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UNIVERSITY OF  
TECHNOLOGY

# Alternative Tertiary Entry Program

## ATEP

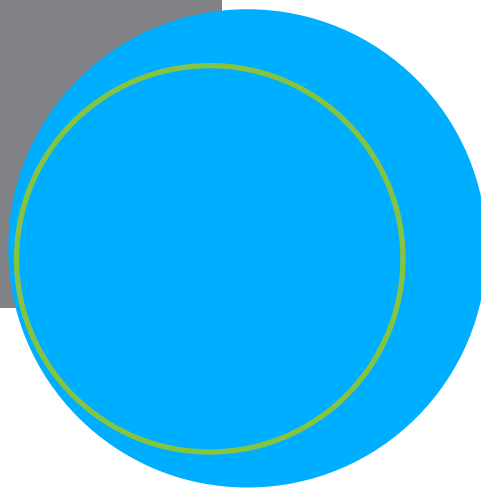
## Acknowledgement of Country



We respectfully acknowledge the Wurundjeri People, and their Elders past and present, who are the Traditional Owners of the land on which Swinburne's Australian campuses are located in Melbourne's east and outer east.

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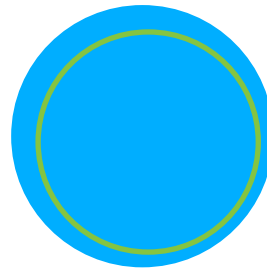


# Introduction

The Alternative Tertiary Entry Program (ATEP, or the Program) is a collaboration between Swinburne University of Technology and participating high schools. The Program provides an alternative to the traditional ATAR entry into tertiary study for students already demonstrating that they are independent learners. Through ATEP, students can display their suitability for and likelihood of success in a Swinburne course and therefore be assessed for an offer based on their ATEP results.

This is accomplished at a measured pace by requiring one unit per semester. Students undertaking the ATEP may expect to further develop the capacity to play an active role in their own learning; thinking deeply, being creative, innovative, and resourceful; and solve problems in ways that draw upon a range of learning areas and disciplines; and continuing to be able to plan learning activities independently, collaborate, and communicate ideas.

This brochure provides information to schools, students and parents on the mechanics of the Program and includes time frames, unit options and answers the most frequently asked questions.



# The ATEP overview

## **At Swinburne**

Students participating in the ATEP undertake two Swinburne University units relevant to their academic and career interests, and a Transition to University program. All units available for the ATEP are first year Bachelor level with no prerequisites. International Baccalaureate English (any) are undertaken concurrently at the student's school.

As part of the Transition to University program, all students need to complete the Early Leader Program which recognises the valuable skills secondary students develop through activities undertaken alongside and as part of their studies. ATEP students will participate in the University's academic preparation programs (Strategies for Success and Strategies for Wellbeing) and are encouraged to engage with Orientation and Transition activities.

## **At School**

Students remain a student at their high school while undertaking the ATEP. Separate from the ATEP requirements students undertaking IB may complete a further 3 assessed subjects taking into consideration the workload required to successfully complete the ATEP.

Students need to be aware that if they complete the requirements of the IB and achieve a minimum score of 24, they will be awarded the IB diploma. In this event the University will be required to use this as the basis for admission into Swinburne courses.

If an ATAR is generated, the University is required to base selection to Swinburne courses on the ATAR.

Upon completion of the ATEP and satisfying all degree entry requirements, students will be offered a place in a Swinburne course; a list of Swinburne courses accepting the ATEP as an equivalent basis of entry can be found in Appendix 3.

In order to gain entry into an eligible Bachelor Program at Swinburne through ATEP, students must successfully complete the requirements of the ATEP, in addition to achieving a minimum total of 4 points in any IB English subject and meeting any other Bachelor entry requirements.

### **Explanation of the ATEP**

Students will enrol in one Swinburne unit per semester selected from the list of available units (see Appendix 1). These units are recommended as suitable for first year study and have no pre- or co-requisite requirements. The choice of units is discussed between the student and the school and should reflect the student's developed ability and interests. Online and face-to-face units are available. Please note, in light of ongoing COVID restrictions, most units are likely to be delivered fully online in Semester 1/2021.

Students taking online units will normally undertake the study at their school. Students undertaking face-to-face units are required to attend lectures, tutorials and/or laboratory practicals (depending on the unit) on campus.

All students are provided with Unit Outlines, via Swinburne's online learning management system, which explain in detail the required and suggested reading, weekly topics covered, and requirements to pass the unit assessments.

The university provides a list of recommended Swinburne units.  
The school and student decide on preferred units.

### Student support

Swinburne University of Technology provides additional assistance to students undertaking the ATEP in various ways, including the provision of a tailored Transition to University program. Unit convenors are made aware of any ATEP students in units they manage, and Student Engagement staff check on students to ensure they are progressing well. Student mentors are available to provide advice and guidance to support students' learning. Students are also encouraged to access Swinburne support services available to all students, and to contact the ATEP Program Coordinator to answer any queries they may have, or if they experience difficulties.

Students also have access to resources, services and staff at Swinburne that can support different aspects of their study. Relevant resources and services include:

#### Swinburne Library

[swinburne.edu.au/library](https://swinburne.edu.au/library)

All ATEP students have borrowing rights at the Swinburne Library. Students are also provided with an introduction to library services, including a library tour, COVID restrictions permitting.

#### Learning and Academic Skills (LAS) Unit

[swinburne.edu.au/student/study-help/las.html](https://swinburne.edu.au/student/study-help/las.html)

All ATEP students are able to access the services provided by the LAS Unit. These include a range of workshops in academic and writing skills. Students can arrange appointments with a LAS advisor to receive advice and guidance on aspects of their work.

Students will have access to resources, services and staff at Swinburne to support different aspects of their study and are actively encouraged to make use of these.

# The ATEP process

## **ATEP Pre-requisites**

Students are required to have completed their Year 11 curriculum to a satisfactory level in the school's estimation.

The Program is available to domestic Australian students only. International students studying on a student visa are not eligible for the Program.

## **Application and Acceptance**

**(September of the year prior to attending Swinburne)**

Students who have achieved the pre-requisites and who have expressed interest in the Program are accepted into the ATEP upon the endorsement of the participating school as a student suitable for the Program. Suitable students will be those who are already independent learners, displaying the capacity to manage their time well, and have demonstrated an interest in personal development. Students must participate as part of a school arrangement and cannot apply as an individual student.

It is expected that students expressing interest in the Program will be about to enter Year 12. However, Year 11 applicants who meet the prerequisites may be considered by Swinburne if the school is supportive of the request and it can be shown that the student has a sufficient level of maturity to undertake the Program.

## **Enrolment and Orientation**

**Choose units and identify preferred degree course**

**(October of the year prior to attending Swinburne)**

Students identify their preferred area of study and notify Swinburne of the units they wish to undertake, via the school contact. In some cases, if a particular first-year unit is available at Swinburne, but not on the preferred list, students may make application to Swinburne for approval to do the unit. At the same time, students are required to indicate what degree course they want to undertake the following year.

The ATEP students make a direct application via the Swinburne website and receive priority enrolment in October of the year prior to undertaking the ATEP. Undertaking this process early makes it more likely that the students are able to enrol in their preferred lecture and tutorial.

Once the student has applied and registered, they will receive a letter of offer which contains their student number. Following the directions of the letter, they enrol in their Semester 1-unit choice. They will receive confirmation of enrolment and obtain their timetable and access the unit when it becomes available the following year.



## **Complete tailored Transition of University program**

**(From November in year of application through to October of year undertaking ATEP at Swinburne)**

As part of the Transition to University program, all students need to complete the Early Leader Program which recognises the valuable skills secondary students develop through activities undertaken alongside and as part of their studies. ATEP students will participate in the University's academic preparation programs (Strategies for Success and Strategies for Wellbeing) and are encouraged to engage with Orientation and Transition activities.

In February, students participate in a compulsory tailored orientation program that includes a campus tour, information on how to get the best out of their study, and provision of their Student Card. The program commences with a welcome event that will provide an opportunity for parents, teachers and students to meet with Swinburne staff who will answer any questions. In 2021, this is likely to occur virtually due to ongoing COVID restrictions.

## **Unit Attendance and Course Confirmation**

### **Undertake chosen ATEP units**

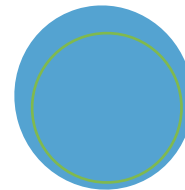
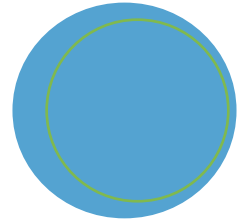
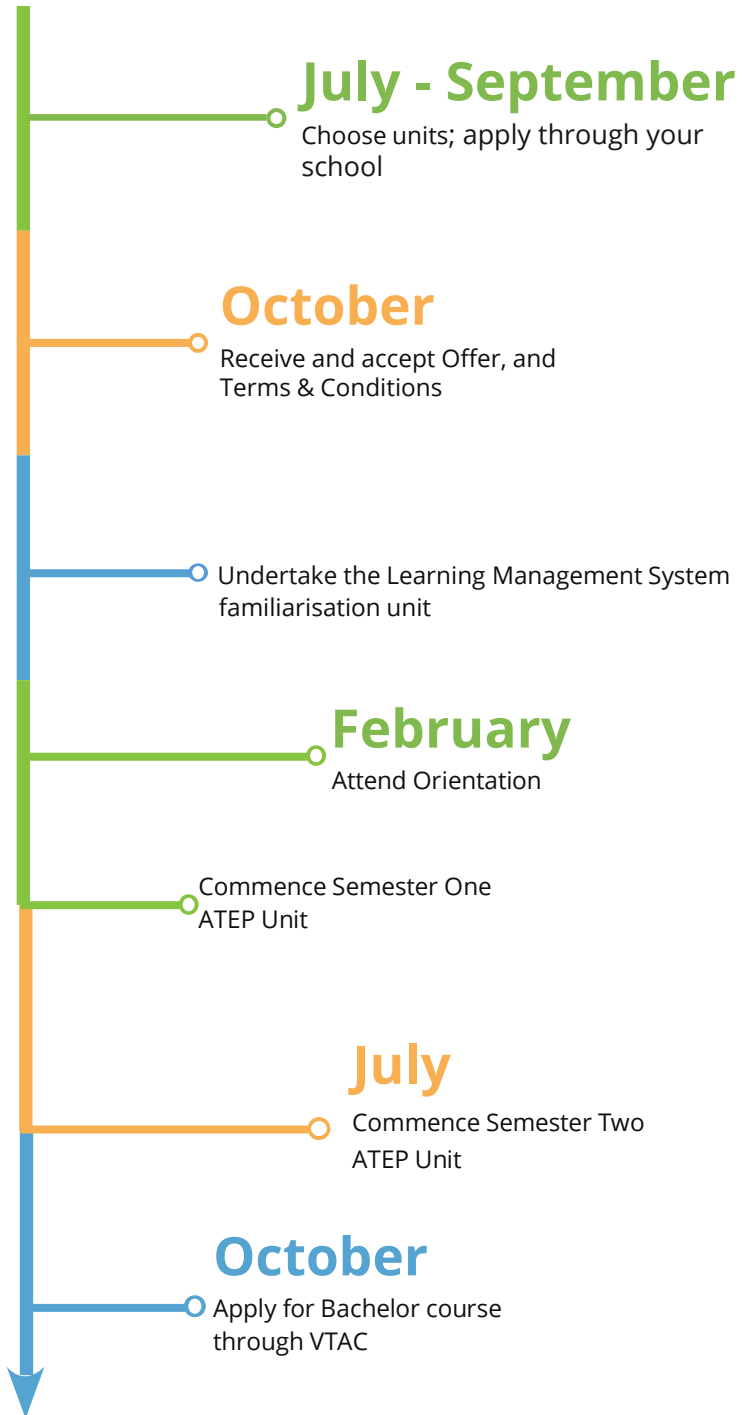
(Semester 1 – approx. end of February – June; Semester 2 approx. end of July – November)

Students attend lectures online from school or on campus, depending on unit choice. Students must be aware that they will be in a tertiary environment and will be responsible for ensuring on-time submission of academic assessments. They will also be required to enrol into their Semester 2 unit in good time to ensure their choice of lectures and tutorials.

### **Confirm choice of degree course**

Students will be encouraged by the school and the university to consider which course of study they wish to undertake the following year from a list of eligible courses (refer to Appendix 3). Students must confirm their application for their preferred course through VTAC, currently a legal requirement.

Timeline



# Swinburne course entry

In order to gain entry into a bachelor program at Swinburne, students must successfully complete the requirements of the ATEP by passing their two Swinburne units and completing the ATEP Transition to University unit. In addition, students must achieve a score of 4 or higher in any IB English. Please refer to Appendix 3 for a list of Swinburne courses eligible for ATEP as an equivalent basis of entry.

Upon satisfaction of the advertised course entry requirements and depending on the ATEP results, students are offered a place either in a nominated Swinburne degree course, or else invited to enrol in a related Swinburne Unlink Program, the latter providing an alternative pathway into Swinburne degree programs (see Appendix 2). Should a student fail the UniLink requirements, or not attain a score of at least 4 points in IB English, they will be provided with advice and assistance from Swinburne about their future study options. This will most likely be a recommendation to enrol into a suitable PAVE certificate program that will lead to a UniLink pathway course.

The term 'advertised course entry requirements' means that some courses may have specified VCE or IB study prerequisites, such as Maths Methods, that must be met to be eligible for entry to Swinburne. Students who have not completed VCE Mathematical Methods or Further Mathematics or the IB equivalent may undertake the Swinburne's MathsLink: Methods or MathsLink: Further Bridging Program. This 6-weeks blended program with online and face-to-face components, begins in January and is finished in time for students who complete it successfully to commence in Semester 1.

## **Taking up an offer**

Students will be able to access the Swinburne website using their student numbers to accept their offer, accept the terms and conditions, and enrol in their units and obtain their timetable.

## **Deferring**

A student may defer their tertiary study once an offer has been made. Instructions are on the Swinburne website.

## **Units studied during ATEP**

The ATEP units will not count towards the student's degree requirements - they are solely for the purpose of ascertaining a student's capacity to undertake tertiary education.

# Appendix 1

SWINBURNE UNITS AVAILABLE – please note that these are subject to change. Please visit the website for the most up-to-date information.

## Online

Unit title
Financial Information for Decision Making
Principles of Advertising
Innovative Business Practice
Economic Principles
Financial Statistics
Problem Solving with ICT
Programming Concepts
Database, Analysis and Design
Introduction to Business Information Systems
Introduction to Media Studies
Innovation Cultures: Perspectives On Science and Technology
Introduction to Management
Fundamentals of Marketing
Dealing with Numbers
Sociological Foundations
Foundations of Statistics

APPENDIX 1

SWINBURNE UNITS AVAILABLE

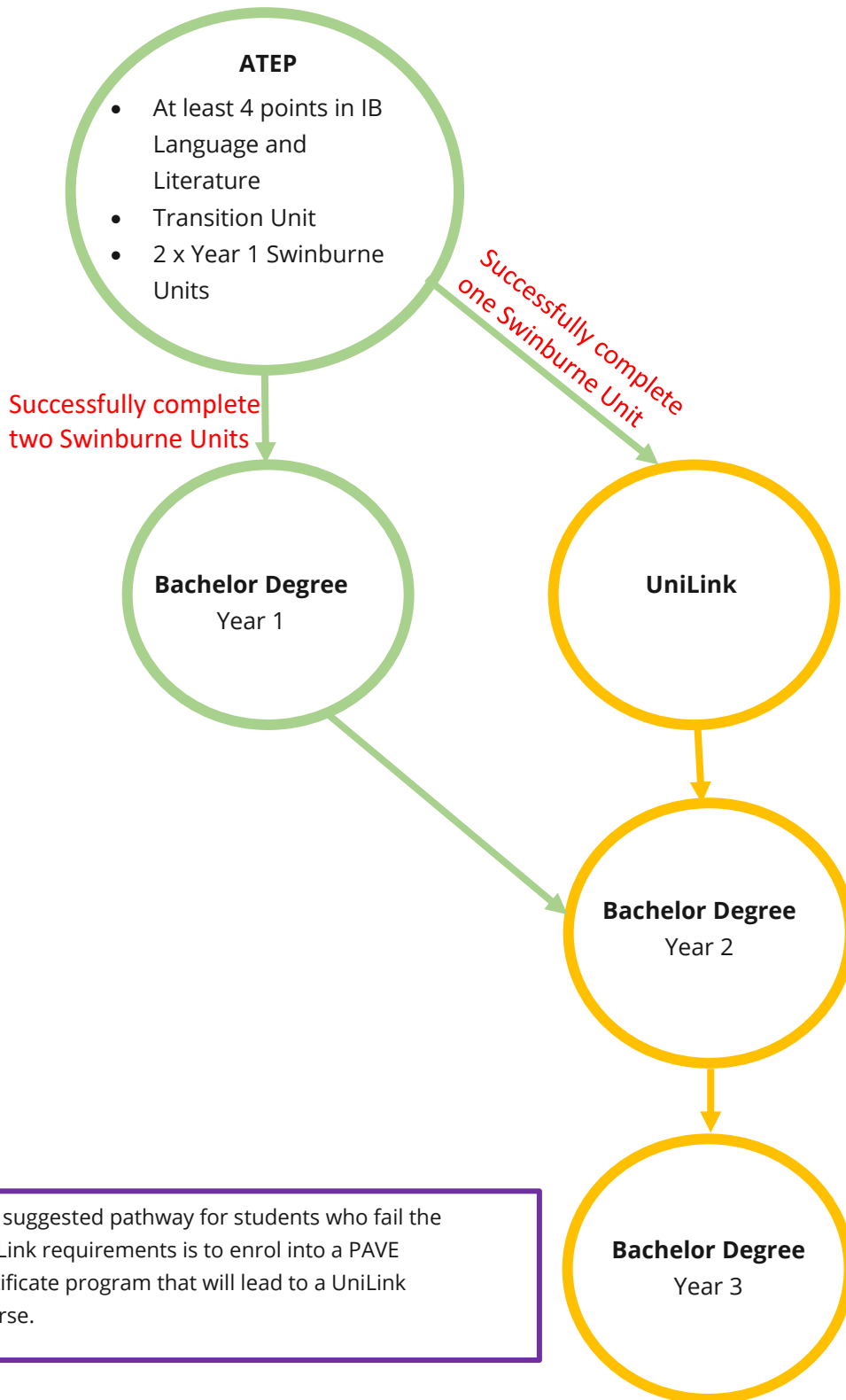
## Face-to-face

Unit title
Principles of Advertising
Concepts of Biology
Introduction to Chemistry
Professional Communication Practice
Web Development
Introduction to Programming
User-Centred Design
Operating System Configuration
Criminology: Theory and Practice
20th Century Design
History of Interior Architecture
Introduction to Digital Imaging
Engineering, Design and Innovation
Entrepreneurship and Opportunity
Creativity and Innovation
Introduction to Forensic Psychology
Introduction to Game Studies
Introduction to Health Sciences

Unit title
Human Resource Management
Problem Solving with ICT
Foundations of International Business
Database, Analysis and Design
Introduction to Business Information Systems
Indigenous Australian Experiences
Writing Fiction
Introduction to Media Studies
Introduction to Management
Fundamentals of Marketing
Preliminary Mathematics
Environment and Society
Sport Science Introduction
Introduction to Sports Psychology
Foundations of Statistics
Network Administration

# Appendix 2

## SWINBURNE PATHWAYS OPTIONS



The suggested pathway for students who fail the UniLink requirements is to enrol into a PAVE certificate program that will lead to a UniLink course.

# Appendix 3

## ELIGIBLE SWINBURNE COURSES

Course title
Bachelor of Aviation Management
Bachelor of Education (non AITSL accredited)
Bachelor of Design
Bachelor of Innovation and Design
Bachelor of Psychological Science
Bachelor of Behavioural Studies
Bachelor of Games and Interactivity
Bachelor of Animation
Bachelor of Screen Production
Bachelor of Health Science
Bachelor of Sport and Exercise Science
Bachelor of Arts
Bachelor of Social Science
Bachelor of Business
Bachelor of Accounting
Bachelor of Engineering (Honours)
Bachelor of Engineering Practice (Honours)
Bachelor of Computer Science
Bachelor of Information and Communication Technologies
Bachelor of Business Information Systems

- Any double degrees that are formed from the eligible courses are also eligible -



# Appendix 4

## GLOSSARY OF TERMS

<b>ADAs</b>	Academic Development Advisers
<b>ATAR</b>	Australian Tertiary Admission Rank
<b>Co-requisites</b>	Unit that must be undertaken at the same time as a particular unit
<b>LAS</b>	Learning and Academic Skills Centre; drop-in hub
<b>Pre-requisite</b>	Requirement that must be successfully completed before undertaking a particular unit
<b>PAVE</b>	Pathways and Vocational Education
<b>UniLink</b>	Higher education diploma which provides an alternative pathway to the second year of a bachelor degree
<b>VCE</b>	Victorian Certificate of Education
<b>VTAC</b>	Victorian Tertiary Admissions Centre

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