

Kyneton Primary School No 343
Principal: Alistair Rayner
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Dear Parents/Carers,

Kyneton Primary School is looking forward to another great year of teaching and learning and would like to advise you of Kyneton Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all of your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to purchase additional computers, shade sails, outdoor furniture, and provide upkeep of the school grounds.

Please be aware there are two separate payments referred to in the attached information:

- School book pack orders are to be placed with **Maxim Office Group** by Sunday 14th December 2025 to ensure they are delivered to the school directly and ready for collection on Wednesday 28th January 2026. Please note there will be a late payment fee of \$15 imposed by Maxim Office Group for any orders placed after this date.
- Curriculum contributions, other contributions and extra-curricular item amounts totalling \$150.00 are paid direct to **Kyneton Primary School** and can be made in 2026.

Please take the time to read all the information carefully and please do not hesitate to contact the school office if you would like more clarification.

For further information on the Department's Parent Payments Policy please see a one-page overview over the page.

Yours sincerely,

Alistair Rayner

Principal

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

2026 Parent Payments – Foundation

Please take the time to read this document regarding our 2026 Parent Payments and online book pack ordering. Please contact the office should you have any queries.

Educational items for students to own and use

Please see information on Page 3 that provides ordering instructions for Book and Stationery Packs that the school recommends you purchase from Maxim Office Group for your child to individually own and use.

Please note: the amounts on this page are paid to Kyneton Primary School

a) Kyneton Primary School Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Foundation classroom consumables, materials & equipment</i>	
<ul style="list-style-type: none"> • <i>Art</i> • <i>English</i> • <i>French</i> • <i>Health & Physical Education</i> • <i>Humanities</i> • <i>Information & Technology</i> • <i>Mathematics</i> • <i>Music</i> 	\$51
<i>Foundation Online Subscriptions</i>	
<ul style="list-style-type: none"> • <i>English</i> • <i>Humanities</i> • <i>Mathematics</i> 	\$47
<i>Developmental Play</i>	\$12
Amount	\$110

b) Kyneton Primary School Other Contributions – for non-curriculum items and activities	Amount
<i>ICT Subscriptions, online literacy resources and School Sports Victoria membership</i>	\$35

Extra-Curricular Items and Activities

Kyneton Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Details and costs of activities, which include sporting events, camps and excursions will be supplied with cost and detailed information prior to events.

c) Kyneton Primary School Extra-Curricular Item	Amount
<i>Kyneton Primary School Yearbook – used to present a collection of student work and memories throughout the year</i>	\$5
Total Amount	\$150

2026 Parent Payments – Foundation



Please complete and return this page to the school office by Friday 12th December 2025.

STUDENT NAME

The following payment (as listed on Page 1) will be made to Kyneton Primary School –

Category	Suggested Amount
a) Curriculum Contributions	\$110
b) Other Contributions	\$35
c) Extra-Curricular Item	\$5
Total Amount	\$

Payment methods

- Compass Parent Portal in the Payment Centre (in full or via instalments)
- Direct Bank Transfer – BSB 063 000 Account No 14033609 – use your child's name as the reference
- EFTPOS – at the office or by phone
- BPay – contact the school office for your personalised identification details
- Centrepay – use of this method is available to recipients of Centrelink payments
- Cash – at the office

The school office will be open **Wednesday 28th January 2026 between 9:30am – 1:30pm** for you to make payments in person should you wish and to collect your pre-paid Maxim book and stationery pack. Please see Page 3 for instructions on how to order and pay for these essential items.

Financial Support for Families

Kyneton Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Centrepay
- Payment by instalments

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Deb Allshorn – Business Manager

Ph: 035422-1855 | Email: Debra.Allshorn@education.vic.gov.au

Julie Arnephys – Assistant Principal

Ph: 035422-1855 | Email: Julie.Arnephys@education.vic.gov.au

School Book and Stationery Pack Online Ordering Instructions

Maxim Office Group will supply quality items at a discounted price for students to individually own and use.

Year level specific book packs may be ordered via our dedicated Kyneton Primary School online ordering portal and will be delivered to the school for collection at the start of Term 1 2026. Packs range in cost from \$50 - \$110 depending on the required year level. Exact costs will be shown during the purchasing process.

Orders must be placed by Sunday 14th December 2025 to ensure delivery is on time and ready for collection from the school prior to the commencement of Term 1 2026.

Any orders placed after this date will be delivered during Term 1 and will incur a \$15 late order fee.

Please see below for instructions on how to place your order and make the necessary payment directly to Maxim.

1. Please follow this link: <http://www.maxim.booklists.com.au>
2. Your access code is: **KYNEPS**

**Please note this is capital sensitive. Please enter code as displayed on screen.*
3. Select the year level required for order. ***This is the year your child is going into for 2026***
4. Please ensure that the student's name, your name and contact details are given and correct
5. Select 'Place order'
6. If purchasing more than one book pack, please select 'Add another booklist' and follow the same procedure from Step 3
7. **If you wish to purchase an additional pack to help support a student in need, please enter 'Donation Pack' in the name section. This additional support will be appreciated for students across all year levels.**
8. Select 'Proceed to payment options'
9. Your total payment amount required will display on screen
10. Select 'Pay Now'
11. Please choose your check-out payment option – Credit Card/Direct Debit available
12. You will receive a payment receipt and an order confirmation to the email address you provided
13. Your child's pack/s will be delivered to the school for collection on **Wednesday 28th January 2026**.

Please note collection times are as follows –

Any payments you wish to make to Kyneton Primary School for Curriculum Contributions, Other Contributions, the Extra Curricular Item or Donations can also be made on this day.

Please send the labelled supplies back to school with your child on the first day of Term 1, Thursday 5th February 2025.

If you have any questions regarding the online portal, please call Maxim on 1800 25 35 35 and press option 1.

For any enquiries relating to the book pack collection please contact the school office on 5422 1855.