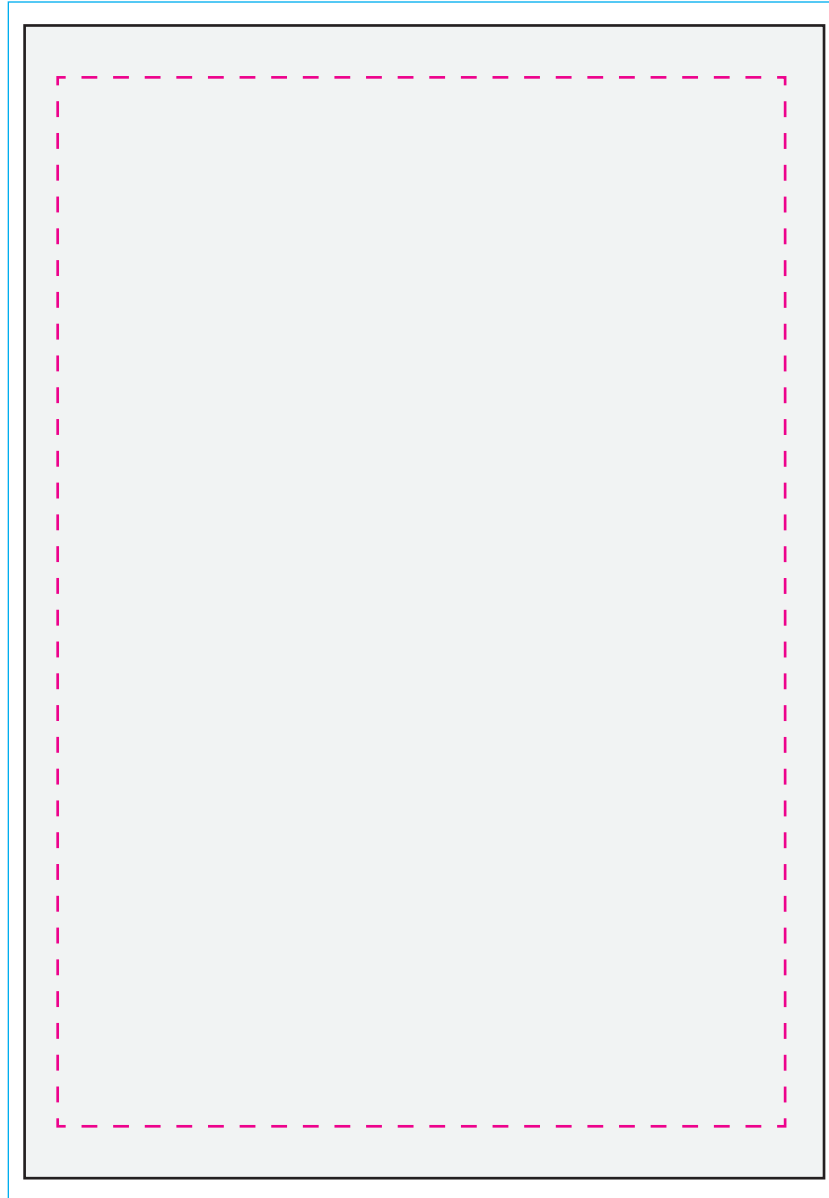# Student Planner Artwork Guidelines

DOCUMENT SET UP:

- 248mm (height), 172mm (width)
- Ensure all text and images sit within a 10mm margin
- Document bleed of 5mm
- Crop marks outside of bleed
- If using images and photos, use high resolution (300dpi)
- Let me know the fonts used so that I can download them and create outlines

DESIGN REQUIREMENTS:

- Creativity is applauded but keep it appropriate for a learning environment
- Design must include the school logo (or have room for the logo to be added) and the words 'Student Planner 2024'
- Contact Lisa Fairweather via Teams or the J-Block Staffroom if you need access to high resolution photos and logos
- Students are welcome to use their own images.