



Australian Air Force Cadets 414 Squadron Melbourne Girls' College Enrolment Process



Thanks for showing interest in joining our Australian Air Force Cadets Squadron.
Enrolment is done online and this is a step by step instruction list – Good luck

1. Go to our National website – www.aafc.org.au – lots of information for you and your parents to read!
2. Select “How To Join” on the top ribbon, then click on the picture for Cadets
3. Select Find a Squadron, search for us: 414 then click on the little aeroplane icon on the map and then click on Choose the unit

AUSTRALIAN AIR FORCE CADETS
REACH FOR THE STARS

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Cadets

Enrol as a cadet

If you are interested in joining the AAFC, please contact your local Squadron ([Click here to find a Squadron](#)) for details about their enrolment procedures. You will receive application forms and an overview of what is expected of you.

What will I do and what will I learn?

As a cadet, you'll be offered inspiring and challenging military-like experiences. You will learn valuable life and work skills that may open up new possibilities, opportunities and career options.

JOIN THE AAFC TODAY

FIND A SQUADRON

Become a cadet

- 1 CHOOSE A UNIT**
- 2 ENTER YOUR INFO
- 3 CONFIRM & SEND

Step 1: Choose the unit you're interested in joining...

Australian Air Force Cadets 414 **Search**

AAFC: 414 Squadron - Melbourne Girls' College

Location: Melbourne Girls College
Address: Melbourne Girls College, Yarra Boulevard
Suburb: Richmond
Postcode: 3121
Phone: 03 9425 8947
Email: 414SQN@airforcecadets.gov.au
Parading: Monday 15:15 - 17:30
Website: [View unit website](#)

Choose the unit

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4. Fill in the form – be careful of spelling as this information will be copied into your application. Yes we can change it later, but it is easier if you get it right at this stage. ***Please include your MGC form (eg 7L1) in the comments section.***
5. Once you've submitted the form you should receive an email from ADFCadets, it may take a few minutes – check your junk folder just in case!
6. Click on the [Expression of interest confirmation](#) and wait for yet another email. This step sends us an email to let you complete your application. We will get to these as soon as possible and you'll get yet another email to continue the journey!
7. In this next stage you will have to upload a few documents, such as proof of age (eg birth extract, passport). The easy way is to scan the document using your phone and saving it as a pdf (use [Clearscan](#) or a similar app). Get your **parents** to help with this stage as there are several declarations and statements they need to be involved in deciding.
8. If you have any medical conditions, no worries. Simply enter them in the system and attach a Health Management Plan. This is so we know how to look after you and if there are any activities that would be unsafe for you to do during your cadet life. We will chat to your parents to confirm the situation. Whether is asthma or anaphylaxis or any other situation, we can work with you and your parents to ensure you can participate in the program.
9. Once the list on the right is full of ticks you can then Submit your information
10. You will need to then download your completed application, sign it on the last page and get your parents to sign it as well. It is about a 6 page pdf document. You could print it or do it all on your computer. Then scan the signed document– we can do the printing and scanning at school if you need assistance.
11. Now upload it into your application and press SEND. It will then come to us for checking and final approval!

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