

Dear Parent/Guardian,

Mount Beauty Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Mount Beauty Secondary College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/Carers voluntary contributions make significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support in 2022 allowed us to:

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Science, Art, Music, Language and PE;
- Maintain and develop the school grounds and outdoor facilities;
- Ensure the upkeep of our computer devices to enhance learning opportunities;
- Provide hands on equipment in multiple subjects;
- Provide Literacy and Numeracy online digital subscriptions;
- Deliver a range of sporting equipment for class and recreational use;
- Provide additional support staff services such as careers counsellor, student safety wellbeing coordinator, Individual Education Plan Coordinator and IT Technician;
- Improve ICT Infrastructure.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Simone Roy-Chowdhury  
Principal



Bronwyn Gray  
School Council President

YEAR 7 CURRICULUM CONTRIBUTIONS		AMOUNT
Items and activities that students use, or participate in, to access the Curriculum		
Student ID Card		\$10.00
Student Planner		\$18.00
<b>Curriculum consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>Art/Visual Communication – paint, crayons, coloured paper etc.</li> <li>Food Tech/ Textiles – food and cooking items</li> <li>Science – chemicals</li> <li>Drama/Music</li> <li>Health and Physical Education/ Sport – equipment</li> </ul>	<ul style="list-style-type: none"> <li>English/ Humanities</li> <li>Wood/ Metal - materials</li> <li>Maths</li> <li>LOTE – Indonesian</li> <li>Health/ IT</li> </ul>	\$150.00
<b>Online subscriptions</b> <ul style="list-style-type: none"> <li>Essential Assessments</li> <li>Mathsonline</li> </ul>		\$12.00
<b>ICT Devices.</b> Provision of devices from the shared classroom sets, includes device configuration, maintenance and system costs.		\$20.00
<b>Printing and photocopying</b> of worksheets and learning materials		\$30.00
<b>Whole school events</b> <ul style="list-style-type: none"> <li>Athletics carnival - equipment</li> <li>Swimming carnival – entry and transport</li> <li>Incursions – visiting artists, performances relating to curriculum</li> </ul>		\$30.00
OTHER CONTRIBUTIONS for non-curriculum items and activities		AMOUNT
School Sports Victoria Membership and Ovens and Mitta District Affiliation Fee		\$10.00
Locker Maintenance		\$5.00
Student and Parent Communication Tool: Compass		\$10.00
<b>Building Contribution.</b> Contribution to support renovations, upgrades, and maintenance of school infrastructure. <b>In 2022 this will assist the school in replacing classroom carpets.</b>		\$50.00
<b>TOTAL AMOUNT</b>		<b>\$345.00</b>

**Extra-Curricular Items and Activities** Mount Beauty Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 31/1/2023.

EXTRA-CURRICULAR ITEMS AND ACTIVITIES	AMOUNT	PURCHASE
Optional School Yearbook	\$20.00	
Optional Year 7 School Camp	\$175.00	
Optional Year 9 School Camp (Future Makers Program)	\$125.00	N/A
Optional Year 12 School Camp	\$60.00	N/A
Optional School Band Program	\$70.00	
Optional School Band Program – Instrument Hire (Annual Hire Fee)	\$120.00	
Optional Camps and Excursions, including Interschool Sport	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

**TOTAL**

CATEGORY	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

**Financial Support for Families**

Mount Beauty Secondary College understands that some families may experience financial difficulty and offers a range of support options. Mount Beauty Secondary College is happy to accommodate families by setting up alternative payment options. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Kirsty Field, Business Manager – [Kirsty.Field@education.vic.gov.au](mailto:Kirsty.Field@education.vic.gov.au) / 03 5754 4005

Simone Roy, Principal – [Simone.Roy@education.vic.gov.au](mailto:Simone.Roy@education.vic.gov.au) / 03 5754 4005

Sarah Laidlaw, Assistant Principal – [Sarah.Laidlaw@education.vic.gov.au](mailto:Sarah.Laidlaw@education.vic.gov.au) / 03 5754 4005

**Camps, Sports and Excursion Fund (CSEF)**

The Camps, Sports and Excursions Fund (CSEF) provides payments for eligible students to attend activities like:

- School camps or trips
- Swimming and school organised sport programs
- Outdoor Education programs
- Excursions and incursions.

Applications roll over each year so as long as your health care card is valid, we will automatically be notified of your approval.

To be eligible for CSEF: For new applicants, on the first day of Term 1 or 2, a parent or legal guardian of a student attending Mount Beauty Secondary College must:

- Be an eligible beneficiary within the meaning of the *State Concessions Act 2004*, that is, be a holder of **Veterans Affairs Gold Card** or be an eligible **Centrelink Health Care Card (HCC)** or **Pensioner Concession Card (PCC)** holder, **OR**
- Be a temporary foster parent, and;
- Submit an application to the school by the due date.

Completed forms with a copy of your Centerlink Card, can be collected and submitted to the Mount Beauty Secondary College Office.

For further information, please visit: <https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

**Other Family Support Options**





Second hand uniform shop – located in the office

State Schools Relief Fund

**Educational items for students to own**

Attached is a list of items that the school recommends you purchase from Tawonga South Newsagency and Post Office for your child to individually own and use.

**Payment methods**

	<p>When contributions' are issued for payment, you will see an alert on your dashboard. Click the alert and you will be taken to the Course Confirmation page. You will see any contributions' requiring payment listed and their status. Click the one you need to action. This will take you into that contribution cycle. It will include information from the school, items for payment, agreements and some administrative questions. Work your way through the content. At the end you will be required to process the payment.</p>
	<p><b>Cash/Cheque/Credit Card</b>  Direct to school office</p>
	<p>Bendigo Bank Mount Beauty  BSB: <b>633 000</b>  Account: <b>169 354 032</b>  Mount Beauty Secondary College  Email Remittance to <a href="mailto:Kirsty.Field@education.vic.gov.au">Kirsty.Field@education.vic.gov.au</a>  REF: Surname and Description of payment</p>
	<p><b>Bill Code: 87361</b>  <b>REF:</b> Individual reference will appear on invoices and statements</p>

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.