



Queen of Peace Parish Primary School

Parents & Friends



<i>Meeting title</i>	Meeting #1
<i>Date, time and place</i>	Monday 17th February 7 - 8.00pm Staff Room
<i>Chairperson</i>	Maureen Puopolo
<i>Minutes</i>	RonnieTucker
<i>Executive Committee</i>	Principal: Darren Gibbons (Principal) President: Maureen Puopolo Vice President: Melissa Bartolo Treasurer: Gina Patterson Secretary: Ronnie Tucker Gardens: Justin Magro Social Officer: Fay Forde Fundraising Officer: Cindy Taylor Family Engagement Learning Leader: Belinda Bartolo
<i>Apologies (Executive Committee)</i>	Belinda Bartolo
<i>Ordinary Members</i>	Megan Johnson, Cherie Ambry, Joel Favaro, Jenni Bellios, Rebecca Whelan, Emma Wheeler, Irene Hatzoglou,
<i>Apologies (Ordinary Members)</i>	

Agenda items, Discussion and Status

Presenter	Description	Discussion	Decision and action
President: Maureen	Welcome: Review and acceptance of previous minutes Revision of Actions from previous Minutes - covered in fundraising calendar for 2020 Any additional agenda items	Minutes from 2019 passed	
Darren	Principal's report	See Attached	
Treasurer: Gina Patterson	Treasurer's Report	2019 end of year bank balance - \$21,580 Only expense so far was for the prep BBQ	
Fundraising Officer - Cindy	Fundraising report/update: <ul style="list-style-type: none"> Proposed fundraising events for 2020 Hot cross Bun Day / 100 steps - March 27th 	<p>Movie Night - Looking at Term 2 as an indoor fundraiser in the hall. Could we use the Sweeney Sponsorship money. BBQ could also be run. Possibly 2 sessions to cater for younger and older kids.</p> <p>Hot Cross Buns - Friday 27th March</p> <p>Mothers Day Stall - Thursday 7th May (Term 2)</p> <p>School Disco - 24th July</p> <p>Coon Toastie Truck - Date TBA</p> <p>Major Raffle through Australian Fundraising or run through us- Term 3</p> <p>Father's Day Stall - Thursday 3rd September Michael has some Fathers day stall supplies.</p> <p>Colour Run - October 16th - Term 4</p>	<p>Cindy and Fay will continue to investigate the Movie Night with best possible options and prices</p> <p>Fay, Gina and Jenny will organise the Hot Cross Bun Day.</p> <p>Donna to organise the colour run.</p>
Social Officer - Fay	Social report/update <ul style="list-style-type: none"> Proposed events for 2020 	Card Making Nights - to take place before the Mother's and Father's Day stalls. Monday 4th May and Monday 30th August	

		<p>Mums Movie Night around Mother's Day. At Sun theatre or if Altona Nth is open we may try there.</p> <p>Father's Day Breakfast for 2020 from 7.30am for the dads and kids. We can do a raffle or a gold coin donation.</p>	
Gardens and Grounds - Justin	<ul style="list-style-type: none"> Gardens report / update 	<p>Working Bees may be a little while off.</p> <p>Justin would like to get a design for the front of the school. Justin and Darren will meet to come up with a plan. Electronic Sign out the front. Cost would be close to \$60,000.</p>	
Other Business	<p>Any outstanding actions not already covered</p> <p>Other business raised</p> <ul style="list-style-type: none"> Meeting Calendar Dates for Remainder of Year Family Assistance Program (Foodbank and Transport) Darren to take a tour of new learning space to show P&F funded furniture 	<p>Family Assistance Program - Volunteers to go onto a register. If the school came across a family who required assistance with either food, drop offs etc....Can we make this a P&F initiative?</p> <p>Meeting dates to continue on Monday nights, once a term.</p> <p>School Uniforms - Fay is still working on some samples and Michael has some too.</p>	<p>Ronnie will organise and keep the register.</p> <p>Donna to sit down with Darren and the office to work out dates for the rest of the year.</p>

Meeting closed: 7.50pm

Next Meeting #2: Monday 11th May 7pm Staff Room

New Actions

Item	Owner	Description	Due	Status	Update
#1 - 17/2/20	Cindy	Continue investigating Fun Flick for Movie Night in Term 2	ASAP	Ongoing	
#2 - 17/2/20	Fay, Gina & Jenny	Organisation of Hot Cross Buns	27/3	Ongoing	
#3 - 17/2/20	Donna	Organisation and coordination of Colour Run	October	Ongoing	
#4 - 17/2/20	Fay	Card Making Nights - before Mother's & Father's Day	May	Ongoing	
#5 - 17/2/20	Fay	Mums Movie Night - Mother's Day	May	Ongoing	
#6 - 17/2/20		Father's Day Breakfast	September	Ongoing	
#7 - 17/2/20	Justin	Justin to Meet with Darren about the Design for front of school		Ongoing	
#8 - 17/2/20	Ronnie	Family Assistance Program	ASAP	Ongoing	
#9 - 17/2/20	Fay	School Uniforms		Ongoing	

Actions carried over from previous meetings

Item	Owner	Description	Due	Status	Update
#20- 18/11/19	Cindy	Cindy to check Fun Flicks for dates	ASAP	Ongoing	
#21- 18/11/19	Maureen	Lock in a date in term 3 for the school disco.	Term 1, 2020	Ongoing	CLOSED

PRINCIPALS REPORT - 17/2/20

Welcome back to Queen of Peace for the 2020 school year!

The assessment days in the first week provided a great opportunity for the students to gradually move back into "school mode" and for the teachers and Learning Support Officers to get to know specific learning needs of the students they will be working closely with this year. This means that specific learning tasks can be designed to meet the specific needs of students from the first week onwards. It also means that we do not need to replace teachers in classrooms with relief teachers while they spend the first weeks gathering this specific information in a one on one situation.

Thank you for your support of this. We believe our approach is extremely beneficial to student academic learning.

Welcome New Preps and New Families

We welcomed our 76 new Prep students for their first day of school!

We also had 5 new children and families join us in other Years within the school. Our total number of students is 485.

Our Prep BBQ on last Tuesday evening from 5-7 pm in the school playground was a great success. Thank you to Cindy for coordinating the event.

We have decided to delay our welcoming picnic and family stem night to early in two term. This will allow families to utilise our new indoor and outdoor learning spaces that will be completed for the beginning of term 2.

New Staff 2020

We also welcome back from maternity leave Sally Marr (3A) Nicole Williams (PB &4C), Michelle Mamone (1C) and Loren Jubb (5C) Leadership positions for 2020:

- Darren Gibbons – Principal
- Michael Ozbun - Deputy Principal
 - Joanne Pearce - Director Learning & Teaching
 - Rose Gusman - Director of Students - Students with Additional Learning Needs
 - Rita Arrigo - Literacy Leader
 - Melissa Evgeniadis - Diversity
 - Suzanne Gracias - Religious Education

- Josie Kirby - Maths Leader
- Cameron Menadue - ICT Leader
- Marisa Te - Wellbeing Leader
- Belinda Bartolo - Family Engagement & Year 5/6 Level Leader
- Peter Carlie - Yr 3/5 Level Leader
- Jessica Torchia - Junior Level Leader

A full list of staff and contact details can be found on our Website.

<https://qopaltoneadows.catholic.edu.au/our-school/#staff>

Building update

Stage 3 of our building project, refurbishment of the existing Prep learning spaces and the provision of two external outdoor learning and play spaces are well under way and is scheduled to be completed at the end of term 1.

The refurbished areas will create a new flexible space for prep students. These spaces will support a variety of learning scenarios, both whole group, small group, independent based and presentation.

This stage will also provide new entry points into the school for families.

New 3 /4 Learning Spaces

Our learning environments strive to create a safe space for children to grow and learn. A calm space, familiar yet new, challenging yet supportive, varied, flexible, appropriate and dynamic.

The thoughtful layout of our flexible classrooms provides children with attractive spaces to inspire them, functional spaces in which to work together, and multipurpose areas that can be tailored to the needs of the students.

Our dynamic learning environments are designed to support the students by providing a calm, comfortable and challenging place for them to reach their full potential. **The new furniture in this space was completely funded by the P&F.**

It has been inspiring to walk through these Learning spaces every day and see the enthusiasm that the children are displaying towards their learning.

At the completion of these works we will provide opportunities for parents to participate in 'Learning Walks' through these new Learning Spaces.