

## Monday 13th February, 2023

Dear Parents and Caregivers,

## Emergency Management Exercise - Wednesday 22nd February 2023

As part of School of The Good Shepherd's Emergency Management Plan and our compliance cycle, the school is required to host Emergency Management Exercises /Drills at different times throughout the academic year. These aim to maximise community health and safety, ensuring students and staff have the required knowledge, skills and understanding to respond appropriately in an emergency situation.

Students and staff will participate in their next drill/exercise on Wednesday 22nd February 2023. The exercise will focus on the process to be employed in the event of an emergency evacuation.

To maximise success and ensure all parties involved in the exercise are well supported, staff and students will be briefed and debriefed as part of the drill.

Please do not hesitate to make contact with the school on 9338 7686 should you have any questions or wish to discuss this further.

Yours Faithfully

Frank Piccione OH&S Leader