

NAPLAN 2024 Information for schools

NAPLAN dates

The NAPLAN test window starts on Wednesday 13 March and finishes on Monday 25 March 2023.

Students undertake all test domains online, except for the Year 3 writing test which is completed on paper.

Coordinator training

Training will be available to NAPLAN coordinators new to the role. Training will be delivered online via Microsoft Teams.

Online refresher training modules are available via plink for NAPLAN coordinators returning to the role.

More information about training, including dates and sessions, will be emailed to coordinators early in term 1.

NAPLAN registration pack and handbook for principals

Your school will receive a NAPLAN Registration Pack early in term 1.

This pack contains the '2024 NAPLAN handbook for principals and NAPLAN coordinators', the platform user guide, grid cards and platform registration information.

Detailed instructions to prepare your school for NAPLAN is available in Part B of the '2024 NAPLAN handbook for principals and NAPLAN coordinators'.

Test materials

Schools will receive a NAPLAN Test Administration Pack from Monday 26 February.

This pack contains 'Test Administration Handbooks for teachers' and paper test materials for year 3 writing, if applicable. Alternative format (paper) test materials eg braille, as ordered, will also be delivered from this date.

Test protocols

Schools must follow the ACARA national test protocols for both online and paper modes of testing (as applicable).

Protocols are outlined in Part A of the '2024 NAPLAN handbook for principals and NAPLAN coordinators'.

Coordinated practice test (CPT)

The CPT confirms that administrative processes, devices and local networks at schools are prepared prior to undertaking NAPLAN.

Student performance in the CPT is not assessed or reported.

All schools conducting NAPLAN testing online will participate in the CPT on Tuesday 27 February. Schools will undertake 1 or more test sessions anytime between 9:00am and 1:30pm.

NAPLAN technical requirements

Schools should ensure that all devices to be used for NAPLAN testing continue to meet technical requirements.

These requirements are available on ACARA's National Assessment Program (NAP) website: nap.edu.au/online-assessment/technical-requirements including device specific information.

To ensure test security, and to prevent student access to the internet and spell-check applications during NAPLAN, schools need to install the latest locked down browser (LDB) on each student's device before the CPT and NAPLAN.

The 'NAPLAN technical readiness checklist' guides schools on the activities needed to prepare their school's ICT and devices for online testing.



ACARA public demonstration site

NAPLAN coordinators can use the [demonstration site](#) on the ACARA information website to familiarise students with the types of questions and functionalities within the NAPLAN test.

Additional information is available in Part B Section 12 of the '2024 NAPLAN handbook for principals and NAPLAN coordinators'.

Students with disability

Adjustments are available for students with disability to support access to NAPLAN tests and encourage maximum participation.

A student's accessibility requirements need to be established prior to testing. Teachers and schools are in the best position to determine the needs of individual students, in consultation with students and their parents or carers.

Information about accessibility adjustments is provided in handbooks, training materials and the public demonstration site. ACARA's NAP website provides more information on assessing the needs of students with disability, and platform adjustments: nap.edu.au/online-assessment/accessibility

Privacy

Identifiable student data needs to be uploaded into the assessment platform for schools to be able to administer NAPLAN.

Principals are responsible for sending a copy of the privacy collection notice to all parents and carers of children participating in NAPLAN testing within the required timeframe (by Friday 16 February 2024).

The privacy collection notice will be sent to principals early in term 1 2024 and can be downloaded from your sector website.

More information

Further information about NAPLAN is available on the NAP website www.nap.edu.au.

Refer to your sector website for key documents including handbooks, forms, platform user guides and planning checklists.

