

## School Advisory Council Membership Nomination Request

Dear Parents,

Your School Advisory Council (SAC) meets regularly to discuss ways to practically improve the school and to work on school strategies and projects.

The Council are now calling for Council Member nominations to fill current vacancies. We encourage all parents to consider nominating for one of these important posts. Please note Council Membership is purely voluntary and is for a two (2) year term.

### ROLE OF THE BOARD

The Board exists to provide a representative structure and actively contributes to the growth and development of the school via:

1. The identification of improvement initiatives
2. Discussion and debate around initiatives (to determine true commercial and impact viability) including but not limited to school policy, strategy, planning and action
3. Identification of initiative funding options
4. Act as a sounding board to the Principal and the team and provide commercial and insightful feedback on ideas and initiatives including parish related advice, support and services covering improvements and issue resolution
5. Reduce Principal's workload by assisting with commercial elements of the school's administration (ie commercial contract assessments, supplier identification, price comparison and recommendation provision)
6. Champion and execute selected initiatives.

### MEETINGS

- Approximately 8 meetings per year with additional meetings as required for subcommittee work
- Scheduled at monthly intervals during school terms
- Held on a Thursday evening from 6.30 pm – 8.00 pm at the School

### PRIORITIES FOR THE BOARD

- Ongoing building refinements
- Sustainability initiatives
- Technology
- Road safety
- Maintenance and works
- Landscaping
- Corporate/grant fund raising
- Health and safety
- Branding & marketing
- Communication
- Enhanced parish community interaction
- Skills bank
- Continuous improvement
- Review supplier contracts
- Other business

### APPLICATION PROCESS

Please send an email to Simon Collis (Principal) on [scollis@shsandringham.catholic.edu.au](mailto:scollis@shsandringham.catholic.edu.au) stating your wish to nominate for a seat on the SAC and a brief outline of your background and areas of interest. Please remember to include contact details in your email. The Council will consider all applications during its May meeting and the successful candidates will be invited to attend the next meeting of the year.

### APPLICATION CLOSING DATE

26<sup>th</sup> April

The Council provides an excellent opportunity for you to contribute to the children's educational outcomes and offers a forum enabling you to have your say on the direction of your school. We strongly encourage you to consider this wonderful opportunity to make a difference.