



## PARENT PAYMENT ARRANGEMENTS 2021

Dear Parent/Carer

Carlton North Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021.

Please find the fee schedule for **Year 3/4** attached. **Payment is due from the start of the 2021 school year.**

Carlton North Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

We understand that some families may experience financial difficulty and offer a range of support options, including:

- the Camps, Sports and Excursions Fund
- payment by instalment using a payment plan
- request for relief through the Principal

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Trish Harrington:  
Ph: 03 9347 4822 | Email: [trish.harrington@education.vic.gov.au](mailto:trish.harrington@education.vic.gov.au)

### Payment Methods

Compass – preferred

BPay – if you do not have your family BPay details, please contact the office

Credit card or cash over the counter at the Office

### Refunds

Refunds or credits will only apply where an activity is cancelled, or where your child is absent for an activity and this activity has been invoiced on a 'per head' basis.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Rachel Corben (Principal)

Sarah Bekessy (School Council President)

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

## FEE SCHEDULE – YEAR 3/4 STUDENTS

Please find the itemised list of Essential Student Learning Items for your child. Carlton North Primary School also continues to welcome your voluntary contributions for 2021.

### Essential Student Learning Items

Below is a list of items which are essential for your child to learn the standard curriculum. You may choose to purchase the stationery items through the school or provide your own, however Carlton North Primary School purchases in bulk and so is able to secure a significant discount. If you intend providing your own stationery items, please contact the Office **no later than 30 November** so that we can adjust our order.

There are also a number of online subscriptions for learning activities included below.

Curriculum excursions, camps and activities are scheduled throughout 2021. The cost of these will be advised throughout the year.

Essential Student Learning Items	Amount
<b>Stationery itemised below (purchased by school at a discount):</b>	\$61.00
Ruler Wooden 300mm Polished	
Staedler School Eraser Large x 2	
Writer Premium Exercise Book Dotted Thirds 14mm 96pg x 3	
Best Buddies Mini Scrapbook 64pg	
UHU Glue Stick 40g x 4	
Osmer Name Pencil Case 2 Zip Large	
Writer Premium Exercise Book Dotted Thirds 14mm 48pg x 3	
Initiative Highlighter Chisel Yellow x 4	
BIC 4-Colour Retractable Ballpoint Pen	
Protext Display Book Non-Refillable 40 Pocket A4 Black	
Faber-Castell Grip Coloured Pencils Box 12	
School Scissors Deluxe Red Handle 135mm	
Faber-Castell Connector Marker Pen Assorted 12	
Writer Premium Grid Book 10mm 96pg A4 x 2	
Faber-Castell Grip HB x 8	
Artline 200 Fineliner Fine 0.4mm Black x 2	
Metal Pencil Sharpener 2-Hole	
Initiative Document Wallet Foolscap	
Spirax 5-Subject Notebook 7mm Ruled Spiral Bound A4 x 2	
Marbig Repositional Notes Assorted Pack 5	
Writer Best Buddies Mega Scrapbook 64pg	
<b>Classroom Consumables (general classroom, art supplies)</b>	\$12.00
<b>eLearning Online Subscriptions (Raz-Plus, SeeSaw, Matific, Ess. Asst)</b>	\$38.00
<b>TOTAL</b>	<b>\$111.00</b>

### Optional Items

Carlton North Primary School offers an optional music program which is additional to the delivery of the standard curriculum, involving instrumental music lessons and ensemble classes. These activities are designed to broaden the school experience for your child and are invoiced separately by the external provider.

School photos taken early in the school year are also made available for purchase and ordered through the provider.

### Voluntary Contributions

Carlton North Primary School relies heavily on your voluntary contributions to support our school. An explanation of the different contributions you can make is below. Please consider if you are able to make any contribution next year – *no amount is too small and all is greatly appreciated!*

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family (1 child, 2 children, 3 children)			Amount
<b>General Contribution</b> – Smaller class sizes next year will add to our salary costs, resulting in a deficit. Your general contribution will help us to offset this cost. We also use general contributions to purchase equipment for our learning spaces, and the school has ongoing maintenance costs which are always higher than the funding DET provides each year. Some examples: arborist works on our beautiful trees, upkeep of taps, plumbing and drainage, replacement of rusty guttering, removal of possums from the ceilings, removal of graffiti, annual inspection & upkeep of fire equipment, playground equipment and electrical equipment. Your contribution would help us to meet these costs.	No	\$150	\$200	\$250	
<b>Additional Education Support</b> – Not all students requiring additional support are funded by DET as many don't meet the set criteria, however the school still provides as much support as we can. Your contribution would help us to pay for reading intervention, Integration Aides, training of additional therapy dogs and resources to help these students.	No	\$150	\$200	\$250	
<b>Library Fund</b> – for the ongoing purchase of Library books and fixed equipment for our beautiful Library.	Yes	\$150	\$200	\$250	
<b>Building Fund</b> – last year we used the money in this fund to pay for the Science Kitchen. We have been saving since then for air-conditioning in the Year 5/6 area, but still don't have enough to get this done. Additionally, we have other building priorities such as replacement of faulty external doors and applying noise reducing panels in the Art Room.	Yes	\$150	\$200	\$250	
<i>School Council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund and the Library Fund</i>					
<b>TOTAL</b>					\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

**Parent Payment Charges**

Essential Student Learning Items

Amount **\$111.00**

Voluntary Financial Contribution

Amount \_\_\_\_\_

**TOTAL** \_\_\_\_\_