

GALILEE REGIONAL CATHOLIC PRIMARY SCHOOL

IN CHRIST WE LIVE, LOVE & LEARN

Remote Learning and Return to Onsite Learning

7th October 2021

Dear Families,

I hope you enjoyed the holiday break with your children and that the start of Term 4 and return to Remote Learning has been as smooth as possible.

I am writing to inform you of our plan for Week 3, Week 4 and Week 5 of Term 4, where we will start to see some students and staff return to school in a staggered way. **All dates for a return to school have been directed by the State Government and subject to change by them.**

In Week 3, students in Prep, Year 1 and Year 2 will make a staggered start back to onsite learning at school.

In Week 4, students from Year 3-6, will join students from Prep - Year 2, in making a staggered start back to onsite learning at school.

In Week 5, we have a School Closure Day on Monday 1st November, a Public Holiday on Tuesday 2nd November and a mixture of year levels attending onsite learning on Wednesday 3rd and Thursday 4th November with all students returning to full-time onsite learning on Friday 5th November.

Specific Details about Week 3, Week 4 and Week 5 are included in the table below:

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|--|---|---|---|--|--|
| Term 4, Week 1 Week starting October 4th, 2021 | Remote Learning for All Students | | | | |
| Term 4, Week 2 Week starting October 11th, 2021 | Remote Learning for All Students | | | | |
| Term 4, Week 3 Week starting October 18th, 2021 | Prep Onsite (Year 1-6 Remote Learning) | Prep Onsite (Year 1-6 Remote Learning) | Prep Onsite (Year 1-6 Remote Learning) | Years 1/2 Onsite (Prep, Year 3-6 Remote Learning) | Years 1/2 Onsite (Prep, Year 3-6 Remote Learning) |
| Term 4, Week 4 Week starting October 25th, 2021 | Prep Onsite (Year 1-6 Remote Learning) | Prep, Years 3 and Year 4 Onsite (Year 1,2,5,6 Remote Learning) | Prep, Years 3 and Year 4 Onsite (Year 1,2,5,6 Remote Learning) | Years 1, Year 2, Years 5 and Year 6 Onsite (Prep, Year 3 and Year 4 Remote Learning) | Years 1, Year 2, Years 5 and Year 6 Onsite (Prep, Year 3 and Year 4 Remote Learning) |

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|--|----------------------|------------------------------|--|--|---|
| Term 4, Week 5 Week starting November 1st, 2021 | School Closure Day | Public Holiday Melbourne Cup | Prep, Years 3 and Year 4 Onsite (Year 1,2,5,6 Remote Learning) | Years 1, Year 2, Years 5 and Year 6 Onsite (Prep, Year 3 and Year 4 Remote Learning) | All year levels Onsite Prep - Year 6 Onsite |
| Term 4, Week 6 Week starting November 8th, 2021 | Prep - Year 6 Onsite | | | | |

Due to the staggered return to onsite learning, all year levels will be moving to **a new timetable for Week 3, Week 4 and Week 5 of Term 4**. In organising the new timetables, student learning, staffing arrangements and survey results have all been taken into account.

What changes can you expect to see from Week 3?

- The timetable will change for all year levels, Prep-Year 6 (*please see new timetables below*).
- Students will receive English and Mathematics lessons five days a week.
- Specialist Subjects will occur on either Wednesday afternoon or Friday afternoon (*please see new timetables below*).
- Students will receive onsite Visual Arts Lessons when they return to school (*please see new timetables below*).

These timetable changes have been made as a result of the Victorian Government imposed staggered return to school, student learning needs, staffing arrangements and survey results.

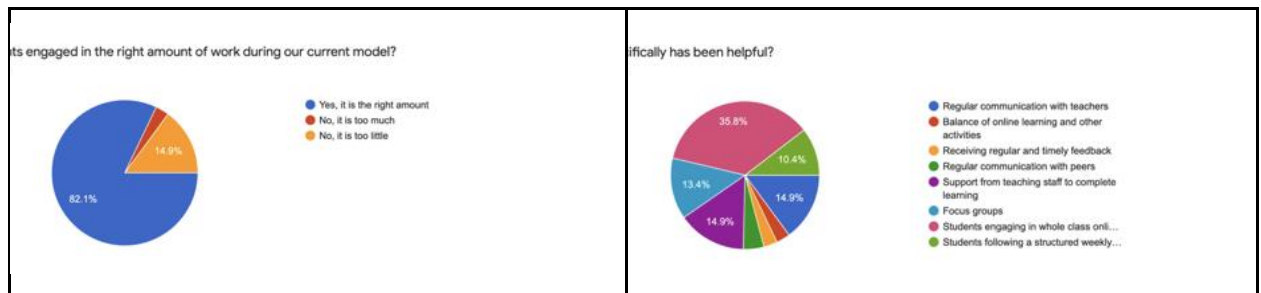
Please see the timetables for Week 3, Week 4 and Week 5 of Term 4 that is specific to the year level your child/ren are in. The following timetables are attached separately:

- *Prep Timetables for Week 3, Week 4 and Week 5*
- *Year 1 and Year 2 Timetables for Week 3, Week 4 and Week 5*
- *Year 3 and Year 4 Timetables for Week 3, Week 4 and Week 5*
- *Year 5 and 6 Timetables for Week 3, Week 4 and Week 5*

***Please note that in Week 1 and 2 of Term 4 all year levels from Prep-Year 6 will be operating under the current Remote Learning Timetable. See separate attachment: Galilee's Remote Learning Timetable for Term 4, Week 1 and 2*

Survey Results

Last term we surveyed students and families about the Remote Learning Plan we used in Term 3. Students and families gave us positive feedback with some suggestions about how we could further improve our Remote Learning Model. In developing timetables for Week 3, Week 4 and Week 5 we have endeavoured to take on board the feedback that we received.



Comments made by students and families included:

- Focus more on Literacy & Maths.
- More contact hours has been very beneficial
- Being in touch with the classroom lessons has been good
- Structured school timetable works for my child
- Seeing our child have more learning time with her peers and teacher during remote learning also gave our daughter focus & structure to her week - so important during lockdown!
- Still struggling to get to Specialist Classwork done independently on Friday
- Can we get a resource pack for Art, it has been hard to organise materials?

Survey responses have informed the new timetables that we are moving to in Week 3, Week 4 and Week 5 of Term 4. It is because of survey responses that we have decided to offer live English and Mathematics lessons five days a week. We have also decided to offer Art Lessons to students onsite, as difficulties sourcing materials and difficulties encouraging students to complete the Specialist Tasks independently were noted in survey responses. Unfortunately we are not able to offer more live Specialist Lessons during Remote Learning. Our mainly part-time Specialist Teaching Team are required to supervise students who are working onsite and to support learning or run focus groups in other learning areas throughout the day.

Information about Returning to Onsite Learning

Morning Drop Off Procedures:

The Bank Street Gate (Park Street will not be available) will open at 8.35am and all students will go directly to their classrooms.

We respectfully request that parents remain outside the school grounds in the mornings. This is due to current COVID -19 protocols.

If you need to speak to someone, we encourage you to call the office so we can arrange an appointment time or email/Dojo your child's teacher.

Afternoon Pick-up Procedures:

Please be reminded of our current times that students are to be **picked up at the end of the school day.**

- All students 3.15pm - 3.25pm
- All other students riding or walking independently - 3.25pm

We are asking only one person to collect students from school. The person collecting students will need to QR Code in at the front gate. They must wear a face mask and maintain a safe 1.5 metre distance from others. Please move around the edge of the school playground in a clockwise direction to collect your child/ren, without talking to others and without talking to the classroom teachers.

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Our reasons for an extended pick-up window is:

- to be compliant with COVID-19 restrictions that aim to reduce the congregation of adults around the school and reduce congestion
- to ensure all our parents and students can leave the school safely
- to assist with parking turnover.
- We thank everyone for their flexibility and cooperation in ensuring that pick-up is safe and efficient for all in dealing with COVID-19 restrictions.

Additional information:

- Please note that we have been directed not to allow unvaccinated adults, including staff, access to our site from 18th October. This directive has been issued by the Victorian Government and Health Department.
- Parents are not allowed into our school buildings without an appointment and proof of vaccination.
- Parents must limit the time they spend on the playground.
- If your child needs to be collected from school early please call ahead and we will advise you of the process.
- Staff members will be supervising those entering the building and exiting via the front gate.
- Anyone entering the school grounds needs to QR Code in, wear a mask and maintain a safe 1.5 metre distance from others. We will need every person collecting students at the end of the day to QR Code in, wear a mask and maintain social distancing.
- In the event of a wet weather collection, parents/carers will be notified when possible via DOJO by 3pm what the procedure will be to collect students. The procedure will be the same as used previously.
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Student On-Site Protocols:

- COVID-19 symptoms upon arrival: Students presenting any COVID-19 symptoms including fever, cough, sneezing, temperature, runny nose will not be cleared for entry. Students with COVID19 symptoms will need to get tested for COVID19 and isolate until they receive a negative result.
- Masks: As per Victorian Government and MACS directives, it is recommended that students are to wear a mask while at school, however, families may choose for their child to wear one. Adults not in the act of teaching must wear a mask while on school grounds.
- Social distancing: Parents, students and families must not congregate at the school gate before or after school. They must maintain 1.5 metres distance from other people when waiting for the school to open or close. Staff must maintain a distance of 1.5 meters when not in the act of teaching.
- COVID-19 symptoms throughout the day: Students who develop any COVID-19 symptoms including fever, cough, sneezing, temperature, runny nose throughout the day will be immediately isolated with visual supervision. Parents will be contacted to collect their child immediately and take them to get tested for COVID 19.
- Playground/shared equipment: As per MACS (Melbourne Archdiocese of Catholic Schools) directives, students may use the playground and shared classroom equipment.
- Washing hands: Students are to wash hands thoroughly with soap, for 20 seconds, after sneezing, coughing, going to the bathroom and before and after eating.
- Cleaning: The school is thoroughly cleaned each school night and an extra layer of cleaning called 'touch point cleaning' has been added into the schools cleaning contract to ensure that all touch points such as door handles and desks and chairs are disinfected each night.

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- Ventilation: An audit of our school building is currently underway. We are inline to receive Air Ventilators from the Victorian Government. We are ensuring that our classrooms are compliant with Government Recommendations.

Uniform

- Students will need to wear Summer Uniform when they return to school in Week 3.
- We will be implementing our 'no hat, no play policy' in Term 4.
- P.E. Uniform will not be required until Week 6 (Week 6 begins on Monday 8th November). We will notify you when your child/ren needs to wear a Sports Uniform prior to Week 6 commencing.

Returning Galilee Devices (Chromebooks)

Many families have borrowed devices (Chromebooks) from Galilee during Remote Learning.

- Students in Prep, Year 1 and Year 2, we ask you to leave your devices at home until we are back onsite full time. We ask that students in Prep, Year 1 and Year 2 keep borrowed devices at home until Friday 5th November when students will be able to return borrowed devices to the front office.
- Students in Year 3, Year 4, Year 5 and Year 6, we ask that you carry your devices with you to school when you are onsite and then take them back home with you to complete remote learning. When we return back onsite full time we ask that you return any borrowed devices to the school office on Friday 5th November.

Informing the school of a positive COVID-19 case in your immediate family:

Please notify the school if any student from Galilee or their immediate family (people who the student lives with) receive a positive COVID-19 test result.

- During school hours please contact Wendy or Tegan in the front office by calling the school.
- After school hours please send a Dojo Message to Amy Burns.

I would like to thank you for continuing to support your child/ren's education during remote learning and for staying abreast of the many different forms of communication that the school has used to endeavour to keep you well informed.

I wish you and your family every blessing as we navigate these difficult times and the many changes that have been made to our normal life.

We look forward to seeing you all back onsite over the coming weeks.

Yours Sincerely,



Simon Millar
Principal