



Student Leadership Handbook 2025



The Student Leadership Program within the college enables student leaders to influence and motivate fellow students. Student Leaders are curious, self-aware and confident in expressing their ideas. They are optimistic about a future that will allow all to flourish together. They have a sense of pride and responsibility to each other, the college and the wider community.

At Beaumaris Secondary College, we empower our students to understand and adapt to a constantly changing world. We actively promote participation and shared decision making that asks how individuals and our community can thrive now and in the future. Our comprehensive program develops and nurtures leadership skills.

The Student Leadership Team is supported by the Student Engagement and Voice Team who meet regularly with student leaders to mentor and guide them as they carry out their responsibilities.

College Expectations of Student Leaders

Beaumaris Secondary College students who apply for and accept leadership positions are expected to:

- Act as a leader during school sponsored activities and community events. This includes being organised and supporting the college where needed.
- Work as a part of the Student Leadership Team. Leaders will collaborate and attend meetings, contribute ideas and accept responsibility for managing specific tasks.
- Represent the school at college and community events.
- Assist in the organisation of activities specific to the leadership role. This includes helping to set up events and equipment, welcoming parents and friends, formally thanking volunteers and assisting/monitoring/cleaning up after events.
- Act as role models and actively support the CORE values of Curiosity, Optimism, Respect and Excellence in all that they do, aiming to create a school community of authentic relationships that celebrates diversity, embraces the challenges of a changing world and promotes a positive mindset.
- Contribute to the college newsletter and college assemblies.

2025 Student Leadership Roles

- **College Captains** – 2 Year 12 students
- **Year Level Captains** – 5 students (one from Year 7, 8, 9, 10 & 11)
- **House Captains** – 28 students (one per House from Year 7 – 11, two per House from Year 12)
- **Amplify Leaders** – open to students across Year 8 - 12
- **Engagement Leaders** – 9 students (one from Year 10, 11 or 12) for each of the following positions:
 - > Community Liaison
 - > Climate Action
 - > Debating and Public Speaking
 - > Logistics
 - > Performing Arts
 - > Sport
 - > Student Wellbeing
 - > Tech Innovation
 - > Visual Arts
- **Student Leadership Teams** – open to students across all year levels
 - > Climate Action
 - > Debating and Public Speaking
 - > Logistics
 - > Student Wellbeing
 - > Tech Innovation
- **School Council Representatives** – 2 students (across Year 9 – 12)



Student Leadership Role Descriptions

College Captains

- Represent the college and student body at school and community forums/functions.
- Organise and preside over school assemblies.
- Work with the Student Leadership Team to initiate, develop and lead ideas and experiences to improve student engagement at the college.
- Chair student leadership meetings.
- Meet regularly with the Principal, Assistant Principals and the Student Engagement and Voice Team.
- Speak at assemblies and MC the Presentation Evening.
- Help create a school community that is progressive, resilient and celebrates diversity in all its forms.

House Captains

- Encourage and support all House members to be their best selves and to contribute to a healthy community.
- Play an active role in the House Swimming, Cross Country and Athletics Carnivals. This includes participating on the day, leading House chants and driving House spirit and participation.
- Assist in organising House activities, both sporting and non-sporting.
- Update the college on House events at whole school and House assemblies each term.
- Conduct House meetings in collaboration with the Heads of House. This includes working as part of a team to organise and plan each meeting, and attending briefing and debriefing meetings with House teachers and leaders.
- Report on House activities and events to the school community via the newsletter and assemblies.

Year Level Captains

- Work with the Student Leadership Team to initiate, develop and lead ideas and experiences to improve student engagement at the college.
- Chair student leadership meetings.
- Meet regularly with the Principal, Assistant Principals and the Student Engagement and Voice Team.
- Develop a thriving community within the year level by creating initiatives and activities that foster participation.
- Report and assist at assemblies.

Amplify Leaders

- Work with teachers to examine, develop and implement a guaranteed and viable curriculum that is engaging and suitable for all students.
- Provide feedback from students to teaching staff on the curriculum.
- Be a part of the teacher selection process.
- Assist with Open Night, Orientation Day and school information and community nights, such as the PBL Expo Night.
- Participate in school tours.
- Provide updates on learning and curriculum to the school community via the newsletter.

Engagement Leaders

Community Liaison Leader

- Work alongside the Student Engagement and Voice Team to develop and maintain community relationships, including:
 - > Local Primary Schools
 - > Community groups, such as the Beaumaris Rotary
 - > Parents' Association.
- Identify opportunities for collaboration and partnerships that support and promote the school's vision of 'Belong, Believe, Become'.
- Support the development and implementation of school events such as the Grade 5 Program, Grade 6 Orientation Day and Year 7 Transition.
- Report on community activities and events to the school community via the newsletter and assemblies.

Climate Action Leader

- Lead the Climate Action Team to develop and implement actions that support environmental sustainability at the school.
- Organise and chair regular meetings with the Climate Action Team.
- Contribute to the school community via the newsletter and assemblies.
- Promote and raise the profile of the Climate Action Team within the school and community.



Debating and Public Speaking Leader

- Lead and support the college debating teams in both their preparations and involvement in competitions. This includes:
 - > Supporting teams in organising their speaker roles and arguments
 - > Coaching them on debating techniques.
- Collaborate with the Debating teacher and House Captains to run House public speaking competitions and debates.
- Contribute to the school community via the newsletter and assemblies.
- Promote and raise the profile of the college Debating Team within the school and community.

Logistics Leader

- Lead the Logistics Team to support the set up and pack up of major college events including Open Night, Presentation Evening and college assemblies.
- Liaise with relevant staff members in the lead up to college events and delegate roles to members of the Logistics Team.

Performing Arts Leader

- Work with the Visual Arts Leader and other students to organise and run Arts Week.
- Assist in the preparation of events with performing art elements, including Open Night, Orientation Day, VCE Expo nights, College Productions and Instrumental Music Soirees.
- Support the set up and pack up of performing arts events.
- Contribute performing arts articles or messages to our school community via the newsletter and assemblies.
- Promote student participation in performing arts related activities.

Engagement Leaders continued

Sport Leader

- Organise and assist with lunchtime sports games between Houses, year levels and staff.
- To play an active role in the House Swimming, Cross Country and Athletics Carnivals. This includes participating on the day and assisting with the set up and running of the carnivals.
- Support staff in promoting Interschool Sport.
- Contribute to the school community via the newsletter and assemblies to celebrate student sporting achievements and promote health and fitness.

Student Wellbeing Leader

- Lead the Student Wellbeing Team to develop and implement wellbeing support strategies for students at the school. This includes:
 - > Working alongside staff to develop wellbeing activities throughout the year
 - > Contributing wellbeing articles or messages to the school community via the newsletter and assemblies.
- Organise and chair regular meetings to discuss wellbeing issues and any patterns of concerning behaviours within the school community.

Tech Innovation Leader

- Participate in regular meetings with the ICT Tech Team and the Tech Innovation Team to discuss common device issues and solutions.
- Support the ICT Tech Team during lunchtimes throughout the year on an agreed upon roster.
- Assist with Open Night, Orientation Day and School Information Nights in setting up the audio-visual equipment and showcasing the college's use of learning technology.
- Assist in the creation of tutorial videos for parents and students on the use of the college's learning technology and common troubleshooting items.
- Support the school community with the ever-changing nature of technology.

Visual Arts Leader

- Work with the Performing Arts Leader and other students to develop and implement a culture of appreciation for the arts at the college.
- Collaborate with the Performing Arts Leader on college events, such as the College Production, Arts Week and VCE Media, Arts & Design Expo.
- Coordinate with the Logistics Team to set up and organise the visual displays around the school.
- Support the college newsletter and social media. This might include organising and interviewing teachers for the 'Meet the Teacher' section and assisting with promotional material.



Student Leadership Teams

Climate Action Team

- Develop and implement actions that support environmental sustainability at the school. This includes:
 - > Raising awareness
 - > Developing sustainable practices
 - > Liaising with members of the community to help improve school sustainability
 - > Reviewing school policies to align with ResourceSmart Schools practices.

Debating and Public Speaking Team

- Support team members in organising their speaker roles and arguments.
- Participate in House public speaking competitions and debates.
- Promote and raise the profile of the college Debating Team within the school and community.

Logistics Team

- Assist with the set up and pack up of major college events including Open Night, Presentation Evening and college assemblies.
- Collaborate with other student leaders to set up and organise visual displays around the school.

Student Wellbeing Team

- Work alongside staff to develop wellbeing activities throughout the year.
- Attend regular meetings to discuss wellbeing issues and any patterns of concerning behaviours within the school community.

Tech Innovation Team

- Participate in regular meetings with the ICT Tech Team and the Tech Innovation Team to discuss common device issues and solutions.
- Support the ICT Tech Team during lunchtimes throughout the year on an agreed upon roster.
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School Council Representatives

Year 9-12 students only – next election in 2025

- Full voting members of School Council.
- Prepare for and attend all School Council meetings (held in the evening each month).
- Represent the student voice on whole school issues.
- Term of office is 2 years.

To find out more about specific School Council responsibilities, please collect an information sheet and application form from reception.