



St. Augustine's Primary School

Meeting Minutes

Meeting title	Parent's Fundraising and Social Committee
Date and time	Tuesday 24 th May 2022, 6.30pm – 7.45pm
Location	St. Augustine's Staffroom
Attendees	TBC
Apologies	Kate Drane, Stacey Allen, Desi Petroni, Bec McDonnell, Rosa McIntosh, Karen Meares, Mandy Sutherland, Vanessa Mateus, Tess Chandley

Item	Description	Time	Speaker
1.	Welcome and Introductions	2 minutes	Sally Spurling
2.	Parent Social Night-Friday June 3 39 Attendees as of Tuesday 24 th May.	2 minutes	Sally Spurling
3.	School Disco Update Outstanding actions/ where do we need help? Update provided by Kate via a text message- DJ Booked, hall hired, fairy floss machine hired. Volunteers to be requested via newsletter. Kate will assign jobs week of disco.	10 minutes	Karen Meares/ Kate Drane (via email)
4.	Pie Drive Update Outstanding actions/ where do we need help? Forms are currently out. Reminders to be sent out from the 14 th June.	5 minutes	Karen Meares
5.	Parent's Social Evening (Friday 29 th July) Current thinking of what the event looks like. Outstanding actions/ where do we need help Update provided by Bec via email. Hall booked, DJ booked, Bec to liaise with Day re: platters. Neroli to connect with Bec regarding Trybooking.	10 minutes	Bec McDonnell Vanessa Mateus



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6.	<p>Outdoor area under the stairs- Senior Yard</p> <p>Presentation of quote</p> <p>Next steps</p> <p>Quote still being finalised- To be held over till the next meeting.</p> <p>Money to be allocated to cushions and a couple of outdoor bean bags. Remainder of Bunnings vouchers to potentially be used. Matt to confirm how much money is remaining on Bunnings vouchers.</p>	10 minutes	Stacey Allen
7.	<p>Stephanie Alexander Kitchen</p> <p>A staff member needs to take ownership of the program. Program involves growing and cooking the food- weekly. Committee supportive of the Stephanie Alexander program. Matt and Dina will take to next Leadership meeting and report back at the next meeting.</p>	10 minutes	Tess Chandley
8.	<p>Treasurer Update</p> <p>Current balance \$12,708.</p> <p>Jump from end of April buy nearly \$3000.</p>	5 minutes	Neroli Scott
9.	<p>Expenditure Items</p> <p>Sewing Machines-first class has been held with grade 4 and 5. It was a great success, and there is a lot of enthusiasm from students. Request for 4 x sewing machines to be purchased. Committee approved up to \$400 to purchase these machines.</p> <p>Chess/ checkers marking and pieces- Matt to speak to Dave McIntosh regarding the painting of checkers on the ground.</p> <p>Large chess pieces \$839 plus delivery. Checker pieces TBC. Matt to provide rough costings of checker painting at the next meeting.</p> <p>Soccer goal update- Emily Wardenier has been applying for grants for sporting equipment. The last couple of grants will be used for updating the line markings in the playground. Emily will advise on the size of the soccer goals to ensure they align with the line markings. The school supplier to be used which will ensure the school does not pay GST and will be eligible for a rebate. Neroli will check with Emily regarding progress.</p>	10 minutes	Rosa McIntosh Stacey Allen Matt Stead



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	<p>Sandpit update- Matt provided an update on the sandpit. The shell construction is complete. Frank will waterproof the inside, stain the outside. A drainage system will be included. Matt investigating covers.</p> <p>Aiming for the sandpits will be completed by the end of term.</p>		
10.	<p>Family Photos</p> <p>Neroli to investigate provider and present at the next meeting.</p>	5 min	Neroli Scott
11.	<p>State Election- Use of hall/ BBQ</p> <p>Sally follow up with Uniting Church Hall (corner of Gamon and Mackey st) to determine if a BBQ at the State Election (end of November) is possible. Sally to report back at next meeting.</p>	5 min	Sally Spurling
12.	<p>New Business</p> <p>Letters of Appreciations</p> <p>Sally to look online. Current outstanding Happy Apple, Aseop, La La Land.</p> <p>Movie Day Fundraiser</p> <p>A movie night/ day to be held for students at the end of Term 3 (Friday 16th September). To be held at the Sun Theatre. Laura will coordinate.</p>		
	<p>Meeting Close/ next meeting</p> <p>Next Meeting Wednesday 15th June, 6:30 pm, in the Staff Room.</p>	2 min	Sally Spurling