

# GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

18 October 2018

Dear Parents and Guardians,

We have previously requested that you inform us if your child is **not returning to Galilee** in 2019. We have completed our employment and staffing calculations for 2019 and will be submitting them next week to Catholic Education Melbourne.

Galilee's employment, programming and staffing calculations for 2019 are dependent on our funding and our funding is directly related to the number of students enrolled at Galilee in February 2019.

The variation of one or two students either way in 2019 will significantly impact our funding (by up to \$45,000 in 2018 for one student) so it is vital that the projection of student numbers we send into Catholic Education Melbourne next week is accurate.

We are full in a number of year levels and have a waiting list. Having a clear knowledge of student projections allows opportunities for those wishing to attend Galilee, currently on a waiting list.

For these reasons, we are requesting that you contact us immediately if your circumstances have changed since our last correspondence and you are now **uncertain** if your child is returning to Galilee in 2019 or if you are **certain** they will not be returning and **have not let us know**.

**Please note that our policy requests/requires at least 10 weeks notice prior to your child leaving Galilee which does not include students leaving at the conclusion of Year Six.**

We sincerely appreciate your understanding and assistance, and your cooperation will certainly benefit our students as we prepare for next year.

Yours Sincerely,



Simon Millar

Principal