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Compass guide for parents and carers

How to use the online School Saving Bonus parent and carer online system and to pay for events in Compass

About the School Saving Bonus

The Victorian Government is making life a little bit easier for families by providing a one-off \$400 School Saving Bonus. This support will help cover the cost of school uniforms, textbooks, and school activities like camps, excursions and sports.

Receiving the School Saving Bonus

Parents and carers of government school students enrolled for 2025 will receive an email from the Department of Education from 26 November 2024.

The email will contain:

- your unique School Saving Bonus code to use the \$400 support
- a link to the [School Saving Bonus parent and carer online system](#).

Parents and carers will receive one email and code for each eligible student in their family.

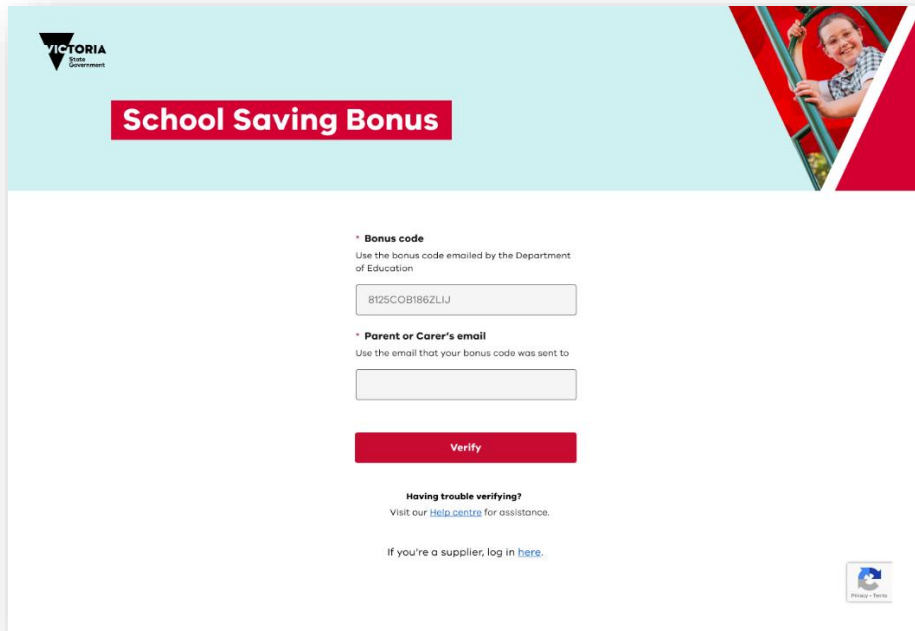
If you cannot locate the email, check your spam or junk folder. If you have not received your School Saving Bonus code via email by Friday 29 November, please contact the Department of Education by emailing school.saving.bonus@education.vic.gov.au.

Please note, the Department of Education and the Victorian Government will never ask you to provide your banking or financial details for the School Saving Bonus.

School Saving Bonus

Accessing the School Saving Bonus parent and carer online system

1. Visit the [School Saving Bonus parent and carer online system](#)
2. The following webpage will be displayed:



The screenshot shows the 'School Saving Bonus' verification page. At the top left is the 'VICTORIA State Government' logo. A red banner with the text 'School Saving Bonus' is positioned below the logo. On the right side, there is a photograph of a young boy climbing a ladder. The main content area contains two input fields: the first is labeled '* Bonus code' with the instruction 'Use the bonus code emailed by the Department of Education' and contains the text '8125COB186ZLJU'; the second is labeled '* Parent or Carer's email' with the instruction 'Use the email that your bonus code was sent to'. Below these fields is a red 'Verify' button. At the bottom, there is a link for 'Having trouble verifying?' and a link for suppliers to log in.

3. Enter your unique School Saving Bonus code from the Department of Education and the email address it was sent to and click **verify**.
4. After you click **verify**, you will see your School Saving Bonus summary page.

School Saving Bonus

School Saving Bonus summary page

The School Saving Bonus summary page provides key information and lets you choose how to spend the School Saving Bonus.

The screenshot shows the 'School Saving Bonus' summary page. At the top, there is a navigation menu with links: Home, In-store purchase, Online purchase, School activities, View codes, View transaction history, and Help. Below the navigation is a large red banner with the text 'School Saving Bonus'. The main content area is titled 'Welcome, Alex' and contains three columns of information: 'STUDENT DETAILS' (Marie Primary School), 'CURRENT BALANCE' (\$ 400), and 'SCHOOL SUPPLIERS' (Uniform & Textbooks: House of uniforms Sally's books, House of uniforms Sally's books, House of uniforms Sally's books). Below this is a section titled 'What would you like to do?' with five buttons: 'In-store purchase', 'Online purchase', 'School activities', 'View codes', and 'View transaction history'. At the bottom, there is a list of links with drop-down arrows, and a 'Quick links' sidebar with links to 'About the School Saving Bonus' and 'Guide to the online portal'. The footer contains the text '© 2024 Copyright Victorian State Government'.

Quick links to key actions and the option to log out.

Links your child's details, current School Saving Bonus balance and school suppliers.

These links let you choose how to spend the bonus. Learn more about these links in the 'How to use your School Saving Bonus' section of this guide.

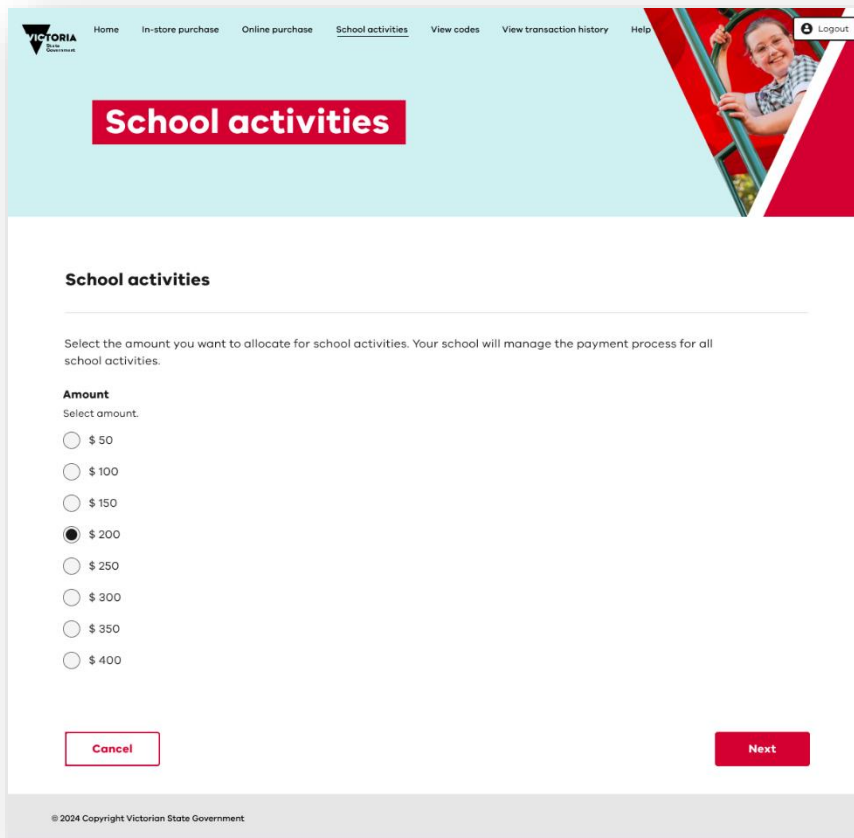
Click on drop down arrows to learn more or follow the quick links.

School Saving Bonus

How to use the School Saving Bonus for School Activities (Excursions/Camps/Incursions)

1. Allocating the School Saving Bonus to school activities

Click **School activities** to allocate all or part of the School Saving Bonus to school activities. The below page will appear, where you can select the amount you would like to nominate. Once you have selected the amount, click **next**.



School activities

Select the amount you want to allocate for school activities. Your school will manage the payment process for all school activities.

Amount
Select amount.

\$ 50

\$ 100

\$ 150

\$ 200

\$ 250

\$ 300

\$ 350

\$ 400

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You will be asked to confirm your allocation. **Please review your allocation carefully as this cannot be changed or reversed.**

The amount chosen will be available on your child's school account (the school they're enrolled at for 2025). **Please allow 48 hours for the transfer to take place.**

You will also receive an email confirming the allocation.

School Saving Bonus

2. Using the School Saving Bonus to pay for Compass Events

*** Please note, School Activity allocations will take 48 hours to appear in the school's account, and a further 3-5 business days to be available in your Compass account.

Once your allocations are available in Compass, you will see the option to **Pay with CSEF or Credit Balance** in Compass events.

1. Select the Event you want to process
2. Scroll down through the event details
3. Enter your full name to give consent

3 Consent and payment method

I give permission for _____ to attend this event. Where the staff member in charge is unable to contact me, or where it is impracticable to contact me, I authorise the staff member in charge to administer such first-aid as the staff member in charge judges to be reasonably necessary. I understand that this is an official school event and that _____ will adhere to the dress code, as outlined above, and behave in alignment with the school's code of conduct. I agree to meet any medical expenses and/or transport costs incurred in the event of sickness or injury. Further, I agree to meet any transport costs should my child be sent home as a result of misbehaviour or inappropriate conduct.

To provide consent, please type your name in full

4. Click the **Pay with CSEF or Credit Balance** option to use your School Saving Bonus to pay for this event

4 Confirm and pay

Payment Mode

Total amount \$25.00

Pay in full now

Pay with CSEF or Credit balance

Payment Method

New credit card ▼

5. Select the Process button at the bottom of the screen to finalise your consent and payment.

School Saving Bonus

Help and support

More information about the School Saving Bonus parent and carer online system is available on the summary page.

For immediate support email school.saving.bonus@education.vic.gov.au.

From Monday 25 November 2024 the following additional options will be operational:

- Calling 1800 338 663 during business hours.
- Completing this [online enquiry form](#).