



# Surfside Primary School

## Student Medication Management

### 1.0 POLICY AND PROCEDURE

Many students attending school need medication to control illnesses such as asthma, epilepsy and conditions causing hyperactive behaviour. The student's continued attendance at school and benefit from education is dependent on this therapy. It is necessary that the school, as part of its duty of care, assist students where it is appropriate to take their medication.



### Parent Authorisation for a staff member to administer Medication

**Child's Name:** ..... **Grade:** .....

#### Medication Supplied

- If a student requires medication to be administered on a daily basis, a weeks supply can be dropped into the school office each Monday.
- If medication is required for a short-term illness, the medication can be dropped off each morning, to the office and the student is to collect it at the end of the day.

**Medication Name:** .....

#### Approximate Times to be administered and recommended dosage:

(eg. before lunch, 1:15pm or is eaten 30 mls)

.....  
.....

#### Recommended Action (if child's condition deteriorates)

.....  
.....  
.....

#### Emergency Contacts:

Name: .....

Address: .....

Telephone: .....

Signed (Parent/Guardian)..... Date:...../...../.....