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07 February 2023

Dear Families,

This year the National Assessment Program – Literacy and Numeracy (NAPLAN) for Years 7 and 9 students will be held between **Wednesday 13<sup>th</sup> March and Monday 25<sup>th</sup> March**.

NAPLAN tests assess student knowledge and skills in writing, reading, conventions of language (spelling, grammar and punctuation) and numeracy. The results of the tests provide information for students, families and schools, and as part of a variety of assessment opportunities are used to meet students at their personalised point of need.

All eligible students are expected to participate in the NAPLAN tests. Within the test window of 13/03/2023-25/03/2023, catch up tests will be available for individual students who are absent on test days up.

Our key test dates for 2023 are:

- **Wednesday 13<sup>th</sup> March: Writing (Year 7 and Year 9)**
- **Thursday 14<sup>th</sup> March: Reading (Year 7 and Year 9)**
- **Friday 15<sup>th</sup> March: Conventions of Language (Year 7 and Year 9)**
- **Monday 18<sup>th</sup> March: Numeracy (Year 7 and Year 9)**

Support can be arranged for students with IEPs if the student regularly uses similar support for classroom assessment tasks. Exemptions may be granted to students with significant IEP requirements, and to students who have been learning English for less than one year.

If your child is eligible for support due to disability or exemption, you will be contacted by Brigitte Podesser (EAL) or Julie Pretty (Integration) prior to the tests as, parental consent is required before any support due to disability or exemption is granted.

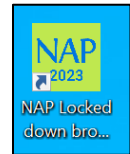
Students may be withdrawn from NAPLAN by their parent or carer. This is a matter for consideration by parents and carers in consultation with the principal. If, after consultation, you decide to withdraw your child, you must sign a student withdrawal form. These forms are available at the school.

To support your child during NAPLAN please note the following:



1. To complete the tests, **all students must have headphones** (whether wired or Bluetooth); please help your child to remember to bring these for every test as we only have a few that we are able to loan out.
2. Every test is delivered online and fully completed on a device (Windows or Mac). This means that the tests are tailored to your child (the questions adapt to responses to give a more accurate picture of your child's understanding) and, is a more innovative use of technology (allows a more engaging test with a wider range of item types).

Please help your child to remember to **bring a fully charged device** for every test as we only have a few that we are able to loan out.

3. We have already helped your child to load the **locked down browser** onto their Mac or Windows laptop: If you observe that the locked-down browser is not installed on your child's device, you can easily reinstall it at home. Visit [assessform.edu.au](https://assessform.edu.au) and follow the instructions (as shown below) to install the Locked Down Browser off-site.



#### Locked down browsers and user guides

Device	Downloads
 Windows	<p><b>Application</b> v5.6.15 (Updated: 30-Nov-2023)</p> <p><a href="#">Download for Windows 10 or later (.msi)</a></p> <p><b>User guide</b></p> <p><a href="#">Windows - Locked Down Browser Guide</a> <a href="#">View</a> PDF   1.19MB   v3.04   Last updated: 30 Nov 2023 <a href="#">Download</a></p>
 Mac	<p><b>Application</b> v5.7.1 (Updated: 9-Jan-2024)</p> <p><a href="#">Download for MacOS 10.15.6 or later (.pkg)</a></p> <p><b>User guide</b></p> <p><a href="#">MacOS - Locked Down Browser User Guide</a> <a href="#">View</a> PDF   3.12MB   v3.05   Last updated: 30 Nov 2023 <a href="#">Download</a></p>

4. Students will participate in our NAPLAN Readiness Program which will help students familiarise themselves with the online tests. This program will be integrated into normal lesson times for students and will not disrupt our usual schedule.
5. A [public demonstration site](#) is also available for students, families and schools to familiarise themselves with the online tests.

Later in the year you will receive your child's personal NAPLAN report. The report will describe your child's particular skills in reading, writing, conventions of language (spelling, grammar and punctuation) and numeracy. The report will also show how your child performed in relation to national minimum standards.

For more information about [NAPLAN](#), please visit the [VCAA website](#) or the [ACARA NAPLAN](#) website, or contact Aaron Davis, Assistant Principal.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Aaron Davis'.

Aaron Davis  
Acting Assistant Principal