

Vacation Care Booking Form

Dates: Wednesday 14 December – 31 January 2023

Due date for booking form

Friday 2 December 2022

Coordinator contact details

Ali Flynn

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Please note, this form can only be completed if an account has been created via the Fully Booked portal.

Please visit <https://gspvoshc.fullybookedccms.com.au/family/register> to create an account.

Bookings in Vacation Care are added by the Imagination Coordinator. If you require any additional bookings or cancellations, please contact the Imagination Coordinator.

Any changes made after **Friday 2 December** may come with additional fees.

- Opening Times**

7:00am- 6:00pm

A parent/ caregiver must sign their child in and out each day on the iPad

- Cost**

Bronze	Silver (Incursion)	Gold (Incursion/ Excursion)
\$60.00	\$70.00	\$80.00

Fee will be reduced depending on the amount you are eligible for through the Child Care Subsidy

- Late collection**

Late collection of your child results in a \$1.00 per minute for the first ten minutes, every minute thereafter is \$5.00 per minute

- Pick up procedures**

Please ensure that if anyone other than the parent or guardian is picking up your child from Imagination, they are listed on the Fully Booked portal. If there is no written authorisation, we cannot let your child be discharged into their care. For the first initial pick up, Imagination staff will need to see Identification.

- Absence and cancellations**

Vacation Care- associated fee description	Fee per child
Notice of absence prior to the booked vacation care session (more than 24 hours' notice)	½ of the session fee will be charged
Notice of absence with less than 24 hours' notice	Full fee will be charged
Child absent from a vacation care session due to illness – a doctor's certificate is required to waive the fee	Nil
No notification of absence – did not attend the booked session with no explanation given	Full fee will be charged
Casual attendance – child presents to OSHC and needs to be booked in without prior arranged booking (this is only applicable when there is vacancy)	\$10 in addition to the session fee
Late Collection (Sign-out after 6:00pm)	\$1 per minute for the first 10 minutes \$5 per minute after 10 minutes

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- **Excursion information**

On excursion days, please arrive at Imagination by 8:30 am at the latest. We cannot delay the day's schedule or hold up the bus company

We operate on a ratio of 1 educator to 10 children on excursions

The program is a guide only and changes may occur; however, you will be notified if any are required

Excursions may book out, therefore returning forms early will help avoid disappointment

- **What to bring to Imagination**

Children must bring their own recess and lunch. Imagination only provides afternoon tea

Electronics including iPads and iPhones are **not** permitted at Imagination, unless specified

Please **do not** bring toys, trading cards or personal items from home. We are not responsible for any lost or broken items.

Spending money is not permitted on excursions

- **Clothing**

Children must wear appropriate **sun safe clothing** which covers their shoulders

Please ensure that your child is wearing enclosed shoes

Please label **ALL** clothing with your child's name, as we gain a lot of lost property in the school holidays

Please ensure that your child brings a labelled spare pair of clothes, underwear, and socks

- **Hats**

Hats are compulsory when the UV Rating is 3 and over. Please make sure that your child is wearing a **wide brim hat and not a cap**. No hat, no outside play

We also ask that sunscreen is applied before arriving if the UV rating is expected to be above 3

Sunscreen is available for re-application at Imagination during the day. If your child requires sensitive sunscreen, please ensure that you provide the sensitive sunscreen with pharmacy label with your child's name.

- **Medical Conditions**

If your child/ren is/are diagnosed with a medical condition, please ensure an updated medical action plan, risk minimisation plan and medication are provided to Imagination. All these forms are available at Imagination or through email.

- All children with allergies must have a current ASCIA action plan for Anaphylaxis or an ASCIA action plan for allergic reactions. If your child has been diagnosed with Asthma, please ensure that you also provide educators with an Asthma care plan which has been completed by your child's medical practitioner.
- For all other medical conditions, please complete a medical conditions risk minimisation form. Medical action plans need to be reviewed annually, or as the doctor requests. Please attach a current photo of your child to the medical action plan.
- In conjunction with the medical action plans, an OSHC medical condition risk minimisation is required. This form does not need to be completed by a medical practitioner. This form will provide all educators with valuable knowledge on how to reduce the risks of a medical emergency for your child.
- Please also ensure that ALL medication provided to OSHC is in its original packaging, which is clearly labelled with a pharmacy label that states your child's name, date of birth, and dosage requirements. The label needs to be attached to either the bottle of medication or the canister of the Asthma inhaler.

Your child cannot attend OSHC until these are up to date.

- KEEP THIS PAGE -

Vacation Care Booking Form

Dates: Wednesday 14 December – 31 January 2023

Application

Please note: this booking form can only be submitted if you have created an account on Fully Booked

(Parent/ guardian name)

(contact details)

wish to apply for my child's/ren's inclusion in the Vacation Care Program to be conducted from Wednesday 14 December 2022 – 23 December 2022 and 9 January - 31 January 2023.

Name of Child/ren:

_____ Date of birth: _____ Class: ____ Medical Condition _____

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General and medical agreements (Please tick if applicable)	Yes	No
I have read and agree to the terms and conditions on the first page of the booking form		
Are all your details on Fully Booked portal correct and up to date? If any details have changed, please update before submitting this booking. Please ensure that any contacts that are picking up your child are listed on Fully Booked.		
I give permission for my child/ren to take part in day excursions, travelling on public or charter transport outside of school grounds. If attending an excursion, please complete the excursion authorisation form attached		
Have you provided the Imagination Coordinator with an updated medical management plan i.e., asthma/ anaphylaxis/ allergies? Risk Minimisation form? Please provide medication to Imagination on day of attendance. If you do not provide up to date medical information and medication, we cannot accept your child at Imagination		
I give permission for my child's/ren's picture being taken at Imagination for use in Seesaw posts		
I give permission for my child's/ren's picture to be used in other children's Seesaw posts and displayed at Imagination		
I give permission for my child's/ren's face to be painted.		
I give permission for my child to watch both G and PG movies at Imagination		
In the case an of accident or emergency, every effort will be made to contact parents/guardians prior to seeking treatment. In the event of your child receiving injuries requiring urgent medical attention, do you authorise the seeking of medical attention and agree to pay all costs incurred on behalf of your child?		

Parent/guardian's signature

Date

Activity	Suggestion	Cost	Please tick to select day
Week One December			
Wednesday 14 December Christmas Gift Workshop	Lilly	Silver	<input type="checkbox"/>
Thursday 15 December Wheels Day	Mason	Bronze	<input type="checkbox"/>
Friday 16 December Lyle, Lyle, Crocodile (G) movie excursion	Matilda & Anny	Gold	<input type="checkbox"/>
Week Two December			
Monday 19 December Book Day Parade	Charlotte P	Bronze	<input type="checkbox"/>
Tuesday 20 December Roller Skating Rec Centre (9:30am – 12:30pm)	Amellia & Tully	Gold	<input type="checkbox"/>
Wednesday 21 December Lego and Clay Stop Motion Day	Lachlan & Nate	Silver	<input type="checkbox"/>
Thursday 22 December Christmas Talent Show	Tully & Jenna	Bronze	<input type="checkbox"/>
Friday 23 December Imagination OSHC Christmas Party	Sophia & Yafet	Bronze	<input type="checkbox"/>

Happy holidays! See you in 2023!

Week One January

Monday 9 Jan Friendship Buddy Day – Welcome 2023 Foundation friends	Clara, Ollie & Mia	Bronze	☐
Tuesday 10 Jan Water Play Day – Jumping Castle Waterslide and slushies	Matilda, Jashitha, Jun, Samarah	Silver	☐
Wednesday 11 Jan Plaster Fun House	Anny & Elijah	Gold	☐
Thursday 12 Jan Messy Play Day	Mason	Bronze	☐
Friday 13 Jan The Amazing Maurice (PG) Movie Excursion	Matilda	Gold	☐

Week Two January

Monday 16 Jan Games 2 U Incursion	Rudra Freya	Gold	☐
Tuesday 17 Jan Silly Scientist Show	William	Silver	☐
Wednesday 18 Jan GSPV OSHC World Record Day	Jude Mason Yafet Danica	Bronze	☐
Thursday 19 Jan Tea Tree Gully Gym Sports excursion	Sophia H	Gold	☐
Friday 20 Jan Latino Grooves Dance Workshop	Azalea Sophia Evie	Silver	☐

Week Three January

Monday 23 Jan

Radical Reptiles Incursion

Taylor

Gold



Tuesday 24 Jan

Amazing Race Day

Yafet

Bronze



Wednesday 25 Jan

Cricket Match and Sausage Sizzle

Rudra

Bronze



Thursday 26 Jan

CLOSED

AUSTRALIA DAY PUBLIC HOLIDAY

Friday 27 Jan

Salisbury Bowland Excursion

Jasper
Freya

Gold



Week Four January

Monday 30 Jan

Reduce Reuse Recycle

Sophia

Bronze



Tuesday 31 Jan

PJ Movie and Mindfulness Day

Charlotte

Bronze



Wednesday 1 February

Start of Term 1 2023

Excursion Authorisation Form

Date	Excursion information	If your child is attending, please sign
Friday 16 December 2022	Activity: Movie Excursion - Lyle, Lyle Crocodile (G) 65 Semaphore Road, Semaphore SA 5019 Transportation: Private charter, Kanga Coachlines Departure time: 9:00am Duration of excursion at 9:00am – 1:00pm Return to Imagination: 1:30pm Alternative weather plan: We will still go ahead with the excursion, as we are indoors What to bring: backpack, drink bottle, hat, recess, and lunch	
Tuesday 20 December 2022	Activity: Roller Skating Ingle Farm Rec Centre, 3/58 Beovich Road, Ingle Farm SA 5098 Transportation: Private charter, Kanga Coachlines Departure time: 9:00am Duration of excursion at 9:00-12:30pm Return to Imagination: 12:40pm Alternative weather plan: We will still go ahead with the excursion, as we are indoors What to bring: backpack, drink bottle, hat, recess, and lunch	
Wednesday 11 January 2023	Activity: Plaster Fun House, 10-14 Clayson Road, Brahma Lodge South Australia 5109 Transportation: Private charter, Kanga Coachlines Departure time: 9:00am Duration of excursion at 9:00am – 12:00pm Return to Imagination: 12:20pm Alternative weather plan: We will still go ahead with the excursion, as we are indoors What to bring: backpack, drink bottle, hat, recess, and lunch	
Friday 13 January 2023	Activity: Movie excursion – The Amazing Maurice, 65 Semaphore Road, Semaphore SA 5019 Transportation: Private charter, Kanga Coachlines Departure time: 9:00am Duration of excursion at 9:00am – 1:00pm Return to Imagination: 1:30pm Alternative weather plan: We will still go ahead with the excursion, as we are indoors What to bring: backpack, drink bottle, hat, recess, and lunch	
Thursday 19 January 2023	Activity: Tea Tree Gully Gym Sports, 88 Elizabeth Street, Banksia Park SA 5091 Transportation: Private charter, Kanga Coachlines Departure time: 8:30am Duration of excursion at 9:00am – 1:00pm Return to Imagination: 1:30pm Alternative weather plan: We will still go ahead with the excursion, as we are indoors What to bring: backpack, drink bottle, hat, recess, and lunch	
Friday 27 January 2023	Activity: Salisbury Bowland Excursion, 4-8 Clayson Road, Salisbury East SA 5109 Transportation: Private charter, Kanga Coachlines Departure time: 9:00am Duration of excursion at 9:00am – 12:30pm Return to Imagination: 1:00pm Alternative weather plan: We will still go ahead with the excursion, as we are indoors What to bring: backpack, drink bottle, hat, recess, and lunch	