management, create a happy hormone roll-on, body oil and hot-flush spray!

Sign up now and take control of your health!

### TRAINER: JODI ZAMBORY



JODI IS A KINESIOLOGIST, REIKI HEALER & WELLNESS COACH WHO ALSO SPECIALIZES AS A DOTERRA WELLNESS ADVOCATE IN THE USE OF SAFE & EFFECTIVE ESSENTIAL OILS.

### TESTIMONIALS:

"TODAY I ATTENDED THE ESSENTIAL OILS WORKSHOP AT COMMUNITY LEARNING CENTRE. I ABSOLUTELY LOVED IT! SO MUCH THAT I'VE BOOKED IN FOR THE NEXT ONE."

- CLC PARTICIPANT

### TO REGISTER:

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:info@communitylc.org.au)**





# Workshops & Info Sessions

**FRIDAY 8  
SEPTEMBER  
1.45PM - 2.45PM  
FEE: \$18**

## SPRING CLEAN THE LOW-TOX WAY!

### ESSENTIAL OILS WORKSHOP



Get ready to get your spring clean on!

Join Jodi for a unique workshop on using essential oils to make three products that will help you make your home smell amazing and keep it spick and span.

Learn how to use the power of nature to make your own all-natural cleaning products - In this workshop, you will be making an air freshener in a Jar, non-toxic window cleaner spray, and oven cleaner so you can say goodbye to harsh chemicals and hello to natural, eco-friendly solutions.

Sign up now and get ready for a clean, fresh start this spring!

### TRAINER: JODI ZAMBORY



JODI IS A KINESIOLOGIST, REIKI HEALER & WELLNESS COACH WHO ALSO SPECIALIZES AS A DOTERRA WELLNESS ADVOCATE IN THE USE OF SAFE & EFFECTIVE ESSENTIAL OILS.

### TESTIMONIALS:

"TODAY I ATTENDED THE ESSENTIAL OILS WORKSHOP AT COMMUNITY LEARNING CENTRE. I ABSOLUTELY LOVED IT! SO MUCH THAT I'VE BOOKED IN FOR THE NEXT ONE."

- CLC PARTICIPANT

### TO REGISTER:

[\*\*CLICK HERE TO BOOK ONLINE\*\*](#)

OR FOR FURTHER INFORMATION:

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



# Social Groups

## COMMUNITY CATCHUP

RELAX AND CHAT OVER A CUPPA WITH OTHERS! 

We try to keep things interesting by setting interesting conversation topics, fun games & activities and the occasional special guest speaker!

**Meets on the second and fourth Fridays of the month from 11.00am - 1.00pm at the Community Learning Centre.**

Please note that a gold coin donation is requested on entry.

We recommend bringing your own mug/thermos if able however disposable cups are available to use.



**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**

## MOVIE CLUB

CATCH A FILM AND DISCUSS IT OVER LUNCH! 

Calling all movie lovers! Join our movie club for a social outing to the cinema to catch the latest releases, and maybe even grab a coffee before or after with the group!

**Meets on the 3rd Friday of each month at the Knox Village Cinemas.**

Those who have registered interest will receive an email by the end of the Wednesday prior each month with the movie choice and time to meet up. You do not have to commit to coming regularly if that doesn't suit you!

The cost of the movie is at the participant's expense.



Please note that Knox City Shopping Centre have introduced new car parking changes starting June 8th, 2023.

The first three hours are free, however you will need to become a Westfield member via the free Westfield Plus app here to claim an extra hour of free parking.

**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**

# Social Groups

## KNITTING GROUP

JOIN A CASUAL KNIT AND CHAT GROUP FOR CHARITY! ✓

Join us for a casual knit & chat! A great way to connect with others, build friendships and knit for charities.

**Meets Wednesdays 11.00am - 1.00pm at the Community Learning Centre.**

**\$5 Annual Registration Fee and \$2 Gold Coin donation per week collected to cover knitting materials, tea, coffee & amenities such as photocopying for the group.**

The group knits clothing, toys, blankets and more for charities such as BK2Basics, St Kilda Mums, Think Pink, Backpacks 4 VIC Kids, Knit One Give One, Life's Little Treasures Foundation & more.



**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**



## IN STITCHES!

BRING YOUR OWN NEEDLEWORK PROJECT & CHAT! ✓

In Stitches is a social group of like-minded ladies coming together to support each other.

Bring along your current project "anything with a needle" whether it is crochet, knitting, or sewing!

**Meets each Friday from 10.00am - 12.00pm at the Community Learning Centre.**

**\$2 fee per week covers tea, coffee & amenities.**

**TO REGISTER:**

**[CLICK HERE TO BOOK ONLINE](#)**

**OR FOR FURTHER INFORMATION:**

**CALL (03) 9764 1166 OR**

**EMAIL [INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)**

# Social Groups

## SCORESBY SOCIAL CIRCLE 55+

ENJOY A WEEKLY MORNING TEA AND SOCIAL GROUP! ✓

Need to get out and socialise with people of similar interests and age groups? Why not join us every Thursday for a morning of social chat and peer support, along with a tasty morning tea.

We hold themed days such as Cup Day, Mothers Day, Easter and Christmas. We also dine in on the fourth Thursday of the month with occasional interesting guest speakers.

**Meets every Thursday 10.00am - 12.00pm at the Exner Reserve Pavilion in the Scoresby Recreation Reserve - 752 Stud Rd, Scoresby.**

**\$5 Annual Registration Fee collected at your first session. \$4 fee per week includes morning tea with unlimited tea & coffee.**



**FOR MORE INFORMATION:**

**EMAIL CAROL AT**  
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**CONTACT JEANETTE ON 0407 308 671**

**CONTACT JOHN ON 0405 698 554**

# Room Hire

## ROOMS AVAILABLE FOR HIRE

**Community**  
LEARNING CENTRE



**MONDAY - FRIDAY  
BETWEEN 9.00AM - 9.00PM\***

**\* AVAILABILITY SUBJECT TO STAFFING HOURS**

**IDEAL FOR TRAINING, WORKSHOPS, MEETINGS, EVENTS & SOCIAL GATHERINGS**



Room 7

**CLICK HERE  
FOR MORE INFO  
AND OUR  
PRICING GUIDE**



Room 5 - Computer Lab



Room 6

**LOCATED INSIDE  
THE ROWVILLE  
COMMUNITY CENTRE**

**40 FULHAM RD,  
ROWVILLE 3178**



Rooms 8 & 9



Rooms 6 & 7

## **FACILITY AMENITIES**

- KITCHENETTE WITH TEA & COFFEE
- AIR CONDITIONING/HEATING
- AMPLE FREE ON-SITE PARKING
- CLOSE PROXIMITY TO PUBLIC TRANSPORT AND STUD PARK SC
- STAFFED DURING HIRE HOURS FOR YOUR SAFETY
- WHEELCHAIR ACCESS
- TOILET ACCESS

# Room Hire

SCAN ME



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Room 7

CALL  
(03) 9764 1166  
OR EMAIL  
[INFO@COMMUNITYLC.ORG.AU](mailto:INFO@COMMUNITYLC.ORG.AU)  
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