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| **St Augustine’s Primary School**  Parents Committee Meeting | |
| **Date:** | Monday 18 March |
| **Chairperson:** | Neroli Scott |
| **Minute taker:** | Neroli Scott |
| **Apologies:** |  |
| **Distribution to:** |  |

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| **Agenda Items** | | |
| **Item** | **Items for discussion** | **Presenter** |
|  | **Future Events update on organizing**  **Pie Drive** – Now booked for 31 July  **School Disco** – DJ booked and deposit paid / hall booked  **Fathers Day Gift** – Details and example shown on suggested custom designed plate: concern on cost for multiple child families, As we still have some time before required this will be discussed further closer to the date  **Parents Social Night –** Sub-committee volunteers Barny, Tess, Briony, Sally. Barny to look into liquor licensing, discussed all options of selling alcohol including paying an RSC waiter for the duration. Booking of Triva provider required soon.  **Mothers Day Breakfast –** Matt to request menu and ingredient details ready for next meeting. Sally confirmed $500 dentist voucher donated and Veronika has offered a mother and children photography session for raffle prizes |  |
|  | **Easter Raffle**  Prizes have been wrapped and packaged ready for raffle to be drawn.  X4 Whole of school prizes plus X4 prizes within each class  X1 whole of school prize has not been wrapped so as to add any further donations. No further donation requests required | Neroli |
|  | **Coffee Van- possibility to negotiate payment to School?**  Currently no discounts or monetary reward for the school to host the van. However priority bookings for events  Matt is discuss if they will donate a raffle prize of free coffees | Sally |
| 4. | **Establishing Class Social Reps**  To reestablish WhatsApp groups within each class  Matt to send out Operoo request and add to newsletter | Sally |
| 5. | **Financials**  Current bank balance $18,785.89 however sick bay refurb still to be paid approx. $4K  Family Picnic raffle profit $372 | Neroli |
| 6. | **Request for assistance with readers purchase**  Request for approx. $2K funding of new readers to update current stock in the junior classes.  This will be the last large order to upgrade all books  Committee agreement of purchase however all agreed the Senior classes should also have a large sum allocated just to them to balance of junior spending. Matt to discuss options within the STEM space e.g electronics, drones etc and will look into seating for the library | Neroli |
| 7. | **Purchases planning for the year**  Matt provided short, medium and long term purchasing options.  Decision made to share the list with the school community to vote on what they consider priorities with the view that some will require years of saving.  Neroli to document survey and then Matt will send out to families | All |
| 8. | Next meeting Tuesday 16 April 6pm  Decision made to rotate setting of Agenda, chairing meeting and taking minutes |  |