# What's on

# Geelong & Wyndham **November 2022**

The Gordon Skills and Jobs Centre is a free careers service for job seekers in the Geelong and Wyndham regions. The centre provides information and advice about training and employment opportunities to assist individuals to make informed career choices.

### Resume Workshop

A great workshop for those who are wanting to learn to craft an effective resume and cover letter.

# Wednesday

Zoom - online 10.00 - 11.30 am 9 November

# Understanding Key Selection Criteria Workshop

Writing Key Selection Criteria is difficult and time consuming. Get a head start and learn how to write effective responses in your job application.

#### Wednesday

Zoom - online 10.00 - 11.30 am 16 November

# **Build Your Interview Confidence** Workshop

This workshop is a chance to learn about the different types of interviews and what interviewers are looking for.

#### Wednesday

Zoom - online 10.00 - 11.30 am 23 November

# Women's Career Pathways Program

Women's Career Pathways Program is a FREE 4-week program which provides an interactive and supportive learning environment where you can identify strengths, establish development and employment goals as well as obtaining resilience and self-care strategies.

#### **TBA**

Please call or email for more information and to register for our next face-to-face or online training options.

Please check our website for current location.



Questions? P (03) 5225 0700 E skillscentre@gordontafe.edu.au W skillscentregeelong.org.au

Bookings are essential for all workshops, panels, programs and appointments.







