

Corpus Christi School Kingsville

Years 3-6

1:1 Chromebook Program Information Book



School Vision

In seeking what is true, beautiful and good, we strive to build a Catholic school community where each is given time and support in learning to know, to do, to live together and to be

Overview

Corpus Christi is committed to providing a technology rich environment to support our students as contemporary learners in the 21st century. Technology is viewed as a tool which is integrated across all curriculum areas allowing our students to both develop their technology skills and experience learning in a genuine contemporary manner.

What is Corpus Christi School's 1:1 Chromebook Program?

Corpus Christi already provides students with a solid Digital Technology/eLearning environment through the use of existing Chromebooks, laptops, iPads and interactive whiteboards.

2021 will see us expand our program by introducing a 1:1 Chromebook Program for our students in Years 3, 4, 5 and 6. This will allow our middle and senior students to have access to technological tools throughout all subjects, both at school and at home.

What is included?

Corpus Christi will arrange for an Acer or HP Chromebook, charger and carry bag to be allocated to each student in Years 3, 4, 5 & 6. Chromebooks use the Chrome operating system (not Windows or iOS).

The Chromebook is available for the student's exclusive use during school time and will be taken home each night and during term breaks to allow students to have access to their learning at home as well as to complete homework tasks, finish incomplete work and/or to extend learning. It will also be invaluable during times of 'Remote and Flexible Learning'.

Why are we moving in this direction?

Today's students think, connect and communicate differently from those who were at school even only a few years ago.

We believe a 1:1 Chromebook program will promote better learning in and out of school by encouraging:

- Greater access to real-time information and digital learning resources
- Ease of access to class work both at school and at home
- Independent, self-initiated learning (students can easily find answers to many of their own questions which also improves their own problem-solving skills in the process)
- Differentiated learning to meet the needs of the student
- Collaboration amongst learners and educators
- Learning to come alive through the use of visuals, animations, video etc.

ADVANTAGES OF A 1:1 PROGRAM

- STUDENT ENGAGEMENT
- DIFFERENTIATED LEARNING
- COLLABORATION
- FOSTERING INDEPENDENT PROBLEM SOLVING
- CONTEMPORARY LEARNING FOR CONTEMPORARY LEARNERS

Frequently Asked Questions

Who will own the Chromebooks?

The Chromebook is the property of Corpus Christi School. The school covers the cost of the Chromebook, Google Licencing and Chromebook bag.

All students are expected to adhere to the Student ICT Usage Policy, the 1:1 Chromebook Agreement and Student Access Agreement. Students who breach the policies and the signed agreements may have access to their Chromebook limited for a length of time as deemed appropriate by the Principal or the e-Learning leader.

Students who receive their Chromebook after Year 4 or who leave Corpus Christi School prior to graduating at the end of Year 6 will be required to return their Chromebook (and carry bag) to the school.

Can I take it home for school holidays?

Students will take their allocated Chromebook home each night and return it to school, fully charged, each day. They will take the Chromebooks home for use during the breaks between terms throughout the year.

All Chromebooks are to be returned to the school at the end of each school year for auditing and maintenance purposes. Students will be reissued with **the same Chromebook** the following year.

What technical support is there?

Technical support is offered to students by our IT technician who visits our school on a fortnightly basis. Students experiencing problems with their Chromebooks should inform their teacher of the problem so they can log a job with the IT technician.

What about breakages, damage or wear and tear?

The Chromebooks are required to be kept in good condition, meaning the Chromebook must remain in a suitable condition for resale without diminishing the value below the normal fair market for an asset of similar age or make. Examples of normal wear include, and are not limited to: light scratches on the casing, light wear on palm rests, faded lettering on keys, slight plastic colour fading. To assist this, students are given a padded carry bag which the Chromebook is expected to be in if it is not in use or being charged.

Any student experiencing any problems with their Chromebook is to follow the instructions in the section of the document ***“What technical support is there?”***

Parents are responsible for the cost of fixing non-warranty or non-normal wear breakages. Examples of what is **NOT** included in the warranty include, but are not limited to: missing keys, cracked casing, frame or lid, broken hinges or latches, non-removable stickers/labels, etching, excessive scratching and abnormal markings, pressure patches, burns and scratches on screens, major equipment discoloration, paint (including liquid paper), blood or radioactive substances requiring more than a light cleaning for safe handling and process for resale, system does not boot up, removal of serial number identification/product tag.

Parents need to discuss with their child:

- the importance of carrying the Chromebook correctly (i.e. with two hands firmly holding the base and not by any part of the screen);
- the importance of not having food or drink near the Chromebook as spills can happen but are not covered by warranties; and
- the importance of being vigilant in storing their Chromebooks securely, both in terms of the bag provided and not leaving it in cars or lying around.

Any of these damages are not classified as standard wear and tear and are to be paid by parents.

Approximate costs as at March 2021:

Charger:	approx. \$55
New bag:	approx. \$26
Replacement Keyboard (required for broken keys)	approx. \$45 + labour
Replacement screen	approx. \$180 + labour
Replacement Chromebook	approx. \$400

Can I personalise my Chromebook?

Students do not own the Chromebook. Students will not be allowed to put stickers (or any markings) on their Chromebook. Students are to return their Chromebook at the end of each year for auditing and maintenance with no residue left on the Chromebook.

How will I charge my Chromebook? Can I charge it at school?

Students will be allocated a charger with their Chromebooks. Students are required to charge their Chromebooks at home and bring them to school each day fully charged. They are not to bring the charger to school.

Is the device password-protected?

Yes, the device is password protected. Students can only login to the Chromebook using their school allocated email address and password

When will we receive the Chromebook?

Students will be allocated Chromebooks at the end of our Term 1 information evening; once parents and students have signed the 1:1 Chromebook Agreement (It is expected that both parent and child attend this session). Chromebooks will not be handed over until all agreements and policy documents have been read, signed and returned to school.

Where do the devices go when not in use?

All Chromebooks are to be brought to school each day and will be stored either on the student's desk or in their allocated tub when not in use. No drink bottles or food will be allowed near the Chromebook.

Can I take my Chromebook into the playground at recess and lunchtime?

No. It is important to have a break from screen time and use these designated times to play.

Will students use Chromebooks 'too much' for schoolwork?

Our 1:1 Chromebook program will be used to enhance our existing curriculum by providing ease of access to digital resources in an organic and contemporary manner. Students will not be 'on' the Chromebooks all day, every day. Instead they will have easy access to them when they are the best tool for the task.

What about handwriting?

Students will continue to write with paper and pen and work to improve their handwriting as well as using a keyboard. We see Chromebooks as one of the many tools that our students use.

Won't students be able to 'cheat' by using the spell checker?

Spell checker is a tool used to assist spelling when students are working on a digital device. It won't replace our existing spelling sessions.

What if my child forgets his/her Chromebook at home?

Corpus Christi will not be storing any extra Chromebooks on site for student use. If a student forgets their Chromebook or forgets to charge their Chromebook, they will not have access to a Chromebook for that day. Chromebooks must come to school each day charged and be ready for use.

The school monitors usage at school, but who monitors it at home?

Students' language and the content of their saved work is monitored through their Google Drive account which is housed under the 'cckingsville' umbrella. When students use the internet at school on their Chromebook, it is used through the school's web filtering software (zScaler). Students using the internet outside of the school's network, (i.e. at home or at a Wi-Fi hotspot) are not covered by the school's filtering system. Although safe searching is turned on (students do not have permission to browse incognito and they cannot clear their browsing history) students must be monitored by a responsible adult when using the internet at home and it is recommended that home networks also use a home filtering system. At home it is the responsibility of the parent/guardian to ensure cyber safety measures are in place.

How can students access the internet from home?

Students can connect to their home Wi-Fi network to allow them to access the internet at home.

How can devices be used at home?

Chromebooks do not need to be connected to the internet for students to access their Google Drive documents at home. Accounts are set to 'Sync files to be available offline' in their settings. The Chromebook will save the files onto the Chromebook for use at home and will then sync back with Google Drive once the Chromebook has internet access again.

The device can also be used for all internet based activities for students who have access to a Wi-Fi network using the Chrome browser.

Will the student files on the device be private?

Student files used on a Chromebook are housed on Google Drive under the 'cckingsville' umbrella. The files are as secure as they would be if a student used a device at school.

How will the program be evaluated?

Staff continually reflect on their teaching practices and the use of the Chromebooks will form part of that reflection. At the end of the school year staff and students will be consulted about their use.

Corpus Christi School**Years 3-6 1:1 Chromebook Agreement**

In accordance with the Corpus Christi 'Information and Communication Technology Student Access Agreement', I agree to the following rules related to the use of a Chromebook at Corpus Christi School:

- I will make sure that my allocated Chromebook is brought to school each day in its carry case, charged and ready for use
- I will not change any settings on my (or anyone else's) Chromebook
- I will not draw on or stick anything onto my Chromebook (stickers of any kind etc)
- I will follow instructions from teachers about using the Internet on my allocated Chromebook
- I will only use my school email address and school account for school purposes
- I will not use my school email address to subscribe to any websites (such as YouTube)
- I will not attempt to access any social networking sites (Facebook, Instagram etc) on my Chromebook using my school account
- I understand and take full responsibility for any damage to my Chromebook or the potential loss of school work as a result of installing unauthorised Chrome extensions or other software
- I understand that if my Chromebook is damaged in any way, that my parents/guardians will be responsible for the cost of all repairs
- I understand that if I do not bring my allocated Chromebook to school, I will not be able to use another student's (or school) Chromebook
- I understand that at the end of each school year (end of Term 4) my Chromebook will need to be handed back to school (for updates) and I will be allocated with the same Chromebook at the beginning of the following year
- I understand that if I enrol at Corpus Christi School (or receive my Chromebook) after Year 4 or I leave before graduating at the end of Year 6, my Chromebook, charger and carry case must be returned to the school.

I understand that if I do not follow the above rules, I may have my Chromebook and/or school accounts suspended or restricted resulting in me losing the privilege of access to the School's Network, Email, Internet and devices.

I understand that my allocated Chromebook remains the property of Corpus Christi Kingsville and is provided to me for use as part of my learning.

My Parents/Guardians and I understand that while Chromebooks are used on site at school, they are tracked and monitored by the school's internet filtering system (Zscaler).

When using the internet at home on my school Chromebook, including the use of programs and applications that are used at school (Gmail, Google Drive, Google Classroom etc) it is the responsibility of my parents/guardians to ensure that safe internet filtering and supervision is provided.

Signed (Child):

Date:

Signed (Parent/Guardian):

Date:

A signed copy of this agreement, provided to you at the parent information evening, must be returned to school. This copy is for student and parent reference.